

**AGENDA**  
**BEDFORD COUNTY BOARD OF COMMISSIONERS MEETING**  
December 18, 2018

**I: CALL TO ORDER**

Those Present:

**II: ROLL CALL OF MEMBERS**

\_\_\_ Josh Lang, Commissioner Chair  
\_\_\_ Barry L. Dallara, Commissioner Vice-Chair  
\_\_\_ S. Paul Crooks, Commissioner Secretary

**III: APPROVAL OF MINUTES**

December 11, 2018.

**IV: EXPENDITURES**

General	\$159,074.38
General	\$1,500,000.00 Tax Anticipation Note
General	\$69,996.01
General	\$46,223.77 Debit Cards
Commissary	\$3,226.18
LEPC	\$94.18
CDBG	\$4,997.00
Liquid Fuels	\$24,771.17

**V: OLD BUSINESS**

**VI: NEW BUSINESS**

- a) A motion to adopt The Old PA Pike Trail Master Plan Update dated December 2018, this is based upon recommendation of the Bedford County Master Plan Update Committee, the Bedford Fulton Joint Recreation Authority, and the Bedford County Planning Commission.
- b) A motion to approve the 2019 Bedford County Budget, effective January 2, 2019. This is based upon the recommendation of the Bedford County Commissioners.
- c) A motion to approve the following re-appointment of Mark Bollman for a 3-year term and a new appointment for Robbie Weaver for a 3-year term to the Bedford County Development Association of Pennsylvania, effective January 1, 2019. This is based upon the recommendation of Bette Slayton, Director.
- d) A motion to approve a change in the start date for Caitlin Flowers, Ridgeley, WV, from December 17, 2018 to December 26, 2018. This is based upon the recommendation of Lisa Cairo, Director of Children and Youth Services of Bedford County.
- e) A motion to approve the hire of Wanda K. Ickes, Alum Bank, PA to the position of Caseworker I, effective December 26, 2018. This is based upon the recommendation of Lisa Cairo, Director of Children and Youth Services of Bedford County.
- f) A motion to approve the following Tax Levy and Appropriations Resolution effective January 2, 2019. This is based upon the recommendation of the Bedford County Commissioners.

**TAX LEVY AND APPROPRIATION RESOLUTION**  
**December 18, 2018**

**A Resolution of the County of Bedford, Commonwealth of Pennsylvania**, fixing the tax rate for the Year 2019 and appropriating specific sums estimated to be required for the specific purposes of the County Government hereinafter set forth, during the fiscal year.

**Be it Resolved and Enacted**, and it is hereby resolved and enacted by the Board of the County Commissioners of the County of Bedford, Commonwealth of Pennsylvania:

**Section 1.** That a tax is set and the same is hereby levied on all real property within the said County subject to taxation for County purposes for the fiscal year 2019, as follows:

Tax rate for general County purposes,  
The sum of 2.428 mills on each dollar of assessed valuation:

For debt purposes, the sum of .609 mills on each dollar of assessed valuation;  
Total millage for all purposes 3.037.

**Section 2.** That a per capita tax on persons is set and the same is hereby levied on all persons subject to taxation for County purposes for fiscal year 2019, at the rate of five and no/100 (\$5.00) Dollars.

**Section 3.** That for the expenses of the County for the Fiscal Year 2019 the following amounts are hereby appropriated from the revenues available for the fiscal year for the specific purposes set forth, which amounts are more fully itemized in the County Budget Form on file in the office of the County Commissioners.

**Section 4.** That any resolution, or part of resolution, conflicting with this resolution be and the same is hereby repealed insofar as the same affects this resolution.

Adopted by the Board of County Commissioners this 18th day of December 2018.

- g) A motion to approve the following resolution with the Federal Funding Accountability and Transparency Act (FFATA). This is based upon the recommendation of the Bedford County Commissioners.

**COUNTY/AUTHORITY RESOLUTION**  
**12-18-18**

BE IT RESOLVED by authority of the Bedford County Commissioners

of Bedford County, and it is hereby resolved by authority of the same, that Josh Lang, Commissioner Chair of said County/Authority be authorized and directed to sign the attached Agreement on its behalf and the Debra Brown, Chief Clerk be authorized and directed to attest the same.

