

**BEDFORD COUNTY BOARD OF COMMISSIONERS TELECONFERENCE MEETING**

August 11, 2020

The Bedford County Board of Commissioners held the teleconference meeting in Room 303 of the Bedford County Government Building, 200 South Juliana Street, Bedford, PA on Tuesday, August 11, 2020. Commissioner Lang called the meeting to order at 10:00 a.m. Commissioner Dallara led the prayer of invocation and pledge to the flag.

**ROLL CALL OF MEMBERS:**

Present: Commissioner Josh Lang, Commissioner Barry L. Dallara, and Commissioner Deb Baughman. Others present Debra Brown, Chief Clerk/Director of Elections; Dave Cubbison, Director of Emergency Services; Lesley Childers-Potts, District Attorney. Present via phone: Melissa Cottle, Treasurer; Terry Stacey, CDBG Administrator; Joyce Hillegass, Director of Tax Assessment; the public, the press and radio.

**PUBLIC COMMENTS:**

Joyce Hillegass presented certificates to Commissioner Deb Baughman and Michael Shaffer for completing their certification. Commissioner Baughman will serve as Chair for the new committee.

**APPROVAL OF MINUTES:**

The July 14, 2020 minutes were approved as presented.

**EXPENDITURES:**

A motion was made by Commissioner Baughman and seconded by Commissioner Dallara to approve the following expenditures. The motion was approved as presented.

Payroll 7/31/2020	\$273,909.85	CK#:183698-183703
Payroll 7/17/2020	\$292,909.80	CK#:183699-183696
Priority 7/31/2020	\$281,626.26	
Priority 8/11/2020	\$402,870.60	
CYS 7/31/2020	\$240,074.18	
CYS 8/11/2020	\$8,989.87	
CYS Adoption Asst.	\$34,374.90	
CYS Kinship Care	\$1,414.00	
CYS SPL	\$15,394.60	
Commissary	\$12,310.05	
Liquid Fuels	\$9,447.50	
LEPC	\$159.50	
CDBG	\$100.95	
CDBG D & M Cont.	\$109,773.36	

**OLD BUSINESS:**

There was no old business to discuss.

**NEW BUSINESS:**

- a) A motion was made by Commissioner Dallara and seconded by Commissioner Baughman to approve the Change of Assessment Notice Control Report changes for the month of July 2020. This is based upon the recommendation of Joyce Hillegass, Director of Tax Assessment. The motion was approved as presented. Commissioner Dallara gave an overview of the approved amounts, certification costs and changes.

- b) A motion was made by Commissioner Baughman and seconded by Commissioner Dallara to re-appoint Terry H Stacey, CDBG Administrator with the Bedford County Planning Commission, as the Section 504 Officer. The motion was approved as presented.
- c) A motion was made by Commissioner Dallara and seconded by Commissioner Baughman to apply for FFY 2020 Community Development Block Grant funds as follows: Hopewell Borough Wastewater Treatment Facility Replacement - \$215,959, if deemed fundable by income survey; or, alternatively, the same sum for Broad Top Township Senior Housing. This is based upon the recommendation of the BCPC Priority Board. The motion was approved as presented. Terry Stacey gave an overview regarding the projects.
- d) A motion was made by Commissioner Baughman and seconded by Commissioner Dallara to approve the Resolution authorizing submission of a Community Development Block Grant – Coronavirus (CDBG-CV) grant application to the Pennsylvania Department of Community and Economic Development for Bedford County and On Behalf of Bedford Township. This is based upon the recommendation of Terry Stacey, CDBG Administrator. The motion was approved as presented. Terry Stacey gave an summary of the resolution.

**RESOLUTION UNIT OF LOCAL GOVERNMENT  
RESOLUTION NO.08-12-2020**

A Resolution of the *Unit of Local Government*, Commonwealth of Pennsylvania, authorizing the submission of an application to the Pennsylvania Department of Community and Economic Development for funding through the Community Development Block Grant-Coronavirus (CDBG-CV) Program, as part of the Coronavirus, Aid, Relief, and Economic Security (CARES) Act [P.L. 116-136], and further certifying compliance with the requirements of said program.

