

# BEDFORD COUNTY BOARD OF COMMISSIONERS MEETING

May 5, 2020

The Bedford County Board of Commissioners held teleconferencing meeting in Room 303 of the Bedford County Government Building, 200 South Juliana Street, Bedford, PA on Tuesday, May 5, 2020. Commissioner Lang called the meeting to order at 10:00 a.m. Commissioner Baughman led the prayer of invocation and pledge to the flag.

## ROLL CALL OF MEMBERS:

Present: Commissioner Josh Lang, Commissioner Barry L. Dallara, and Commissioner Deb Baughman. Others present Debra Brown, Chief Clerk/Director of Elections; Lisa Cairo, Director of Children and Youth Services; Dale Gates, Maintenance. Present via teleconference: Melissa Cottle, County Treasurer; Don Schwartz, Director of Planning; Rick Suder, Planning; Todd Brewer, EADS, Group and members of the press (Lloyd Roach and Randy Delozier).

## PUBLIC COMMENTS:

The Commissioners all had opening remarks as follows:

Commissioner Lang commented on the COVID-19 epidemic, stating a conference call with Governor Wolf will take place on Wednesday and he will inform the public of this meeting and it will be posted on the website at [www.bedfordcountypa.org](http://www.bedfordcountypa.org).

Commissioner Dallara commented on the letter written to Governor Wolf and briefly commented about the affect it has on the county and businesses.

Commissioner Baughman reported that one 20<sup>th</sup> of the confirmed COVID-19 cases in Bedford County. She has reviewed data and the rationale to open. The health data shows Bedford ready to move to the next phase. She also, spoke briefly about the upcoming election; it will be held on June 2, 2020. There will be a board of elections meeting on May 8, 2020 via teleconference. And as a reminder you can still register to vote by May 18, 2020 and mail-in ballots will be available until May 26, 2020.

## APPROVAL OF MINUTES:

Minutes of the April 7, 2020 Commissioners meeting were approved as presented.

## EXPENDITURES:

A motion was made by Commissioner Baughman and seconded by Commissioner Dallara to approve the following expenditures. The motion was approved as presented.

Payroll	\$296,367.62	CK#:183634-183640
Payroll	\$322,418.34	CK#:183641-183647
Priority	\$515,346.31	
Priority	\$289,606.07	
Commissary	\$7,533.28	
Liquid Fuels	\$10,387.68	

Commissioner Baughman reported on the following large expenditures from the General Priority Account: CYS and placement services were high expenditures for the month. Commissioner Dallara noted the invoices from juvenile probation is close to one million, exceeding the 2019 by \$700,000 and will exceed significantly, so there needs to be a way to reduce the costs or this will have a negative impact on the 2020 budget. Commissioner Lang commented this will affect the courts and probation.

## OLD BUSINESS:

There was no old business to discuss.

## NEW BUSINESS:

A motion was made by Commissioner Dallara and seconded by Commissioner Baughman to approve the Change of Assessment Notice Control Report changes for the month of April 2020. This is based upon the recommendation of Joyce Hillegass, Director of Tax Assessment. The motion was approved as presented. Commissioner Dallara gave a brief overview of the report.

A motion was made by Commissioner Baughman and seconded by Commissioner Dallara to approve the Purchase of Service Agreement between Bedford County Children & Youth Services and Bedford County Juvenile Probation Office for the following, for a period of July 1, 2019 and ending June 30, 2020. This is based upon the recommendation of Lisa Cairo, Administrator Bedford County Children and Youth Services. The motion was approved as presented.

1. The Children's Home of Pittsburgh, PA, Inc.
2. Independent Family Services, Inc.

A motion was made by Commissioner Dallara and seconded by Commissioner Baughman to approve Robert Cirko, Telecommunicator from part-time to full-time effective, March 9, 2020. This is based upon the recommendation of David Cubbison, Director of Emergency Services. The motion was approved as presented.