ATTEST: Bedford County

\_\_\_\_\_  
(Signature and Title)

BY \_\_\_\_\_  
(Signature and Title)

I, Debra Brown, Chief Clerk, of the Bedford County Commissioners, do hereby certify that the forgoing is a true and correct copy of the Resolution adopted December 18, 2018 at a regular meeting of the Bedford County Commissioners held the 18<sup>th</sup> day of December 2018.

h) A motion to approve the repairs on the following bridges, effective December 18, 2018. This is based upon the recommendation of Bruce Schweitzer, Project Manager, PennDot.

1. Bloomfield Township – Bridge #1
2. Colerain Township – Bridge #21
3. Monroe Township – Bridge #20

#### **VII: COMMENTS/APPOINTMENTS**

#### **VIII: ADJOURN**

The next meeting will be held January 2, 2019 in Room 101 unless called sooner by the Board of Commissioners.

## **Rules of Procedure for Weekly Meetings of the Bedford County Commissioners**

### **I. AGENDA**

- A. The Chief Clerk, in consultation with the Chairman shall prepare an Agenda for the weekly meetings of the Board of Commissioners.
- B. Any requests for matters to be placed on the Agenda shall be submitted in writing by noon on Monday for that week's meeting. If Monday is a legal holiday or if a meeting is scheduled for a day other than Tuesday, the deadline for requests to be placed on the Agenda shall be noon on the previous working day.
- C. The Agenda will be finalized by the Chief Clerk at 3:00 PM on the Monday of the week of the meeting. If Monday is a legal holiday, or if a meeting is scheduled for a day other than Tuesday, the deadline for finalizing the Agenda shall be at 3:00 PM on the previous work day.
- D. Anyone requesting that items be placed on the Agenda shall provide the topic of the item and sufficient information and detail so as to provide a reasonable notice of the nature and purpose of the Agenda item.
- E. Those wishing to speak in the public comment portion of the Agenda shall provide their name and the topic of their comment. Topics shall be limited to matters of concern, official action or deliberation which are or may be before the County Commissioners.
- F. The Board of Commissioners shall have the right to make additions to or deletions from the Agenda or change the order of the Agenda after it is finalized as they deem necessary or appropriate.

### **II. MEETINGS**

- A. Public Notice of the meetings shall be advertised and posted by the Chief Clerk as required by law.
- B. The Chairman of the County Board of Commissioners shall direct the meeting. In the absence of the Chairman, the Vice-Chairman shall direct the meeting and shall have all powers and duties of the Chairman.
- C. The Modern Rules of Order shall be used to conduct the meeting unless otherwise modified by these Rules or waived by the Board of Commissioners.
- D. Residents and/or taxpayers may use audio or stenographic recorders to record all or any portion of the meeting. Said recorders shall be operated from the area set aside for the general public seating and may not be placed on the Board of Commissioners table without prior consent of the Chairman.
- E. Video recorders may be used to record all or any portion of a public meeting. The operator of the recorder shall remain seated in the area set aside for the general public or stand in the rear or to the side of the general public seating area so as to not interfere in any way with the activities of the Board of Commissioners or the ability of the general public to observe the Board.

### **III. PUBLIC COMMENT**

Residents and taxpayers of Bedford County shall have the right to speak in the meetings during the Public Comment portion of the Agenda. In order to conduct meetings in an orderly and productive manner the following rules and regulations shall govern such speakers:

- A. A speaker shall request to be placed on the Agenda as provided in Section I of these Rules.
- B. Comment shall be received only after the speaker is recognized by the Chairman.
- C. The speaker shall announce his or her name and address prior to addressing the Board of Commissioners.
- D. The Chairman may request that the speaker use a microphone or step forward when addressing the Board of Directors.
- E. The Chairman may rule out-of-order scandalous, impertinent, irrelevant and redundant comments, or comments the discernible purpose or effect of which is to disrupt or needlessly protract the proceedings of the meeting.
- F. The Chairman may request any individual to leave the meeting and may contact security to that end when that individual does not observe reasonable decorum. Further, the Chairman may request the assistance of law enforcement officers to remove a disorderly person when his/her conduct interferes with the orderly progress of the meeting.
- G. The Chairman may call a recess or adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting.
- H. The Chairman may allocate available time among individuals wishing to comment.
- I. Time allocated for the public comment period at each meeting shall not exceed thirty (30) minutes. Each speaker will be allotted three (3) minutes to present his or her topic. Said time limitations may be altered or waived at the Chairman's direction.
- J. At the discretion of the Chairman conducting the meeting, a group of citizens registered to address the Board on the same issue may be required to designate a spokesperson.