

BEDFORD COUNTY BOARD OF COMMISSIONERS MEETING

January 6, 2020

The Bedford County Board of Commissioners held their regular meeting in Room 101 of the Bedford County Government Building, 200 South Juliana Street, Bedford, PA on Monday, January 6, 2020. Commissioner Lang called the meeting to order at 10:00 AM and led the prayer of invocation and pledge to the flag.

ROLL CALL OF MEMBERS:

Present: Commissioner Josh Lang, Commissioner Barry L. Dallara, Commissioner Deb Baughman. Others present: Debra Brown, Chief Clerk/Director of Elections; Melissa Cottle, County Treasurer; Dave Cubbison, Director of Emergency Services; Harry Corley, Emergency Services, Don Schwartz, Director of Planning; Terry Stacey, CDBG Administrator; Dwight Winck, Register & Recorder; and members of the press and public.

APPROVAL OF MINUTES:

Minutes of the December 17, 2019 meeting were approved as presented.

A motion was made by Commissioner Baughman and seconded by Commissioner Dallara approve the reorganization of the Bedford County Board of Commissioners as follows: Josh Lang, Chairman; Barry L. Dallara, Vice-Chairman; Deb Baughman, Secretary. This is based upon the recommendation of the Bedford County Board of Commissioners. The motion was approved as presented.

EXPENDITURES:

A motion was made by Commissioner Dallara and seconded by Commissioner Baughman to approve the following expenditures. The motion was approved as presented.

Payroll	\$262,946.40	CK#:183579-183585
Payroll	\$292,686.86	CK#:183586-183592
General	\$95,542.43	
Commissary	\$5,368.90	
CDBG	\$4,849.01	

OLD BUSINESS:

Nothing to report.

NEW BUSINESS:

A motion was made by Commissioner Dallara and seconded by Commissioner Baughman to appoint the Bedford County Commissioners as members of the following agency boards: The motion was approved as presented.

Developmental and Behavioral Health Services (DBHS)	Lang/Dallara/Baughman
Area Agency on Aging	Lang/Dallara/Baughman
South Central Solid Waste Agency	Lang/Dallara/Baughman
Bedford County Economic Development Association	Lang/Dallara/Baughman
DBHS Advisory Board	Lang
Bedford County Education Foundation	Lang
Communications Board-Regional 9-1-1 Services	Lang/Dallara/Baughman
Conservation Board	Dallara
Southern Alleghenies Planning & Development:	
Executive	Lang
Finance	Lang
Personnel	Dallara
Board of Directors	Lang/Dallara

Board of Directors Alternate	Baughman
Rural Transportation	Dallara
Transportation Alternate	Lang
PennKnoll Advisory Board	Baughman
Evitts Creek Advisory Board	Baughman
Center for Community Action	Baughman
Bedford County Visitors Bureau	Baughman
Bedford County Chamber of Commerce	Baughman
Penn State Extension	Lang
Bedford County Drug and Alcohol Prevention Partnership	Lang

A motion was made by Commissioner Baughman and seconded by Commissioner Dallara to approve the reappointment of Debra Brown to the position of Chief Clerk to the Bedford County Board of Commissioners. This is based upon the recommendation of the Bedford County Board of Commissioners. The motion was approved as presented.

A motion was made by Commissioner Dallara and seconded by Commissioner Baughman to reappointment Dean Crabtree, Esquire to the position of Solicitor for the County of Bedford. This is based upon the recommendation of the Bedford County Board of Commissioners. The motion was approved as presented.

A motion was made by Commissioner Baughman and seconded by Commissioner Dallara to approve the reorganization of the Bedford County Salary Board members as follows: Josh Lang, Barry L. Dallara, Deb Baughman, and Melissa A. Cottle. This is based upon the recommendation of the Bedford County Board of Commissioners. The motion was approved as presented.

