

**BEDFORD COUNTY BOARD OF COMMISSIONERS MEETING MINUTES**

November 13, 2018

The Bedford County Board of Commissioners held their regular meeting in Room 303 of the Bedford County Government Building, 200 South Juliana Street, Bedford, PA on Tuesday, November 13, 2018. Commissioner Lang called the meeting to order at 10:00 a.m. Commissioner Crooks gave the prayer of invocation and led the pledge to the flag.

**ROLL CALL OF MEMBERS:**

Present: Commissioner Josh Lang, Commissioner Barry L. Dallara, and Commissioner S. Paul Crooks. Others present: Debra Brown, Chief Clerk, Melissa Cottle, Treasurer, Don Schwartz, Director of Planning, Terry Stacey, CDBG Administrator, Deb Rose, Veterans Affairs office, Rusty Styer, County Coroner, county residents and the press.

**APPROVAL OF MINUTES:**

The minutes of October 23, 2018, were approved as presented.

**EXPENDITURES:**

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the following expenditures:

Payroll	\$260,654.98	CK#:183351-183358
Payroll	\$255,656.36	CK#: 183359-183366
General	\$50,114.15	
General	\$115,667.81	
General	\$20,000.00	
Commissary	\$4,216.32	
LEPC	\$9,950.00	
CDBG	\$5,815.55	

Commissioner Dallara reported on the following large expenditures from the General Account: Independent Family, Children and Youth Services at \$32,035.75; Professional Family, Children and Youth Services at \$32,580.48; and Personal Solutions Pass Thru fund at \$10,116.30. The motion was approved as presented.

**OLD BUSINESS:**

There was nothing to report.

**NEW BUSINESS:**

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve the settlement agreement with AVANCO on behalf of Bedford County. This is based upon the recommendation of the Bedford County Commissioners. The motion was approved as presented.

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the promotion of the following from part-time to a full-time Correctional Officer at the Bedford County Correctional Facility, effective on dates noted. This is based upon the recommendation of Troy Nelson, Warden. Commissioner Crooks noted this was a replacement hire. The motion was approved as presented.

1. Emily Deneen – November 14, 2018

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to re-appoint Terry H Stacey, CDBG Administrator with the Bedford County Planning Commission, as the Section 504 Officer. Mr. Stacey explained the process of the annual appointment to the group. The motion was approved as presented.

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the hire of Zachary Bender, Altoona, PA as a full-time Correctional Officer at the Bedford County Correctional Facility, effective November 13, 2018. This is based upon the recommendation of Troy Nelson, Warden. The motion was approved as presented.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve the hiring of Julia Bernazzoli, Hollidaysburg, PA as a full-time Deputy Sheriff, effective November 19, 2018. This is based upon the recommendation of Charwin Reichelderfer, Sheriff. A question was asked if she was related to someone already employed by the county. Commissioner Lang responded that he would verify that and respond back when he had the information. The motion was approved as presented.

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the following Change Orders for the Wood-Broad Top-Wells Joint Municipal Authority Water & Sewer Plants project, funded under the FFY 2015 Community Development Block Grant: (1) Change Order #2 to the G. M. McCrossin, Inc., general contract, increasing the contract amount by \$8,702.00; (2) Change Order #3 to the G.M. McCrossin, Inc., general contract, increasing the contract amount by \$1,140.59; and Change Order #4 to the G. M. McCrossin, Inc., general contract, increasing the contract amount by \$1,841.42. This is based upon the recommendation of Terry Stacey, CDBG Administrator. Mr. Stacey gave a brief overview of the project funding process. The motion was approved as presented.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara Motion to submit, to the PA Department of Community and Economic Development, a request for Activity Completion Extension for the FFY 2014 Community Development Block Grant Contract, for the Broad Top Township On-Lot Septic Systems activity, from December 31, 2018, to July 31, 2019. This is based upon the recommendation of Terry Stacey, CDBG Administrator. Mr. Stacey gave an overview of the application process and the project. The motion was approved as presented.

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the Purchase of Service Agreement between Bedford County Children & Youth Services and The Summit Academy, effective July 1, 2018 through June 30, 2019. This is based upon the recommendation of Lisa Cairo, Administrator Bedford County Children and Youth Services. The motion was approved as presented.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve the Change of Assessment Notice Control Report changes for the month of November 2018. This is based upon the recommendation of Joyce Hillegass, Director of Tax Assessment. Commissioner Crooks gave a brief explanation of the gain for the month. The motion was approved as presented.

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the Proclamation for National Veterans and Military Families Month for November 2018. The proclamation was read by Deb Rose. The motion was approved as presented.

***Bedford County Veterans and Military Families Month  
November 2018***

**WHEREAS**, during National Veterans and Military Families Month, we honor the significant contributions made by American service members, their families, and their loved ones; and

**WHEREAS**, we encourage all Bedford County communities to set aside this month surrounding Veterans Day to hold observances around the county to honor and thank those whose service and sacrifice represent the very best of America. We renew our commitment to support veterans and military families; and

**WHEREAS**, our Armed Forces have preserved the security and freedom that allow us to flourish as a Nation. They have braved bitter winters, treacherous jungles, barren deserts, and stormy waters to defend our Nation.

They have left their families to face danger and uncertainty, and they have endured the wounds of war, all to protect our Nation's interests and ideals established during the Founding; and;

**WHEREAS**, the families of our military heroes endure hardships and worry as their loved ones serve our nation, ensuring our freedom and way of life. These families move across the country and around the world so that all Americans can enjoy the freedom granted to them through the service of their loved ones; and

**WHEREAS**, we appreciate our military Veterans, Service Members and Families for of all their work, dedication, and sacrifice.

**NOW, THEREFORE**, the Bedford County Board of Commissioners do hereby proclaim November 2018 as "Veteran and Military Family Month" in Bedford County, Pennsylvania.

**COMMENTS/APPOINTMENTS:**

A few questions were asked about the election on November 6, 2018. The commissioners responded to the questions appropriately to their concerns.

**ADJOURNMENT:**

Commissioner Crooks made a motion to adjourn the meeting. Commissioner Dallara seconded the motion. The meeting adjourned at 10:25 a.m.

The next meeting will be held November 27, 2018 in Room 101 unless called sooner by the Board of Commissioners.

**ATTEST:**

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Debra Brown, Chief Clerk/Director of Elections

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S. Paul Crooks, Secretary