**WHEREAS**, it is necessary and in the public interest that the Unit of Local Government, Pennsylvania, receive funds from the Commonwealth through the Department of Community and Economic Development in accordance with the Community Development Block Grant-Coronavirus Program; and

**WHEREAS**, the *Unit of Local Government* Board of Commissioners has the legal authority and responsibility under Act 179 to apply for Community Development Block Grant-Coronavirus funds and represent the non-entitlement communities within the county; and

**WHEREAS**, the *Unit of Local Government* Commissioners have undertaken a considerable community participation process including written invitations to municipalities, informational meetings, hearings and legal notices all of which culminated in the prioritization of projects and development of a Community Needs Assessment; and

**WHEREAS**, the *Unit of Local Government*, Commissioners are familiar with the requirements of the program as included in the Statement of Assurances; and

**WHEREAS**, the *Unit of Local Government* Board of Commissioners wishes to apply for said funds.

**NOW, THEREFORE, BE IT RESOLVED** by the *Unit of Local Government* Board of Commissioners that its Chairman is authorized to have prepared the necessary forms and documents to submit an application to the Department of Community and Economic Development for Community Development Block Grant-Coronavirus funds for the purposes aforesaid; and

**BE IT FURTHER RESOLVED**, if CDBG-CV funds are determined by the Pennsylvania Department of Community and Economic Development to be expended on ineligible program costs or do not meet a national objective, the *Unit of Local Government* Board of Commissioners agrees to repay the proportion deemed ineligible from non-federal sources.

**BE IT FURTHER RESOLVED** that the Community Needs Assessment developed in coordination with low and moderate individuals, interested organizations, non-profits and other interested parties through the citizen participation process and municipal information gathering is hereby adopted; and

**BE IT FURTHER RESOLVED** that the Chairperson of the **Unit of Local Government** Board of Commissioners is empowered to place her signature, on behalf of the governing body, on necessary application forms and affix thereto the official seal of the Unit of Local Government.

Adopted by the **Unit of Local Government** Board of Commissioners at the regular meeting of date August 11, 2020.

- e) A motion was made by Commissioner Dallara and seconded by Commissioner Baughman to approve the annual Fair Housing Resolution. This is based upon the recommendation of Terry Stacey, CDBG Administrator. The motion was approved as presented. Terry Stacey gave a summary of the resolution.

## **Bedford County Board of Commissioners**

### **FAIR HOUSING RESOLUTION**

#### **Resolution No. 08 11 20 (2)**

**LET IT BE KNOWN TO ALL PERSONS** of Bedford County that discrimination in the sale, rental, leasing, financing of housing or land to be used for construction of housing, or in the provision of brokerage services because of race, color, sex, national origin, religion, familial status (families with children), or handicap (disability) is prohibited by Title VIII of the Civil Rights Act of 1968 (Federal Fair Housing Act), and the Pennsylvania Human Relations Act adds the additional protected classes of age, ancestry and use of guide or support animals because of the blindness, deafness or physical handicap of the user or because the user is a handler or trainer of support or guide animals. It is the policy of Bedford County to implement programs to ensure equal opportunity in housing for all persons regardless of race, color, sex, national origin, religion, familial status, handicap (disability), age and ancestry and use of guide or support animals because of blindness, deafness or physical handicap of the user or because the user is a handler or trainer of support or guide animals. Therefore, Bedford County does hereby pass the following resolution.

**BE IT RESOLVED**, that within available resources Bedford County will assist all persons who feel they have been discriminated against because of race, color, sex, national origin, religion, familial status, handicap (disability), age, ancestry and use of guide or support animals because of blindness, deafness or physical handicap of the user or because the user is a handler or trainer of support or guide animals to seek equity under federal and state laws by filing a complaint with the local Fair Housing Officer, Pennsylvania Human Relations Commission and the U.S. Department of Housing and Urban Development, whichever is chosen by the person filing the complaint.

**BE IT FURTHER RESOLVED that** Bedford County shall make publicly known this Resolution and through this publicity shall cause owners of real estate, developers, and builders to become aware of their respective responsibilities and rights under the Federal Fair Housing Act, the Pennsylvania Human Relations Act, and any local laws or ordinances.

