

AGENDA
BEDFORD COUNTY BOARD OF COMMISSIONERS MEETING
January 2, 2019

I: CALL TO ORDER

Those Present:

II: ROLL CALL OF MEMBERS

___ Josh Lang, Commissioner Chair
___ Barry L. Dallara, Commissioner Vice-Chair
___ S. Paul Crooks, Commissioner Secretary

III: APPROVAL OF MINUTES

December 18, 2018.

IV: EXPENDITURES

Payroll	\$258,135.90	CK#:183383-183390
General	\$275,616.53	
General	\$231,495.07	
Commissary	\$11,910.55	
LEPC	\$110.32	
CDBG	\$30,785.98	

V: OLD BUSINESS

VI: NEW BUSINESS

- a) A motion to approve the Resolution Authorizing Tax and Revenue Anticipation Note dated January 2, 2019. This is based upon the recommendation of the Bedford County Commissioners.

**RESOLUTION AUTHORIZING
TAX AND REVENUE ANTICIPATION NOTE**
January 2, 2019

Whereas, the County of Bedford, of Bedford, Pennsylvania, hereinafter called the Local Government Unit, anticipates current revenues as yet uncollected; and

Whereas, the said Local Government Unit has inadequate funds for current expenditures; and

Whereas, the said Local Government Unit has determined that it is necessary to borrow for the purpose of meeting current expenses by issuing a note to be repaid from said anticipated revenues; and

Whereas, the First National Bank (Lender) has submitted to the said Local Government Unit a proposal to purchase a tax anticipation note of the Local Government Unit and the Local Government Unit desires by the adoption of this resolution to accept such proposal and authorize the issuance and sale of its tax and revenue anticipation note;

Now therefore, Be It Resolved that:

- (1) The local Government Unit hereby authorizes the issuance of a tax and revenue anticipation note in the amount of \$1,995,000.00 in anticipation of the receipt of current taxes and revenues to be sold at private sale.
- (2) The note shall be in the denomination of \$1,995,000.00, shall be redeemable at any time at the option of the officers of the Local Government Unit without penalty or premium, shall be fully registered without coupons, shall be dated January 9, 2019, bear interest at the rate of 2.54%, fixed, with UCC filing fee of \$84.00 and lawyer fees added, fees shall mature on December 31, 2019, shall

be payable to the Bedford office of the Lender, shall be substantially in the form annexed to the resolution as Exhibit A and hereby made part of the resolution as though fully set forth in this place.

- (3) The proposal of the First National Bank (Lender) to purchase the note dated January 9, 2019 is hereby accepted and shall be incorporated into the minutes of this meeting. A true and correct copy of said Proposal is attached thereto as Exhibit B, and the appropriate executive officers are hereby authorized and directed to execute and deliver a duplicate original of the acceptance of said proposal to the Lender.
- (4) The Local Government Unity hereby pledges to the Lender and grants to the Lender a first lien and charge on its taxes and revenues to be received during the period when the note is outstanding to secure the payment of the indebtedness evidenced hereby and the interest thereon.
- (5) Payment of the principal and interest shall be made in the following amounts and on the following dates:

Principal and Interest due at Maturity

- (6) The appropriated executive officer be and hereby is authorized and directed to execute and deliver in the name of, on behalf of, and under the seal of, the Local Government Unit, the tax and revenue anticipation note in the form and containing terms described above, and the Secretary of the Local Government Unit be and hereby is authorized and directed to attest the same.
- (7) The appropriate executive or fiscal officer be and hereby is authorized and directed to prepare to cause to be prepared and to file a Certificate as to Taxes and Revenues to be Collected as required by Section 8128 of the Local Government Unit Debt Act. A true and correct copy of said Certificate is attached hereto as Exhibit C.
- (8) The executive officers of the Local Government Unit be and hereby are authorized and directed to perform all acts which are necessary and proper for the valid issuance and securing of the note.

IN WITNESS WHEREOF, the undersigned has hereunto set his hand and affixed the seal of the Local Government Unit the 2nd day of January, 2019.