A motion was made by Commissioner Baughman and seconded by Commissioner Dallara to approve the following for Liquid Fuels to cover bridge inspections, effective May 5, 2020. This is based on the recommendation of the Bedford County Commissioners. The motion was approved as presented.

1. South Woodbury Township - \$2,041.22
2. East St. Clair Township - \$731.89
3. East Providence Township - \$731.89

A motion was made by Commissioner Dallara and seconded by Commissioner Baughman to approve the proclamation for Child Welfare Professionals Appreciation Week. This is based upon the recommendation of Lisa Cairo, Director of Bedford County Children and Youth Services. Lisa Cairo read the proclamation. She thanked the commissioners for recognizing their office as essential personnel and that all the staff have been working through this pandemic. She thanked them for providing the staff with protective equipment and making them feel safe. She also thanked Dale Gates and the maintenance staff for keeping the courthouse so clean and sanitary. The motion was approved as presented.

Child Welfare Professionals Appreciation Week  
June 1-5, 2020

**WHEREAS**, every day in Pennsylvania, thousands of children are at risk of child abuse and neglect or have been removed from their homes due to such abuse and neglect; and

**WHEREAS**, Pennsylvania recognizes the risks and the need to protect the children in the Commonwealth; and

**WHEREAS**, the challenging task of investigating child abuse, providing services to families, assessing safety, and providing services to ensure that Pennsylvania's children are provided with nurturance, family connections, support as they transition into adulthood, and services that allow a child to remain safely in their home or return home as expeditiously as possible falls to the child welfare professionals of the Pennsylvania child welfare system; and

**WHEREAS**, the work of child welfare professionals may require them to enter situations in which their personal safety may be put at risk; and

**WHEREAS**, child welfare professionals work in difficult and emotional situations with children who have been victimized by physical abuse, sexual abuse, neglect, and other forms of maltreatment; and

**WHEREAS**, child welfare professionals must develop great skill in working with families who are in crisis situations, struggling with mental health challenges, suffering from drug and alcohol afflictions, poverty, and other difficult issues; and

**WHEREAS**, child welfare professionals must develop substantial knowledge and skills surrounding the rights of families, the laws surrounding child welfare, and the legal processes governing the system; and

**WHEREAS**, child welfare professionals selflessly undertake the endeavor to protect Pennsylvania's children, often with low pay, long hours, tremendous demands, little appreciation, great criticism, and with dramatic impacts to their personal life; and

**WHEREAS**, every year, child welfare professionals are injured or killed in their pursuit to protect children across the United States; and

**WHEREAS**, innumerable injuries and deaths of children have been averted due to the efforts of child welfare professionals; therefore, in special recognition of the efforts of the Child Welfare Professionals serving the children of Pennsylvania, I, Tom Wolf, Governor of the Commonwealth of Pennsylvania, do hereby proclaim June 1-5, 2020 as ***CHILD WELFARE PROFESSIONAL APPRECIATION WEEK*** in Pennsylvania.

A motion was made by Commissioner Baughman and seconded by Commissioner Dallara to approve the Agreement for Shared Services and Technology between Bedford County and Fulton County. Commissioner Lang stated this agreement is to reduce 911 costs by sharing with Fulton County. The motion was approved as presented.

A motion was made by Commissioner Dallara and seconded by Commissioner Baughman to approve The ComPros ESInet Monitoring Contract. This is based upon the recommendation of Sid McConahy, Vice President, Mission Critical Partners. Commissioner Lang stated this is a government consulting contract. The motion was approved as presented.

A motion was made by Commissioner Baughman and seconded by Commissioner Dallara to approve the firm, Stiffler & McGraw, who will be conducting the feasibility study for the Day Reporting and Day Treatment Center. This is based upon the recommendation of Lesley Childers-Potts, District Attorney. Commissioner Dallara commented that this has been a long process for approval. He stated the District Attorney could answer any questions regarding the goals of the center. The motion was approved as presented.

