

BEDFORD COUNTY BOARD OF COMMISSIONERS MEETING

July 16, 2019

The Bedford County Board of Commissioners held their regular meeting in Room 101 of the Bedford County Government Building, 200 South Juliana Street, Bedford, PA on Tuesday, July 16, 2019. Commissioner Lang called the meeting to order at 10:00 a.m. and Commissioner Crooks gave the prayer of invocation and led the pledge to the flag.

ROLL CALL OF MEMBERS:

Present: Commissioner Josh Lang, Commissioner Barry L. Dallara, Commissioner S. Paul Crooks. Others present: Debra Brown, Chief Clerk/Director of Elections; Melissa Cottle, Treasurer; Charwin Reichelderfer, Sheriff, Terry Stacey, CDBG Administrator; Don Schwartz, Director of Planning; Lisa Cairo, Administrator, Bedford County Children and Youth Services; Cody Wilson, CYS Staff; Connie Brode, Director, Area Agency on Aging; Cathy Fetter, Prothonotary and Clerk of Courts; Lesley Childers-Potts, District Attorney; county residents, and the press.

APPROVAL OF MINUTES:

The minutes of June 18, 2019 meeting were approved.

EXPENDITURES:

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the following expenditures. The motion was approved as presented.

Payroll	\$262,823.22	CK#:183481-183487
Payroll	\$271,391.58	CK#: 183488-183494
General	\$240,041.69	
General	\$493,243.60	
General	\$59,210.27	
General	\$143,502.47	
Commissary	\$103.08	
Commissary	\$5,000.00	
Commissary	\$7,487.41	
CDBG	\$5,523.30	
Ag Preservation	\$1,001.00	
LEPC	\$264.14	

Commissioner Dallara reported on the following large expenditures from the General Account: Retirement Fund at \$30,000.00; Aldephoi Village at \$96,836.35; MHMR Allocations at \$31,469.50; Economic Development, 4th Quarter 2018 at \$30,000.00; Children and Youth Homes Services at \$12,908.40; Hyndman Health Payment at \$36,333.33; Independent Living at \$27,937.00; Children and Youth Professional Family Services at \$33,637.81 and Wessel at \$27,750.00.

OLD BUSINESS:

There was nothing to report.

NEW BUSINESS:

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve the Change of Assessment Notice Control Report changes for the month of June 2019. This is based upon the recommendation of Joyce Hillegass, Director of Tax Assessment. Commissioner Crooks gave a brief overview of the report. The motion was approved as presented.

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the

Community Development Block Grant FFY 2018/19 Competitive Resolution No. 07 16 19. This is based upon the recommendation of Terry Stacey, CDBG Administrator. Terry Stacey, CDBG Administrator read the resolution. Commissioner Lang commented that a letter was received from Hyndman thanking the department for doing such good work on the grants. Commissioner Lang commented on the job being well done and to keep up the good work. The motion was approved as presented.

A resolution of the County of Bedford, Pennsylvania, in support of the FFY 2018/2019 Community Development Block Grant (CDBG) Competitive Program, as administered by the PA Department of Community and Economic Development (DCED) and prepared for Bedford County by the Bedford County Planning Commission.

WHEREAS: The Bedford County Board of Commissioners has elected to administer the FFY 2018/2019 Community Development Block Grant Programs for the County of Bedford; and

WHEREAS: Bedford County realizes these funds are to assist low- and moderate-income persons, senior citizens (age 60 and over), and the handicapped; and

WHEREAS: The County realizes its responsibility to these and all citizens of Bedford County and its municipalities to apply for these funds; and

WHEREAS: The project designated for funding through the CDBG Competitive application is the Hyndman Neighborhood Waterline Replacement project (based in CDBG Entitlement FFYs 2016 and 2017) in the Competitive funding amount of \$170,325; and

WHEREAS: The proposed activity has been selected in accordance with the County of Bedford, Comprehensive Plan, Three-Year Plan, HUD, and the Department of Community and Economic Development CDBG Program requirements; and

THEREFORE BE IT RESOLVED: By the Bedford County Board of Commissioners, that the County of Bedford shall support, assist and cooperate with reasonable effort, to resolve the problems as outlined in the FFY 2018/2019 CDBG Competitive application, and to submit the Bedford County FFY 2018/19 Competitive CDBG Application to the PA Department of Community and Economic Development for approval, and to manage and administer the financial compliance and project performance requirements as established by the Commonwealth of Pennsylvania to ensure the efficient, timely, and satisfactory completion of the above proposed activity, and to designate the Bedford County Planning Commission as the responsible administrative agent for the County of Bedford.

