

SALARY BOARD MINUTES

August 1, 2017

CALL TO ORDER:

The meeting was called immediately following the Commissioners regular meeting at 10:12 a.m.

ROLL CALL OF MEMBERS:

Present: Commissioner Josh Lang, Commissioner Barry L. Dallara, and Commissioner S. Paul Crooks. Others present: Debra Brown, Chief Clerk/Director of Elections, Melissa Cottle, Treasurer, Don Schwartz, Director of the Planning Commission, Terry Stacey, CDBG Administrator, Lisa Cairo, Administrator Bedford County Children and Youth Services, Bobbi Howsare, Clarissa Hartman, Ashley Black, Natasha Crissey, Danielle Smith, Janice Diehl, county residents and the press.

APPROVAL OF MINUTES:

The minutes of July 18, 2017, were approved as presented.

OLD BUSINESS:

There was no old business to present.

NEW BUSINESS:

A motion was made by Melissa Cottle, Treasurer and seconded by Commissioner Dallara to approve the rate of \$10.50 per hour for the following part-time Correctional Officers at the Bedford County Correctional Facility effective August 2, 2017. This is based upon the recommendation of Troy Nelson, Warden of the Bedford County Correctional Facility. The motion was approved as presented.

1. Kirsten Horn, New Paris, PA
2. Nathan Pembroke, Saxton, PA

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to increase current CYS fiscal, casework, and management personnel annual salary by \$2,500 to reflect the state approved salary and restructuring of the Bedford County Children and Youth Services staff effective July 3, 2017. This is based upon the recommendation of Lisa Cairo, Administrator of the Bedford County Children and Youth Services. Commissioner Dallara stated what an admirable job that the caseworkers all do. Also, that this increase will not have any affect the county budget. He expressed his gratitude for a job well done. Lisa Cairo also expressed her appreciation for all of their hard work, noting that they are always under staffed. She noted her appreciation to the Commissioners as well for their support.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to increase current CYS clerical personnel annual salary by \$1,000 to reflect the state approved salary and restructuring of the Bedford County Children and Youth Services staff effective July 3, 2017. This is based upon the recommendation of Lisa Cairo, Administrator of the Bedford County Children and Youth Services. Lisa Cairo expressed her appreciation for the hard work the staff does in the office.

A motion was made by Melissa Cottle, Treasurer and seconded by Commissioner Dallara to increase the following CYS transporter hourly salaries to reflect the state approved salary and restructuring of the Bedford County Children and Youth Services staff effective July 3, 2017. This is based upon the recommendation of Lisa Cairo, Administrator of the Bedford County Children and Youth Services. Lisa Cairo stated that although part time, these drivers go above and beyond when transporting clients.

1. Joseph Hershberger-\$1.34 per hour
2. Cathy Hayes-\$0.40 per hour

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the salary of \$28,668.24 per year for Theresa Lasure of Schellsburg, PA to the position of Supervised Independent Living Caseworker II, effective August 14, 2017. This is based upon the recommendation of Lisa Cairo, Administrator

of the Bedford County Children and Youth Services. Commissioner Crooks stated that he felt the Bedford County Children and Youth Services was one of the best in the state of Pennsylvania. They do a great job.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve the salary of \$26,663.76 per year for Phoebe Wolford of Bedford, PA to the position of Caseworker I, effective August 7, 2017. This is based upon the recommendation of Lisa Cairo, Administrator of the Bedford County Children and Youth Services.

A motion was made by Melissa Cottle, Treasurer and seconded by Commissioner Dallara to approve the pay rate of \$8.75 per hour for Reine Akers to the position of Data Entry Receptionist, effective August 14, 2017. This is based upon the recommendation of Joyce Hillegass, Director of Assessment.

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the pay rate of \$11.50 per hour for Gretchen Martin, Assistant Chief Assessor for successful completion of the Certified Pennsylvania Evaluator test effective August 1, 2017. This is based upon the recommendation of Joyce Hillegass, Director of Assessment.

A resident asked the Commissioners about the cuts to the senior citizens and he responded that nothing is going to happen to funding, that was not part of the government cuts.

ADJOURNMENT:

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to adjourn the meeting at 10:25 a.m.

The next meeting will be held August 15, 2017 immediately following the Commissioners Meeting. Commissioner Lang stated that if anyone desires to have the meeting in a different location to contact our office at 814-623-4807.

ATTEST:

Debra Brown, Chief Clerk

S. Paul Crooks, Secretary