

**BEDFORD COUNTY BOARD OF COMMISSIONERS MEETING MINUTES**

July 18, 2017

The Bedford County Board of Commissioners held their regular meeting in Room 101 of the Bedford County Government Building, 200 South Juliana Street, Bedford, PA on Tuesday, July 18, 2017. Commissioner Lang called the meeting to order at 10:00 a.m. Commissioner Lang gave the prayer of invocation and led the pledge to the flag.

**ROLL CALL OF MEMBERS:**

Present: Commissioner Josh Lang, Commissioner Barry L. Dallara, and Commissioner S. Paul Crooks. Others present: Debra Brown, Chief Clerk/Director of Elections, Don Schwartz, Director of the Planning Commission, Terry Stacey, CDBG Administrator, Lisa Cairo, Administrator Bedford County Children and Youth Services, county residents and the press.

**APPROVAL OF MINUTES:**

The minutes of June 20, 2017, were approved as presented.

**EXPENDITURES:**

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve the following expenditures:

Payroll	\$249,663.38	CK#:183032-183040
Payroll	\$277,604.94	CK#:183041-183049
General Priority	\$359,610.29	
General Non Priority	\$178,847.18	
General Priority	\$27,635.11	
Commissary	\$13,243.69	
Commissary	\$2,187.52	
CDBG	\$4,184.76	
Liquid Fuels	\$5,029.02	
LEPC	\$2,051.45	

The motion was approved as presented.

**OLD BUSINESS:**

There was nothing to report.

**NEW BUSINESS:**

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the Purchase of Service Agreement between Bedford County Children & Youth Services and the following, effective July 1, 2017 through June 30, 2018. This is based upon the recommendation of Lisa Cairo, Administrator Bedford County Children and Youth Services. The motion was approved as presented.

1. Carol Ann Rose, Esquire
2. Pentz Run Youth Services, Inc.
3. Haven Home for Girls, Inc.
4. The Christian Home of Johnstown, Inc.
5. Shipperville Project Point of Light, Inc.
6. Jeff L. Samide, Ed. D.
7. Anthony Zanoni, Esquire
8. Alternative Community Resource Program
9. Karen Hickey, Esquire
10. Community Specialist Corporation – The Academy
11. Summit School, Inc. – Summit Academy

## 12. The Children's Aid Home Programs of Somerset County, Inc.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve the Purchase of Service Agreement between Bedford County Children & Youth Services and Tyler Rowles, Esquire, effective June 1, 2017 through June 30, 2017. This is based upon the recommendation of Lisa Cairo, Administrator Bedford County Children and Youth Services. The motion was approved as presented.

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the hire of the following as a part-time Correctional Officers at the Bedford County Correctional Facility effective July 19, 2017. This is based upon the recommendation of Troy Nelson, Warden, at the Bedford County Correctional Facility. The motion was approved as presented.

1. Michael Tittle, Bedford, PA
2. Andrew Y. Phillips, Alum Bank, PA
3. Kyler E. Kentner, Bedford, PA
4. Shyanna Shipley, Martinsburg, PA
5. Joshua W. Miller, Bedford, PA

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve Liquid Fuels for Londonderry Township in the amount of \$820.18 to cover a bridge inspection. This is based on the recommendation of the Bedford County Commissioners. The motion was approved as presented.

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the Change of Assessment Notice Control Report for the month of June 2017. This is based upon the recommendation of Joyce Hillegass, Director of Tax Assessment. The motion was approved as presented. Commissioner Dallara commented there were new homes constructed, sheds, porches and outside building structures done within the last few weeks. Commissioner Crooks also noted there was an 8 million increase over last month; \$17,000.00 of that was a taxable revenue.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve the Administrative Agreement between Bedford County Commissioners, Huntingdon County Commissioners, and the Wood – Broad Top – Wells Joint Municipal Authority, for the Authority's Water & Sewer Treatment Plants Improvements project, funded in part with Bedford County Entitlement FFY 2015 Community Development Block Grant funds. This is based upon the recommendation of Terry Stacey, CDBG Administrator. The motion was approved as presented. Terry Stacey spoke briefly regarding the process and projected cost of the project.

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the amendment of the following Ordinance. This is based upon the recommendation of the Bedford County Commissioners. Commissioner Dallara read the ordinance. The motion was approved as presented. Commissioner Lang noted this amendment has been done to be in compliance with Act 18.

### **ORDINANCE NO. 07-01-2017** EXCISE TAX

OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF BEDFORD,  
COMMONWEALTH OF PENNSYLVANIA, PURSUANT TO THE COUNTY CODE ACT OF AUGUST 9,  
1955 (P.L. 323, NO. 130), AS AMENDED, 16.P.S. SECTION 1770, 6: PROVIDING FOR THE IMPOSITION  
OF AN EXCISE TAX ON THE USE OR OCCUPANCY OF A ROOM OR ROOMS IN A HOTEL, MOTEL,  
BED AND BREAKFAST, HOMESTEAD, INN, GUEST HOUSE OR SIMILAR STRUCTURE HELD OUT  
TO THE PUBLIC FOR OVERNIGHT ACCOMMODATIONS; ESTABLISHING PROCEDURES FOR THE  
COLLECTION OF THE TAX IMPOSED; PROVIDING FOR SERERABILITY OF PROVISION;  
REPEALING ALL ORDINANCE OR PARTS OF ORDINANCE OR RESOLUTION INSOFAR AS THE

SAME SHALL BE INCONSISTENT HERewith AND PROVIDING WHEN THIS ORDINANCE SHALL BECOME EFFECTIVE.