Adopted by the Bedford County Board of Commissioners on this day of July 16, 2019.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve the hire of the following as a full-time Correctional Officers at the Bedford County Correctional Facility, effective July 3, 2019. This is based upon the recommendation of Troy Nelson, Warden. Cathy Fetter asked when did we start backdating? Commissioner Lang responded as on a case-by-case basis. The motion was approved as presented.

1. Elisha Vehonsky, New Paris, PA
2. Ashley Marconi, Imler, PA

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the hire of the following as a full-time Correctional Officers at the Bedford County Correctional Facility, effective July 17, 2019. This is based upon the recommendation of Troy Nelson, Warden. The motion was approved as presented.

1. Joshua Suder, Bedford, PA
2. Sharon Growden, Everett, PA
3. Jackson Leydig, Buffalo Mills, PA

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve the promotion of Jay Imler to a full-time Lieutenant at the Bedford County Correctional Facility, effective July 17, 2019. This is based upon the recommendation of Troy Nelson, Warden. The motion was approved as presented.

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve Mikaela Phillips, Bedford, PA to the position of Caseworker I, effective July 8, 2019. This is based upon the recommendation of Lisa Cairo, Administrator of Bedford County Children and Youth Services. The motion was approved as presented.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve Amanda Kendall, Everett, PA to the position of Caseworker II, effective July 8, 2019. This is based upon the recommendation of Lisa Cairo, Administrator of Bedford County Children and Youth Services. The motion was approved as presented.

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the hire of Michelle Howsare, Bedford, PA as a full-time Deputy Sheriff, effective July 17, 2019. This is based upon the recommendation of Charwin Reichelderfer, Sheriff. The motion was approved as presented.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve the Purchase of Service Agreement between the following and Bedford County Children & Youth Services and Bedford County Juvenile Probation Office, effective, July 1, 2019 through June 30, 2020. This is based upon the recommendation of Lisa Cairo, Administrator Bedford County Children and Youth Services. The motion was approved as presented.

1. Adelphoi Village
2. Community Specialists Corporation d/b/a/ The Academy

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the purchase of a 2019 Ford Escape SE for a total cost of \$22,411.00. This is based upon the recommendation of Lisa Cairo, Administrator of the Bedford County Children and Youth Services. The motion was approved as presented.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve the Purchase of Service Agreement between the following and Bedford County Children & Youth Services, effective, July 1, 2019 through June 30, 2020. This is based upon the recommendation of Lisa Cairo, Administrator Bedford County Children and Youth Services. The motion was approved as presented.

1. Jill Swiontek, Esquire
2. Anthony Zanoni, Esquire
3. Barry R. Scatton, Esquire

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the Day Treatment/Day Reporting Center RFP. This is based upon the recommendation of Lesley Childers-Potts, District Attorney. Commissioner Dallara asked the District Attorney to elaborate on the goals and narrative of the plan. Lesley Childers-Potts noted that this motion was also at the request of the Advisory Committee as well. She gave a brief overview of what the feasibility study will provide informationally to support the request for the center. The motion was approved as presented.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve the following replacements and additions of members to the Day Treatment/Day Reporting Center Advisory Board. This is

based upon the recommendation of Lesley Childers-Potts, District Attorney. The motion was approved as presented.

1. Sergeant Bradford Codd – replacing Sergeant Spallone
2. Bill Kurtycz – Hyndman Health Center CEO

COMMENTS/APPOINTMENTS:

Commissioner Crooks opened the two bids for the painting at the Bedford Office of Area Agency on Aging. The bid was awarded to R.T. Fetter in the amount of \$24,882.72. A question was asked to Commissioner Crooks, who professionally reviews the bids? Commissioner Crooks stated that the contracts are reviewed and once satisfied the bid is awarded to the lowest bidder.

Sheriff Reichelderfer asked the Chairman why Erik Whisker had been removed from the agenda. Commissioner Lang commented that it was a personnel issue and that the commissioners would meet with him at a later time to discuss. The Sheriff made a few additional comments and then the Sheriff was asked by a person why he would hire someone with a criminal record? After a few minutes of back and forth discussion, Commissioner Lang noted the comments and moved forward on the meeting.

A question was asked of Commissioner Crooks, if there was an election board meeting on Friday, July 19th and if the public was invited to attend. He confirmed that by responding yes.

ADJOURNMENT:

Commissioner Crooks made a motion to adjourn the meeting. Commissioner Dallara seconded by motion. The meeting was adjourned at 10:24 am.

The next meeting will be held July 30, 2019 in Room 101 unless called sooner by the Board of Commissioners.

ATTEST:

Debra Brown, Chief Clerk/Director of Elections

S. Paul Crooks, Secretary