A motion was made by Commissioner Dallara and seconded by Commissioner Baughman to approve the reorganization of the Bedford County Retirement Board members as follows: Josh Lang, Barry L. Dallara, Deb Baughman, Debra Brown, and Melissa A. Cottle. This is based upon the recommendation of the Bedford County Board of Commissioners. The motion was approved as presented.

A motion was made by Commissioner Baughman and seconded by Commissioner Dallara to approve the reorganization of the Bedford County Prison Board members (leadership positions to be determined) as follows: Josh Lang, Barry Dallara, Deb Baughman, Wayne Emerick, Jr., Lesley Childers-Potts, and Melissa A. Cottle. This is based upon the recommendation of the Bedford County Board of Commissioners. Commissioner Lang noted the meeting would be held on January 13, 2020 at 10:30 a.m. in the Commissioners Suite on the third floor. The motion was approved as presented.

A motion was made by Commissioner Dallara and seconded by Commissioner Baughman to approve the Resolution Authorizing Tax and Revenue Anticipation Note dated January 6, 2020. This is based upon the recommendation of the Bedford County Commissioners. Commissioner Dallara read the resolution noting the amount and interest rate of the note. The motion was approved as presented.

RESOLUTION AUTHORIZING
TAX AND REVENUE ANTICIPATION NOTE
January 6, 2020

Whereas, the County of Bedford, of Bedford, Pennsylvania, hereinafter called the Local Government Unit, anticipates current revenues as yet uncollected; and

Whereas, the said Local Government Unit has inadequate funds for current expenditures; and

Whereas, the said Local Government Unit has determined that it is necessary to borrow for the purpose of meeting current expenses by issuing a note to be repaid from said anticipated revenues; and

Whereas, the First National Bank (Lender) has submitted to the said Local Government Unit a proposal to purchase a tax anticipation note of the Local Government Unit and the Local Government Unit desires by the adoption of this resolution to accept such proposal and authorize the issuance and sale of its tax and revenue anticipation note;

Now therefore, Be It Resolved that:

- (1) The local Government Unit hereby authorizes the issuance of a tax and revenue anticipation note in the amount of \$1,995,000.00 in anticipation of the receipt of current taxes and revenues to be sold at private sale.
- (2) The note shall be in the denomination of \$1,995,000.00, shall be redeemable at any time at the option of the officers of the Local Government Unit without penalty or premium, shall be fully registered without coupons, shall be dated January 6, 2020, bear interest at the rate of 1.77%, fixed, with UCC filing fee of \$84.00 and lawyer fees added, fees shall mature on December 31, 2020, shall be payable to the Bedford office of the Lender, shall be substantially in the form annexed to the resolution as Exhibit A and hereby made part of the resolution as though fully set forth in this place.
- (3) The proposal of the First National Bank (Lender) to purchase the note dated January 6, 2020 is hereby accepted and shall be incorporated into the minutes of this meeting. A true and correct copy of said Proposal is attached thereto as Exhibit B, and the appropriate executive officers are hereby authorized and directed to execute and deliver a duplicate original of the acceptance of said proposal to the Lender.
- (4) The Local Government Unity hereby pledges to the Lender and grants to the Lender a first lien and charge on its taxes and revenues to be received during the period when the note is outstanding to secure the payment of the indebtedness evidenced hereby and the interest thereon.
- (5) Payment of the principal and interest shall be made in the following amounts and on the following dates:

Principal and Interest due at Maturity

- (6) The appropriated executive officer be and hereby is authorized and directed to execute and deliver in the name of, on behalf of, and under the seal of, the Local Government Unit, the tax and revenue anticipation note in the form and containing terms described above, and the Secretary of the Local Government Unit be and hereby is authorized and directed to attest the same.
- (7) The appropriate executive or fiscal officer be and hereby is authorized and directed to prepare to cause to be prepared and to file a Certificate as to Taxes and Revenues to be Collected as required by Section 8128 of the Local Government Unit Debt Act. A true and correct copy of said Certificate is attached hereto as Exhibit C.
- (8) The executive officers of the Local Government Unit be and hereby are authorized and directed to perform all acts which are necessary and proper for the valid issuance and securing of the note.

