

# BEDFORD COUNTY BOARD OF COMMISSIONERS MEETING MINUTES

October 23, 2018

The Bedford County Board of Commissioners held their regular meeting in Room 101 of the Bedford County Government Building, 200 South Juliana Street, Bedford, PA on Tuesday, October 23, 2018. Commissioner Lang called the meeting to order at 10:00 a.m. Commissioner Dallara gave the prayer of invocation and led the pledge to the flag.

## ROLL CALL OF MEMBERS:

Present: Commissioner Josh Lang, Commissioner Barry L. Dallara, and Commissioner S. Paul Crooks. Others present: Debra Brown, Chief Clerk, Melissa Cottle, Treasurer, Harry Corley, Emergency Services, Terry Stacey, CDBG Administrator, county residents and the press.

## APPROVAL OF MINUTES:

The minutes of October 9, 2018, were approved as presented.

## EXPENDITURES:

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve the following expenditures:

Payroll	\$268,297.95	CK#:183343-183350
General	\$366,178.12	
General	\$125,114.92	
General	\$45,267.70	
General	\$8,750.00	
Commissary	\$3,121.00	
LEPC	\$80.57	
CDBG	\$142.99	

Commissioner Crooks reported on the following large expenditures from the General Priority Account: UPMC Health Care at \$149,846.26; County retirement at \$27,500.00; Bond Issue at \$72,578.13; and Hyndman Health at \$36,333.33. From the Non Priority: All of CYS at around \$39,000.00. The motion was approved as presented.

## OLD BUSINESS:

There was nothing to report.

## NEW BUSINESS:

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the hire of the following as a full-time Correctional Officers at the Bedford County Correctional Facility, effective on dates noted. This is based upon the recommendation of Troy Nelson, Warden. The motion was approved as presented.

1. Joshua Nicholas, Alliance, OH – October 29, 2018
2. Bryan Clark, Everett, PA - October 26, 2018
3. Haley Adomnik, Manns Choice, PA – November 5, 2018

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve the hire of the following as a part-time Correctional Officer at the Bedford County Correctional Facility, effective on dates noted. This is based upon the recommendation of Troy Nelson, Warden. The motion was approved as presented.

1. Emily Deneen, Fishertown, PA – October 24, 2018

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the Purchase of Service Agreement between Bedford County Children & Youth Services and the following effective July 1, 2018 through June 30, 2019. This is based upon the recommendation of Lisa Cairo, Administrator Bedford County Children and Youth Services. The motion was approved as presented.

1. Adelphoi Village, Inc.
2. KidsPeace International Centers, Inc.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve the hire of Christopher Tirpak, Bedford, PA as a full-time Telecommunicator in the Bedford County Department of Emergency Services, effective October 29, 2018. This is a replacement hire and funding will come from the 9-1-1 surcharge funds. This is based upon the recommendation of David E. Cubbison, Director. The motion was approved as presented.

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the Bedford County Offices Holiday Schedule for 2019. This is based upon the recommendation of the Bedford County Commissioners. The motion was approved as presented.

### *2019 Bedford County Offices Holiday Schedule*

Tuesday, January 1, 2019	New Year's Day
Monday, January 21, 2019	Martin Luther King, Jr. Day
Monday, February 18, 2019	Presidents Day
Friday, April 19, 2019	Good Friday
Monday, May 27, 2019	Memorial Day
Thursday, July 4, 2019	Independence Day
Monday, September 2, 2019	Labor Day
Monday, October 14, 2019	Columbus Day
Monday, November 11, 2019	Veterans Day
Thursday, November 28, 2019	Thanksgiving Day
Friday, November 29, 2019	Thanksgiving Holiday
Tuesday, December 24, 2019	Christmas Holiday
Wednesday, December 25, 2019	Christmas Day

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve the Bond Resolution 10-23-18 with Eckert Seamans Cherin & Mellott, Attorneys at Law. This is based upon the recommendation of the Bedford County Commissioners. The motion was approved as presented. A question was asked as to why is the county is refinancing bonds? Commissioner Lang responded that this is just for appointing the firm that handles the bonds.

