

BEDFORD COUNTY BOARD OF COMMISSIONERS TELECONFERENCE MEETING

September 15, 2020

The Bedford County Board of Commissioners held the teleconference meeting in the Commissioners Suite of the Bedford County Government Building, 200 South Juliana Street, Bedford, PA on Tuesday, September 15, 2020. Commissioner Lang called the meeting to order at 10:00 a.m. Commissioner Baughman led the prayer of invocation and pledge to the flag.

ROLL CALL OF MEMBERS:

Present: Commissioner Josh Lang, Commissioner Barry L. Dallara, and Commissioner Deb Baughman. Others present Debra Brown, Chief Clerk/Director of Elections. Present via phone: Melissa Cottle, Treasurer; Terry Stacey, CDBG Administrator; Don Weakland, Senior Consultant, RBA Professional Data Systems, Inc., Lynn Mock; and the press.

PUBLIC COMMENTS:

There were no public comments made at the meeting.

APPROVAL OF MINUTES:

The August 11, 2020 Meeting and August 25, 2020 Special Meeting minutes were approved as presented.

EXPENDITURES:

A motion was made by Commissioner Dallara and seconded by Commissioner Baughman to approve the following expenditures. Commissioner Dallara commented on a few of the higher expenses. The motion was approved as presented.

Payroll 8-14-20	\$293,461.02	CK#:183705-173711
Payroll 8-28-20	\$257,267.96	CK#:183712-183718
Payroll 9-11-20	\$309,467.10	CK#:183719-183725
General 8-26-20	\$1,038,363.28	
General 9-10-20	\$699,666.91	
CYS 8-26-20	\$98,828.91	
CYS 9-10-20	\$166,699.39	
Commissary	\$14,647.17	
Liquid Fuels	\$6,417.73	
LEPC	\$62.52	
CDBG	\$198,886.27	

OLD BUSINESS:

There was no old business to discuss.

NEW BUSINESS:

A motion was made by Commissioner Baughman and seconded by Commissioner Dallara to approve the Change of Assessment Notice Control Report changes for the month of August 2020. This is based upon the recommendation of Joyce Hillegass, Director of Tax Assessment. Commissioner Dallara gave an overview of the assessment for the month. The motion was approved as presented.

A motion was made by Commissioner Dallara and seconded by Commissioner Baughman to approve the Purchase of Service Agreement between Bedford County Children & Youth Services and Bedford County Juvenile Probation Office and the following for a period of July 1, 2020 and ending June 30, 2021. This is based upon the recommendation of Lisa Cairo, Administrator Bedford County Children and Youth Services. The motion was approved as presented.

1. The Bair Foundation
2. Alternative Living Solutions
3. Adelphoi Village, Inc.

A motion was made by Commissioner Baughman and seconded by Commissioner Dallara to approve the following personnel based upon the recommendation of their respective department heads: The motion was approved as presented.

1. Christian Fann – Correctional Officer – August 20, 2020
2. Tristan L. Calhoun – Caseworker I – August 31, 2020
3. Bessie Russ – Correctional Officer – August 24, 2020
4. Tyson Lee Lynch – Deputy Sheriff – September 14, 2020
5. Christopher J. Tirpak – from part-time to full-time – August 31, 2020
6. Thaddeus R. Yothers – Deputy Sheriff – August 31, 2020

A motion was made by Commissioner Dallara and seconded by Commissioner Baughman to approve an agreement with NPC, Inc. for election printing and mailing services for the 2020 General Election. This is based upon the recommendation of the Bedford County Board of Elections, effective August 25, 2020. Commissioner Baughman gave a brief overview of the company. The motion was approved as presented.

A motion was made by Commissioner Baughman and seconded by Commissioner Dallara to approve the Title IV-D Legal Services Agreement between the Bedford County Commissioners and Bedford County District Attorney's Office and the Court of Common Pleas of Bedford County, Domestic Relations Section, hereinafter referred to as the DRS effective, October 1, 2020. The motion was approved as presented.