A motion was made by Commissioner Dallara and seconded by Commissioner Baughman to approve the price change from \$23,703.72 to \$22,870.00. This is based upon the recommendation of Joyce Hillegass, Director of Tax Assessment. Commissioner Dallara noted the change was due to a reduction in cost of the jeep. The motion was approved as presented.

A motion was made by Commissioner Baughman and seconded by Commissioner Dallara to approve the Subrecipient Agreement with Center for Community Action for the Bedford County Housing Rehabilitation project, funded under the Bedford County FFY 2017 Community Development Block Grant (CDBG). This is based upon the recommendation of Terry Stacey, CDBG Administrator. Rick Suder gave an overview of the agreement. The motion was approved as presented.

A motion was made by Commissioner Dallara and seconded by Commissioner Baughman to approve the Subrecipient Agreement with Center for Community Action for the Bedford Township Housing Rehabilitation project, funded under the Bedford County on behalf of Bedford Township FFY 2018 Community Development Block Grant (CDBG). This is based upon the recommendation of Terry Stacey, CDBG Administrator. Rick Suder gave an overview of the agreement. The motion was approved as presented.

A motion was made by Commissioner Baughman and seconded by Commissioner Dallara to approve the agreement between Bedford County and Granite Government Solutions, effective May 5, 2020. This is based upon the recommendation of the Bedford County Commissioners. Commissioner Lang commented this agreement will help the county reduce telecom costs. The motion was approved as presented.

A motion was made by Commissioner Dallara and seconded by Commissioner Baughman to approve the TE-160 Maintenance Agreement and Resolution between PennDot and the County of Bedford. Commissioner Lang commented this is a long-standing agreement with PennDot for light safety on Route 30 that the county pays. The motion was approved as presented.

A motion was made by Commissioner Baughman and seconded by Commissioner Dallara to approve the Subrecipient Agreement with Center for Community Action for the Bedford Township Homeownership Assistance project, funded under Bedford County on behalf of Bedford Township FFY 2019 Community Development Block Grant (CDBG). This is based upon the recommendation of Terry Stacey, CDBG Administrator. Rick Suder gave an overview of the agreement. The motion was approved as presented.

A motion was made by Commissioner Dallara and seconded by Commissioner Baughman to approve the Bedford County Student Loan Assistance Reimbursement Incentive Program, effective July 1, 2020. This is based upon the recommendation of the Bedford County Board of Commissioners. Commissioner Dallara noted this is an incentive to get state CYS Budget to help reimburse employees. Lang noted it is for all county employees that meet the criteria. The motion was approved as presented.

A motion was made by Commissioner Baughman and seconded by Commissioner Dallara to approve the revised Community Development Block Grant (CDBG) Citizen Participation Plan of May 5, 2020. This is based upon the recommendation of Terry Stacey, CDBG Administrator. Rick Suder gave an overview of the grant process. The motion was approved as presented.

A motion was made by Commissioner Dallara and seconded by Commissioner Baughman to approve an increase of \$50 per precinct for janitorial services during the June 2<sup>nd</sup> primary election. This is to provide services necessary to meet COVID-19 sanitation standards and is based upon the recommendation of the Bedford County Board of Elections. Commissioner Lang commented the county has received a \$50,000 grant to be used for security and cleaning. The motion was approved as presented.

#### **VIII: COMMENTS/APPOINTMENTS/BID OPENINGS/COUNTY UPDATES:**

Commissioner Baughman opened the bids for the parking garage. There was a total of seven bids received. Commissioner Lang commented the bids will be reviewed and a decision made at the next board meeting. Commissioner Lang made a motion to table the bid announcement until the next meeting. Commissioner Dallara seconded the motion. Dale Gates stated that this is needed maintenance on the parking garage and there are a few extra problems that need corrected.

#### **ADJOURNMENT:**

Commissioner Dallara made a motion to adjourn the meeting. Commissioner Baughman seconded the motion. The meeting was adjourned at 10:35 a.m.

The next meeting will be held June 16, 2020 in Room 101 unless called sooner by the Board of Commissioners.