

BEDFORD COUNTY BOARD OF COMMISSIONERS MEETING MINUTES

February 13, 2018

The Bedford County Board of Commissioners held their regular meeting in Room 101 of the Bedford County Government Building, 200 South Juliana Street, Bedford, PA on Tuesday, February 13, 2018. Commissioner Lang called the meeting to order at 10:00 a.m. Commissioner Lang gave the prayer of invocation and led the pledge to the flag.

ROLL CALL OF MEMBERS:

Present: Commissioner Josh Lang, Commissioner Barry L. Dallara, and Commissioner S. Paul Crooks. Others present: Debra Brown, Chief Clerk, Melissa Cottle, Treasurer, Don Schwartz, Director of Planning, Jim Miliauskas, District Director from Senator Wayne Langerholc, Jr.'s office, Tammie Hess, Representative of Jesse Topper's office, county residents and the press.

APPROVAL OF MINUTES:

The minutes of January 30, 2018, were approved as presented.

EXPENDITURES:

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve the following expenditures:

| | | |
|------------|--------------|-------------------|
| Payroll | \$295,525.09 | CK#:183182-183190 |
| General | \$441,078.77 | |
| General | \$222,227.79 | |
| General | \$1,829.86 | |
| Commissary | \$1,646.86 | |
| CDBG | \$29,416.65 | |

The motion was approved as presented.

OLD BUSINESS:

There was nothing to report.

NEW BUSINESS:

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the hiring of Catrina Evans, from Oldtown, MD to the position of Caseworker I, effective February 12, 2018. This is based upon the recommendation of Lisa Cairo, Administrator of Bedford County Children and Youth Services. The motion was approved as presented.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve the hiring of Cody Wilson, from New Paris, PA to the position of Caseworker I, effective February 20, 2018. This is based upon the recommendation of Lisa Cairo, Administrator of Bedford County Children and Youth Services. The motion was approved as presented. The press asked if the CYS Department has reached its full complement of staff; Commissioner Lang replied that yes it has been reached with the two new hires.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve the Change of Assessment Notice Control Report changes for the month of January 2018. This is based upon the recommendation of Joyce Hillegass, Director of Tax Assessment. The motion was approved as presented.

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve Ashley Miller, Bedford, PA as a part-time Correctional Officer effective February 26, 2018. This is based upon the recommendation of Troy Nelson, Warden at the Bedford County Correctional Facility. The motion was approved as presented.

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve Rosa Lighty from a part-time to a full-time Correctional Officer effective February 14, 2018. This is based upon the recommendation of Troy Nelson, Warden at the Bedford County Correctional Facility. The motion was approved as presented.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to amend the January 30, 2018 minutes to reflect the effective dates for Rocky Fetter, Chief Deputy Coroner and Sam Gordon, Deputy Coroner to be January 22, 2018. The motion was approved as presented.

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the following resolution between the Commissioners of the County of Bedford and Manns Choice Borough and Bedford Area School District. The motion was approved as presented. Commissioner Dallara read the resolution.

RESOLUTION
02-13(1)- 2018

**A RESOLUTION AUTHORIZING THE COUNTY OF BEDFORD TO
ENTER INTO AN AGREEMENT FOR THE COLLECTION OF REAL
ESTATE AND/OR PER CAPITA TAXES AND DESIGNATING THE
COUNTY TAX ASSESSMENT OFFICE AS THE OFFICE TO PROVIDE
SUCH SERVICES**

BE IT RESOLVED and it is hereby resolved as follows:

1. The Commissioners of the County of Bedford are hereby authorized to enter into an Agreement with Manns Choice Borough ("Municipality") and Bedford Area ("School District") for the collection of real estate and/or per capita taxes in the form attached hereto and made a part hereof.
2. The Bedford County Tax Assessment Office is hereby designated as the County Office to perform all services required of the County under the terms of the Agreement.

IN WITNESS WHEREOF, we have hereunto set our hands and seals on this 13th day of February, 2018.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve the following resolution between the Commissioners of the County of Bedford and Rainsburg Borough and Bedford Area School District. The motion was approved as presented. Commissioner Crooks read the resolution.

RESOLUTION
02-13(2)-2018

**A RESOLUTION AUTHORIZING THE COUNTY OF BEDFORD TO
ENTER INTO AN AGREEMENT FOR THE COLLECTION OF REAL
ESTATE AND/OR PER CAPITA TAXES AND DESIGNATING THE
COUNTY TAX ASSESSMENT OFFICE AS THE OFFICE TO PROVIDE
SUCH SERVICES**

BE IT RESOLVED and it is hereby resolved as follows:

1. The Commissioners of the County of Bedford are hereby authorized to enter into an Agreement with Rainsburg Borough ("Municipality") and Bedford Area ("School District") for the collection of real estate and/or per capita taxes in the form attached hereto and made a part hereof.
2. The Bedford County Tax Assessment Office is hereby designated as the County Office to perform all services required of the County under the terms of the Agreement.

IN WITNESS WHEREOF, we have hereunto set our hands and seals on this 13th day of February, 2018.

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the following resolution between the Commissioners of the County of Bedford and Coaldale Borough and Tussey Mountain Area School District. The motion was approved as presented. Commissioner Dallara read the resolution.

RESOLUTION
02-13(3)-2018

**A RESOLUTION AUTHORIZING THE COUNTY OF BEDFORD TO
ENTER INTO AN AGREEMENT FOR THE COLLECTION OF REAL
ESTATE AND/OR PER CAPITA TAXES AND DESIGNATING THE
COUNTY TAX ASSESSMENT OFFICE AS THE OFFICE TO PROVIDE
SUCH SERVICES**

BE IT RESOLVED and it is hereby resolved as follows:

1. The Commissioners of the County of Bedford are hereby authorized to enter into an Agreement with Coaldale Borough ("Municipality") and Tussey Mountain Area ("School District") for the collection of real estate and/or per capita taxes in the form attached hereto and made a part hereof.
2. The Bedford County Tax Assessment Office is hereby designated as the County Office to perform all services required of the County under the terms of the Agreement.

IN WITNESS WHEREOF, we have hereunto set our hands and seals on this 13th day of February, 2018.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve the following resolution with the Federal Funding Accountability and Transparency Act. This is based upon the recommendation of the Bedford County Commissioners. The motion was approved as presented. Commissioner Crooks read the resolution.

Municipality/Authority Resolution
2-13-18

BE IT RESOLVED by authority of the Bedford County Commissioners of Bedford county, and

IT IS HEREBY RESOLVED by authority of the same, that Debra Brown, Chief Clerk, of the County of Bedford be authorized and directed to sign the Reimbursement Agreement number R17090018, exhibits, supplements, and amendments on its behalf and be authorized and directed to attest the same.

ADOPTED by the Board of Commissioners of the County of Bedford, the Commonwealth of Pennsylvania, this 13th day of February 2018.

COMMENTS/APPOINTMENTS

ADJOURNMENT

Commissioner Crooks made a motion to adjourn the meeting. Commissioner Dallara seconded the motion. The meeting was adjourned at 10:10 AM.

The next Commissioners Meeting will be on February 27, 2018 at 10:00 a.m. in Room 101 unless called sooner by the Board of Commissioners.

ATTEST:

Debra K. Brown, Chief Clerk

S. Paul Crooks, Secretary