- b) A motion to approve the 2019 Certification of Funds form for the Pennsylvania Farmland Preservation Program. This is based upon the recommendation of Don Schwartz, Director of the Planning Commission.
- c) A motion to appoint the following residents to the Board of the Bedford County Planning Commission for three-year terms, beginning January 1, 2019. This motion is based upon the recommendation of the Board of the Bedford County Planning Commission.
 1. Pandora Wertz Community Area #1
 2. Charles Swartzwelder Community Area #5
 3. Joseph Barefoot Community Area #8
- d) A motion to approve the hire of the following for full-time Correctional Officers at the Bedford County Correctional Facility, effective January 7, 2019. This is based upon the recommendation of Troy Nelson, Warden.
 1. Zachary Naylor, Windber, PA
 2. Tanner Coughenour, Bedford, PA
- e) A motion to approve the hire of Holly Garner, Altoona, PA as a full-time Deputy Sheriff, effective January 2, 2019. This is based upon the recommendation of Charwin Reichelderfer, Sheriff.
- f) A motion to approve the Adelphoi Village rate change for fiscal year 2018-2019. This is based upon the recommendation of Lisa Cairo, Administrator Bedford County Children and Youth Services.

VII: COMMENTS/APPOINTMENTS

VIII: ADJOURN

The next meeting will be held January 15, 2019 in Room 101 unless called sooner by the Board of Commissioners.

Rules of Procedure for Weekly Meetings of the Bedford County Commissioners

I. AGENDA

- A. The Chief Clerk, in consultation with the Chairman shall prepare an Agenda for the weekly meetings of the Board of Commissioners.
- B. Any requests for matters to be placed on the Agenda shall be submitted in writing by noon on Monday for that week's meeting. If Monday is a legal holiday or if a meeting is scheduled for a day other than Tuesday, the deadline for requests to be placed on the Agenda shall be noon on the previous working day.
- C. The Agenda will be finalized by the Chief Clerk at 3:00 PM on the Monday of the week of the meeting. If Monday is a legal holiday, or if a meeting is scheduled for a day other than Tuesday, the deadline for finalizing the Agenda shall be at 3:00 PM on the previous work day.
- D. Anyone requesting that items be placed on the Agenda shall provide the topic of the item and sufficient information and detail so as to provide a reasonable notice of the nature and purpose of the Agenda item.
- E. Those wishing to speak in the public comment portion of the Agenda shall provide their name and the topic of their comment. Topics shall be limited to matters of concern, official action or deliberation which are or may be before the County Commissioners.
- F. The Board of Commissioners shall have the right to make additions to or deletions from the Agenda or change the order of the Agenda after it is finalized as they deem necessary or appropriate.

II. MEETINGS

- A. Public Notice of the meetings shall be advertised and posted by the Chief Clerk as required by law.
- B. The Chairman of the County Board of Commissioners shall direct the meeting. In the absence of the Chairman, the Vice-Chairman shall direct the meeting and shall have all powers and duties of the Chairman.
- C. The Modern Rules of Order shall be used to conduct the meeting unless otherwise modified by these Rules or waived by the Board of Commissioners.
- D. Residents and/or taxpayers may use audio or stenographic recorders to record all or any portion of the meeting. Said recorders shall be operated from the area set aside for the general public seating and may not be placed on the Board of Commissioners table without prior consent of the Chairman.
- E. Video recorders may be used to record all or any portion of a public meeting. The operator of the recorder shall remain seated in the area set aside for the general public or stand in the rear or to the side of the general public seating area so as to not interfere in any way with the activities of the Board of Commissioners or the ability of the general public to observe the Board.

III. PUBLIC COMMENT

Residents and taxpayers of Bedford County shall have the right to speak in the meetings during the Public Comment portion of the Agenda. In order to conduct meetings in an orderly and productive manner the following rules and regulations shall govern such speakers:

- A. A speaker shall request to be placed on the Agenda as provided in Section I of these Rules.
- B. Comment shall be received only after the speaker is recognized by the Chairman.
- C. The speaker shall announce his or her name and address prior to addressing the Board of Commissioners.
- D. The Chairman may request that the speaker use a microphone or step forward when addressing the Board of Directors.
- E. The Chairman may rule out-of-order scandalous, impertinent, irrelevant and redundant comments, or comments the discernible purpose or effect of which is to disrupt or needlessly protract the proceedings of the meeting.
- F. The Chairman may request any individual to leave the meeting and may contact security to that end when that individual does not observe reasonable decorum. Further, the Chairman may request the assistance of law enforcement officers to remove a disorderly person when his/her conduct interferes with the orderly progress of the meeting.
- G. The Chairman may call a recess or adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting.
- H. The Chairman may allocate available time among individuals wishing to comment.
- I. Time allocated for the public comment period at each meeting shall not exceed thirty (30) minutes. Each speaker will be allotted three (3) minutes to present his or her topic. Said time limitations may be altered or waived at the Chairman's direction.
- J. At the discretion of the Chairman conducting the meeting, a group of citizens registered to address the Board on the same issue may be required to designate a spokesperson.