IN WITNESS WHEREOF, the undersigned has hereunto set his hand and affixed the seal of the Local Government Unit the 6th day of January, 2020.

A motion was made by Commissioner Baughman and seconded by Commissioner Dallara to approve the hire of Brian Way, Bedford, PA as 1st Deputy Criminal in the Prothonotary Office effective January 6, 2020. This is a replacement hire and is based upon the recommendation of Sheri Lowery, Bedford County Prothonotary, A question was asked as to the Deputy Criminal does and Commissioner Lang responded appropriately. The motion was approved as presented.

A motion was made by Commissioner Dallara and seconded by Commissioner Baughman to approve the 2020 Certification of Funds form for the Pennsylvania Farmland Preservation Program. This is based upon the recommendation of Don Schwartz, Director of the Planning Commission. The motion was approved as presented.

A motion was made by Commissioner Baughman and seconded by Commissioner Dallara to approve Mark Miller, Everett, PA as the Chief Deputy Sheriff for the Bedford County Sheriff's department, effective January 6, 2020. This is based upon the recommendation of Wayne Emerick, Jr., Sheriff. The motion was approved as presented.

A motion was made by Commissioner Dallara and seconded by Commissioner Baughman to approve an application to encumber liquid fuels tax fund for the design and construction repairs to the Bedford County Bridge #7 in the amount of \$30,000.00 effective December 17, 2019. This is based upon the recommendation of the Bedford County Commissioners. The motion was approved as presented.

A motion was made by Commissioner Baughman and seconded by Commissioner Dallara to approve Amendment No. 1 to the Administrative Agreement with Hyndman Borough for the Waterline Replacement Project funded under Community Development Block Grant (CDBG) FFYs 2016 and 2017, to add \$170,325.00 in Competitive FFY 2013 CDBG funds, and to extend the project's completion date to September 30, 2020. This is based upon the recommendation of Terry Stacey, CDBG Administrator. Mr. Stacey gave a brief explanation of the amendment. The motion was approved as presented.

A motion was made by Commissioner Dallara and seconded by Commissioner Baughman to approve the agreement between the Bedford County Board of Commissioners and Kyle Dumpert DMD, MAGD for dental care services for inmates at the Bedford County Correctional Facility, effective January 6, 2019. This is based upon the recommendation of the Bedford County Board of Commissioners. The motion was approved as presented.

A motion was made by Commissioner Baughman and seconded by Commissioner Dallara to approve the hire of Karen Waybright of Bedford, PA to fill the position of Bedford County 9-1-1 Coordinator/ Supervisor, effective January 6, 2020. This is a replacement position and funds will come from the 9-1-1 surcharge fund. This recommendation comes from David E. Cubbison, Director, Bedford County Department of Emergency Services. The motion was approved as presented.

A motion was made by Commissioner Dallara and seconded by Commissioner Baughman to approve the hire of Robin Bugle, Bedford, PA as a Telecommunicator Trainee for the Bedford County 9-1-1 Center effective, January 13, 2020. This is a replacement hire and will be funded from the 9-1-1 surcharge fund. This recommendation comes from David E. Cubbison, Director, Bedford County Department of Emergency Services. The motion was approved as presented.

A motion was made by Commissioner Baughman and seconded by Commissioner Dallara to approve the amended Bedford County Commissioners Rules, effective January 14, 2020. This is based upon the recommendation of the Bedford County Commissioners. Commissioner Lang noted the changes regarding the current rules. The motion was approved as presented.

COMMENTS/APPOINTMENTS

ADJOURNMENT:

Commissioner Dallara made a motion to adjourn the meeting. Commissioner Baughman seconded the motion. The meeting was adjourned at 10:18 a.m.

The next meeting will be held January 14, 2020, in Room 101 unless called sooner by the Board of Commissioners.

Debra Brown, Chief Clerk

Deb Baughman, Secretary