

## ***VISITATION POLICY*** updated 07/08/15

Newly committed inmates receive an Authorized Visitor List. This list requires that all inmates requesting family visitation must list potential visitors and have those visitors approved prior to receiving visits. The Authorized Visitor List must be completed in its entirety, listing the name, address, date of birth, gender, and relation to/of all potential visitors. The potential visitor's name, address, DOB, and gender must directly reflect the information on the visitor's driver's license or state issued photo identification card. If there are any discrepancies between the visitor's ID card and the inmate's approved visitor list the visit will be turned away.

The Authorized Visitor List may have up to but not exceed 10 persons. Only those added to the list and approved by the BCCF Administration will be permitted to visit the inmate. The inmate will be informed if any requested visitors have been denied after review of the BCCF Administration.

Reasons for denial of a potential visitor include:

1. The requested visitor was incarcerated at the BCCF within the past year
2. There is an active PFA and/or Court Ordered "No Contact" between requested visitor and the inmate
3. Information on the Authorized Visitor List has not been filled out in its entirety

The Authorized Visitor List may be changed only once every thirty (30) days via a written request to the Deputy Warden, at which time the inmate will be given a Supplementary Authorized Visitor List to add or remove visitors.

## ***VISITATION***

Each inmate at the BCCF will be advised by a correctional staff member that he/she can have two (2) visits per week with authorized visitors during scheduled visiting hours, with the visiting week starting on Monday. All minors must show proper identification (school I.D. or birth certificate) and be accompanied during the visit by a parent or legal guardian. Special visits for inmates may be approved by the Warden/designee under certain circumstances. Length of visit is one (1) hour; however, visits may be limited to thirty (30) minutes if other visitors are waiting. If the conduct of any person during a visit becomes disorderly, the visit will be terminated. Visitors who become disorderly may have their visitation rights suspended for a specific period of time and/or suspended indefinitely. Only three (3) visitors may visit an inmate at a time, provided they register together. All adult visitors **MUST** have a **valid state issued I.D.** for admittance. Each visitor's (including minors) full name and complete address must be registered and

logged onto the visitor's sign in sheet. If at any time the facility enters lockdown the visits will be cancelled we apologize in advance for such inconvenience.

The Bedford County Correctional Facility is a place of business. As such, the wearing of revealing, suggestive, or otherwise inappropriate attire is strictly prohibited. The following types of apparel, if worn by visitors will not be permitted:

- See-through (transparent) & spaghetti strap type garments.
- Shorts above mid-thigh level (inseam length.)
- Skirts above mid-thigh level (hem length.)
- Skirts with splits that extend above mid-thigh
- Tube/ tank top athletic shirts and halter tops (regardless of gender.)
- Shirts or jerseys that expose the midriff or significant portions of the torso, and extremely low cut-blouses or shirts.
- Spandex clothing (skintight), such as aerobic and jogging attire.
- Ragged, skin tight or torn jeans (exposing portions of the body above mid-thigh or underwear.)

**Visits will be terminated under the following conditions:**

- Visits introducing contraband into the facility can and will be prosecuted to the full extent of the law.
- Any loud, abusive language or behavior will cause the visit to end.
- Visitors that refuse to follow staff directives.
- Visitors must control children in the lobby or visiting area. Visitors who are unable to maintain proper control of their children may have their visit terminated and be asked to depart facility grounds.
- Children cannot be left unattended in the lobby area.
- Visitor is under the influence of drugs or alcohol.
- Visitor refuses to show proper Identification.
- Visitors to the BCCF must have their vehicle locked and the windows up when the vehicle is unattended. Visitors ARE NOT permitted to bring cell phones, lighters, tobacco products, or bags (purses, diaper bags, etc.), weapons, or drugs into the facility.
- Visitors are not permitted to gather outside of vehicle(s), loiter in the parking lot or anywhere on facility grounds.
- Visitors who are disrespectful to facility staff, who fail to follow direction, use abusive language or become disruptive shall have their visitation privileges suspended for a period of time and/or indefinitely.

***Visitation Schedule and Hours are as follows:***

MALES: Tuesday, Friday, and Sunday

FEMALES: Monday, Thursday, and Saturday

RHU: Wednesday

JUVENILE: Wednesday

9:00A.M. – 11:00A.M.

1:00P.M. – 4:00P.M.

7:00P.M. – 9:00P.M.