### **RESOLUTION 10-23-18**

**OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY BEDFORD DETERMINING PRELIMINARILY TO ISSUE GENERAL OBLIGATION BONDS TO REFINANCE OUTSTANDING BONDS; APPOINTING AN UNDERWRITER AND BOND COUNSEL AND AUTHORIZING THEM, WITH OFFICERS OF THIS COUNTY, TO TAKE RELATED ACTION.**

**WHEREAS**, The Board of County Commissioners ("Board") of the County of Bedford, Pennsylvania (the "County") has determined to issue general obligation bonds (the "Bonds"), to refinance outstanding County bonds (the "Refinancing"); and

**WHEREAS**, The Board desires to authorize action relating to the Refinancing and the Bonds; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of County Commissioners of this County, as follows:

**Section 1.** The Board appoints Janney Montgomery Scott LLC (the “Underwriter”) to serve as the underwriter in a negotiated sale of the Bonds.

**Section 2.** The Board appoints the law firm of Eckert Seamans Cherin & Mellott, LLC (“Bond Counsel”), to serve as bond counsel to this County in connection with the Bonds.

**Section 3.** The officers and solicitor of this County are authorized, in conjunction with the Underwriter, to prepare a Preliminary Official Statement for the Bonds in such form and content as shall be acceptable to such officers.

**Section 4.** The Underwriter shall apply for a credit rating and bond insurance for the Bonds on behalf of this County.

**DULY ADOPTED,** by the Board of County Commissioners of this County, in lawful session duly assembled, this 23<sup>rd</sup> day of October, 2018.

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to adopt the “Bedford County Three-Year Community Development Plan” of October 11, 2018, as drafted. The motion was approved as presented. Terry Stacey, CDGB Administrator gave a brief overview of the plan.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve Resolution No. 10-23-18 (1). This is based upon the recommendation of Terry Stacey, CDBG Administrator. The motion was approved as presented. Mr. Stacey gave a brief summarization of the resolution.

**Community Development Block Grant FFY 2018  
Resolution No. 10 23 18 (1)**

A resolution of the County of Bedford, Pennsylvania, in support of the FFY 2018 Community Development Block Grant (CDBG) Program, as administered by the PA Department of Community and Economic Development (DCED) and prepared for Bedford County by the Bedford County Planning Commission.

**WHEREAS:** The Bedford County Board of Commissioners has elected to administer the FFY 2018 Community Development Block Grant Programs for the County of Bedford and on behalf of Bedford Township; and

**WHEREAS:** Bedford County has been allocated \$255,564.00 for the County of Bedford and \$101,896.00 on behalf of Bedford Township for the FFY 2018 CDBG Entitlement Program; and

**WHEREAS:** Bedford County realizes these funds are to assist low- and moderate-income persons, senior citizens (age 60 and over), and the Handicapped; and

**WHEREAS:** The County realizes its responsibility to these and all citizens of Bedford County and its municipalities to apply for these funds; and

**WHEREAS:** The activities selected to receive the Bedford County and the Bedford County on behalf of Bedford Township FFY 2018 CDBG Program funds are:

**BEDFORD COUNTY:**

Rainsburg Borough Acquisition of Municipal Watershed Acreage (\$53,675.00); and  
Hyndman Borough Neighborhood Waterline Replacement project, multi-year (\$155,888.00).

**BEDFORD TOWNSHIP:**

Bedford Township Housing Rehabilitation (\$83,555.00).

**WHEREAS:** These proposed activities have been selected in accordance with the County of Bedford, Comprehensive Plan, Three-Year Plan, HUD, and the Department of Community and Economic Development CDBG Program requirements; and

**THEREFORE BE IT RESOLVED:** By the Bedford County Board of Commissioners, that the County of Bedford shall

support, assist and cooperate with reasonable effort, to resolve the problems as outlined in the FFY 2018 CDBG application, and to submit the combined Bedford County and Bedford Township FFY 2018 Entitlement CDBG Application to the PA Department of Community and Economic Development for approval, and to manage and administer the financial compliance and project performance requirements as established by the Commonwealth of Pennsylvania to ensure the efficient, timely, and satisfactory completion of the above proposed activities, and to designate the Bedford County Planning Commission as the responsible administrative agent for the County of Bedford and on behalf of Bedford Township.