The Board of Commissioners of Bedford County hereby amend Section 13 (Late Payment Fees) of ordinance (2003-3-11) of the Bedford County Excise Tax Ordinance striking out nine percent (9 %) to state; if for any reason the tax is not paid when due under the provisions of Section 6, a late payment fee at the rate of one and one half percent (1 ½%) per month, on the amount of the tax which remains unpaid shall be added and collected.

This ordinance shall take effect immediately.

ENACTED THIS 1<sup>st</sup> DAY OF JULY 2017.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve the amendment of the following Resolution with the counties of Huntingdon, Bedford and Fulton Area Agency on Aging. This is based upon the recommendation of the Joint Board of Commissioners. The resolution was read by Commissioner Crooks. The motion was approved as presented.

**RESOLUTION NO. 07-18-17**

**WHEREAS**, the Counties of Huntingdon, Bedford and Fulton have entered into various agreements with the Commonwealth of Pennsylvania, including the Departments of Aging and Transportation to provide a wide range of community-based services for older persons, including MA Waiver, Guardianship, Protective Service, Care Management, Shared Ride Transportation and, also, to receive capital assistance funding; and

**WHEREAS**, the Commissioners of Huntingdon, Bedford and Fulton Counties have appointed Connie Brode to the position of Executive Director of the Area Agency on Aging with authority to assume all duties and responsibilities for administration of this program, as well as serving as Trustee of the Agency's retirement plan and court appointed guardian; and

**WHEREAS**, the Joint Board of County Commissioners recognizes the need for the Agency's Executive Director to be empowered to bind the Agency to various funding agreements, any amended budgets, financial and banking documents, signing funding agreements, service contracts, retirement plan documents, health insurance policy, sale of used vehicles, tax exemptions, all guardianship/PoA/Rep Payee related matters.

**NOW, THEREFORE, IT IS HEREBY RESOLVED THAT** the Bedford County Commissioners, as members of the governing body of the Area Agency on Aging, by adoption of this resolution, do grant to Connie Brode, Executive Director of the Huntingdon-Bedford-Fulton Area Agency on Aging, such required authorization for Fiscal Year 2017-18.

**ADOPTED**, this 18<sup>th</sup> day of July 2017.

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the Proclamation for the 2017 Citizen of the Year. This is based upon the recommendation of the Bedford Rotary and the Bedford Elks Club. The proclamation was read by Commissioner Dallara. The motion was approved as presented.

***Bedford Rotary and Bedford Elks Clubs' 2017 Citizen of the Year  
Rick Smith***

**WHEREAS**, The Rotary motto "Service Above Self" and Elks concept of "Elks Care, Elks Share" has been exemplified by Rick Smith and he is being honored at a banquet at the Bedford Elks on Monday, July 24, 2017 for providing countless hours of service towards improving the quality of life in Bedford County; and

**WHEREAS**, Rick Smith has worked for Frontier Communications of Breezewood for 30 years, he then took the executive director role in 2009 for the United Way of Bedford County and created a series of fundraisers and community service projects, including the Comedy Nights, Scouting for Food, Stuff the Bus School Supplies campaign, Day of Caring, an annual golf tournament and many more, not to mention raising hundreds of thousands of dollars to support the great work the United Way does in our community; and

**WHEREAS**, Rick Smith has served as a facilitator for Leadership Bedford County for the past decade, helping to mold new leaders in our community and continuously taking the program to the next level; and

**WHEREAS**, Rick Smith is an active member of the Bedford Lions Club, where he has served as president, and chairs several other committees. He is also a member of the Sunrise Rotary Club. Rick is also a leader at Trinity Lutheran Church, where he has served as President of Church Council: and

**WHEREAS**, Rick Smith recently accepted the position of Vice President of the Bedford County Chamber of Commerce on June 30, 2017, where he continues to put forth energy and enthusiasm in his efforts to “give back” to the citizens of Bedford County; and

**WHEREAS**, Rick Smith is a resident of Bedford County and a graduate of Chestnut Ridge High School and he resides in Bedford with his wife, of 41 years, Judy and they have two adult children, Bradley and Adam and two granddaughters, Alaina and Caitlin; and

**NOW THEREFORE**, WE THE COMMISSIONERS OF BEDFORD COUNTY do hereby congratulate ***Rick Smith*** on receiving the much deserved award of ***2017 Citizen of the Year*** and declare Monday, July 24<sup>th</sup>, 2017 as **Rick Smith DAY** in Bedford County.

**COMMENTS/APPOINTMENTS:**

There were none to report.

**ADJOURNMENT:**

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to adjourn the meeting. The meeting was adjourned at 10:16 a.m.

The next Commissioners Meeting will be on August 1, 2017 at 10:00 a.m. at the Bedford Senior Center unless called sooner by the Board of Commissioners.

**ATTEST:**

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Debra Brown, Chief Clerk

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S. Paul Crooks, Secretary