A motion was made by Commissioner Dallara and seconded by Commissioner Baughman to approve agreements with Judy Coutts, Architect, for Courthouse space planning services, including a COVID-19 evaluation of space use. This is based upon the recommendation of the Bedford County Commissioners. Commissioner Baughman gave a brief overview of the plan for use of space due to COVID-19. The motion was approved as presented.

A motion was made by Commissioner Dallara and seconded by Commissioner Baughman to approve the renewal agreement with Tyler Technologies agreement and Exhibit 1. This is based upon the recommendation of David Cubbison, Director of Emergency Services. The motion was approved as presented.

A motion was made by Commissioner Dallara and seconded by Commissioner Baughman to approve the agreement between RBA Data Solutions, Inc., pending final solicitor review. This will be effective upon successful transition from outgoing managed services technology provider. This is based upon the recommendation of the Bedford County Commissioners.

A motion was made by Commissioner Baughman and seconded by Commissioner Dallara to approve Change Order No. 1 for the Hyndman Waterline Replacement Phase IV project, funded under Community Development Block Grants of FFYs 2013, 2016 and 2017. This is based on the recommendation of Andrew Johnson, P.E., of Gwin, Dobson & Foreman, Inc. Mr. Stacey gave an overview of the project and funds. The motion was approved as presented.

A motion was made by Commissioner Baughman and seconded by Commissioner Dallara to approve the Breast Cancer Awareness Month proclamation. Commissioner Baughman read the proclamation. The motion was approved as presented.

Breast Cancer Awareness Month
October 2020

WHEREAS, breast cancer is the second most commonly diagnosed cancer among women in the United States and although rare, is also diagnosed in American men; and

WHEREAS, one in eight women in the United States will be diagnosed with breast cancer and less than one percent of the American men will be diagnosed. Skin cancer in women and Prostate cancer in men are among the cancers that are most commonly diagnosed; and

WHEREAS, breast cancer is the 2nd leading cause of death among women in the United States, with estimates that over 246,600 will be diagnosed and more than 40,000 will lose the fight. Although rare, 2,600 men will be diagnosed with breast cancer and more than 440 will lose the fight. On average, every 2 minutes a woman in the United States is diagnosed with breast cancer; and

WHEREAS, the Bedford County Pink Ribbon Fund was formed in June 2017 by a very dedicated, enthusiastic group of local volunteers; and

WHEREAS, the goal of the Bedford County Pink Ribbon Fund is to help in the fight against breast cancer by raising funds at various events throughout the month of October; and

WHEREAS, the funds raised by this event will be directed to non-profit organizations of the committee's choosing and appoint money where it is most needed, helping the people of Bedford County.

NOW THEREFORE, WE THE COMMISSIONERS OF BEDFORD COUNTY, do hereby proclaim the month of October 2020 as Pink Ribbon Fund Month in Bedford County, Pennsylvania and urge the citizens of Bedford County to participate in the activities that are coordinated by the Pink Ribbon Fund and join in their efforts of education, advocacy and service to those battling breast cancer.

COMMENTS/APPOINTMENTS/BID OPENINGS/COUNTY UPDATES:

Commissioner Baughman opened the bids for 2007 Kioti CK20 Tractor. There were two bids, the winning bidder will be notified by the Maintenance Department.

Commissioner Lang spoke briefly about the opening of the parking garage, noting the only entrance is the second floor and that is accessible for handicapped individuals as well.

He also commented the committee is reviewing the CARES Act funding.

Commissioner Baughman stated notification was received from the state regarding the ballots are on hold pending discussions regarding the Green Party. Ballots will not go out to residents until October, but the county is ready to go. She also reminded voters if a permanent application was completed, voters will need to obtain a cancellation form from the website or in the office. When at polls please allow time due to social distancing and possible inclement weather and the restrictions of COVID-19. The precincts will be sanitized and disinfected.

ADJOURNMENT:

Commissioner Dallara made a motion to adjourn the meeting. Commissioner Baughman seconded the motion. The meeting was adjourned at 10:19 a.m.

The next teleconference meeting will be held October 6, 2020 in Room 303 unless called sooner by the Board of Commissioners.

Debra Brown, Chief Clerk

Deb Baughman, Secretary