**FURTHER ACTION** will at a minimum include, but not to be limited to:

- (1) Publicizing the name and contact information of the local Fair Housing Officer, which will include the process to file a complaint if a person feels they have been discriminated against in housing in any manner and other applicable fair housing information through local media and community contacts; and
- (2) Conducting at least one fair housing activity annually to better inform the public of their rights under the Fair Housing Law and Pennsylvania Human Relations Act; and
- (3) Using the fair housing logo on all materials dealing with housing programs such as but not limited to:
  - a. Public advertisements for vacancy or discussing the program

- b. Applications for assistance
- c. Contracts
- d. Municipal letters dealing with the federal programs

Disabled individuals who require reasonable accommodation to be able to access any notification, and Limited English Proficient individuals who require a document translation of any notification, should contact the Bedford County Planning Commission, 200 S. Juliana St., Bedford PA 15522; phone 814-623-4827; TTY users, call PA Relay Center at 1-800-654-5984, Mon-Fri., 9AM-4PM; website [www.bedfordcountypa.org](http://www.bedfordcountypa.org); email [tstacey@bedfordcountypa.org](mailto:tstacey@bedfordcountypa.org).

Approved at the regularly scheduled meeting of the Bedford County Board of Commissioners held August 11, 2020.

- f) A motion was made by Commissioner Baughman and seconded by Commissioner Dallara to approve the Purchase of Service Agreement between Bedford County Children & Youth Services for the following, for a period of July 1, 2020 and ending June 30, 2021. This is based upon the recommendation of Lisa Cairo, Administrator Bedford County Children and Youth Services. The motion was approved as presented.
  - 1. Shipperville Project Point of Light, Inc.
  - 2. Dennis Williamson (Co-Parenting Program – Males)
  - 3. Heather Dawn Sipes (Incredible Years Program Lead Facilitator)
  - 4. Technical Services Agreement between Southern Alleghenies Planning and Development Commission
  - 5. Todd Baumgardner
- g) A motion was made by Commissioner Dallara and seconded by Commissioner Baughman to approve the Purchase of Service Agreement between Bedford County Children & Youth Services and Bedford County Juvenile Probation Office and the following for a period of July 1, 2020 and ending June 30, 2021. This is based upon the recommendation of Lisa Cairo, Administrator Bedford County Children and Youth Services. The motion was approved as presented.
  - 1. Cove Prep of White Deer Run
  - 2. Outside In School of Experiential Education, Inc.
  - 3. Kids Peace National Centers, Inc.
  - 4. The Children's Home of Pittsburgh, Inc.
  - 5. Cornell Abraxas Group, Inc.
- h) A motion was made by Commissioner Baughman and seconded by Commissioner Dallara to approve the following personnel based upon the recommendation of their respective department heads. The motion was approved as presented.
  - 1. Russell Karns – Correctional Officer – July 22, 2020
  - 2. Dana Stough – CYS Case Aide I – July 27, 2020
  - 3. Dakota Steele – Correctional Officer – July 28, 2020
  - 4. Stephen T. Molovich – Correctional Officer – August 11, 2020
  - 5. Deanne Paul, Assistant District Attorney – August 31, 2020
- i) A motion was made by Commissioner Dallara and seconded by Commissioner Baughman to approve the Multimodal Transportation Fund Grant resolution. This is based upon the recommendation of Marty Malone, P. Joseph Lehman Engineering, Inc. The motion was approved as presented. Commissioner Dallara noted this is a grant for the bridges. Commissioner Lang noted the bridge numbers and the amount of the costs for bridges.

***Multimodal Transportation Fund Grant***

**Be it RESOLVED**, that the Bedford County Commissioners of Bedford County hereby request a Multimodal Transportation Fund grant of \$3,693,000 from the Commonwealth Financing Authority to be used for Bedford County Bridge Rehabilitation Bundle; Bridge 5, Bridge 7, Bridge 13, and Bridge 33.

**Be it FURTHER RESOLVED**, that the Applicant does hereby designate Josh Lang, Chairman and Barry L. Dallara, Vice Chairman as the official(s) to execute all documents and agreements between the County Commissioners and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, Deb Baughman, duly qualified Secretary of the County Commissioners, Bedford County, Bedford, PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Bedford County Commissioners at a regular meeting held August 11, 2020 and said Resolution has been recorded in the Minutes of the Bedford County Commissioners and remains in effect as of this date.

**IN WITNESS THEREOF**, I affix my hand and attach the seal of the County Commissioners, this 11<sup>th</sup> day of August, 2020.

**VIII: COMMENTS/APPOINTMENTS/BID OPENINGS/COUNTY UPDATES:**

**ADJOURNMENT:**

Commissioner Dallara made a motion to adjourn the meeting. Commissioner Baughman seconded the motion. The meeting was adjourned at 10:18 a.m.

The next meeting will be held September 15, 2020 in Room 101 unless called sooner by the Board of Commissioners.

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Debra Brown, Chief Clerk

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Deb Baughman, Secretary