Adopted by the Bedford County Board of Commissioners on this day of October 23, 2018.

Commissioner Crooks asked how the survey responses were from Rainsburg Borough? Mr. Stacey responded they are getting some, but will be going door-to-door to complete the survey.

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the following Resolution. This is based upon the recommendation of Terry Stacey, CDBG Administrator. The motion was approved as presented. Mr. Stacey highlighted the main objective of the resolution.

### **FAIR HOUSING RESOLUTION**

#### **Resolution No. 10 23 18 (2)**

**LET IT BE KNOWN TO ALL PERSONS** of Bedford County that discrimination in the sale, rental, leasing, financing of housing or land to be used for construction of housing, or in the provision of brokerage services because of race, color, sex, national origin, religion, familial status (families with children), or handicap (disability) is prohibited by Title VIII of the Civil Rights Act of 1968 (Federal Fair Housing Act), and the Pennsylvania Human Relations Act adds the additional protected classes of age, ancestry and use of guide or support animals because of the blindness, deafness or physical handicap of the user or because the user is a handler or trainer of support or guide animals. It is the policy of Bedford County to implement programs to ensure equal opportunity in housing for all persons regardless of race, color, sex, national origin, religion, familial status, handicap (disability), age and ancestry and use of guide or support animals because of blindness, deafness or physical handicap of the user or because the user is a handler or trainer of support or guide animals. Therefore, Bedford County does hereby pass the following resolution.

**BE IT RESOLVED**, that within available resources Bedford County will assist all persons who feel they have been discriminated against because of race, color, sex, national origin, religion, familial status, handicap (disability), age, ancestry and use of guide or support animals because of blindness, deafness or physical handicap of the user or because the user is a handler or trainer of support or guide animals to seek equity under federal and state laws by filing a complaint with the local Fair Housing Officer, Pennsylvania Human Relations Commission and the U.S. Department of Housing and Urban Development, whichever is chosen by the person filing the complaint.

**BE IT FURTHER RESOLVED that** Bedford County shall make publically known this Resolution and through this publicity shall cause owners of real estate, developers, and builders to become aware of their respective responsibilities and rights under the Federal Fair Housing Act, the Pennsylvania Human Relations Act, and any local laws or ordinances.

**FURTHER ACTION** will at a minimum include, but not to be limited to:

- (1) Publicizing the name and contact information of the local Fair Housing Officer, which will include the process to file a complaint if a person feels they have been discriminated against in housing in any manner and other applicable fair housing information through local media and community contacts; and
- (2) Conducting at least one fair housing activity annually to better inform the public of their rights under the Fair Housing Law and Pennsylvania Human Relations Act; and

- (3) Using the fair housing logo on all materials dealing with housing programs such as but not limited to:
- a. Public advertisements for vacancy or discussing the program
  - b. Applications for assistance
  - c. Contracts
  - d. Municipal letters dealing with the federal programs

Disabled individuals who require reasonable accommodation to be able to access any notification, and Limited English Proficient individuals who require a document translation of any notification, should contact the Bedford County Planning Commission, 200 S. Juliana St., Bedford PA 15522; phone 814-623-4827; TTY users, call PA Relay Center at 1-800-654-5984, Mon-Fri., 9AM-4PM; website [www.bedfordcountypa.org](http://www.bedfordcountypa.org); email [tstacey@bedfordcountypa.org](mailto:tstacey@bedfordcountypa.org).

Approved at the regularly scheduled meeting of the Bedford County Board of Commissioners held October 23, 2018.

**COMMENTS/APPOINTMENTS:**

A question was asked on how the Hotel Tax Survey was going. Commissioner Lang responded that he is seeing a trend, but said he will have more to offer when the six-week period for response time has elapsed.

**ADJOURNMENT:**

Commissioner Crooks made a motion to adjourn the meeting. Commissioner Dallara seconded the motion. The meeting adjourned at 10:16 a.m.

The next meeting will be held November 13, 2018 in Room 303 unless called sooner by the Board of Commissioners.

**ATTEST:**

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Debra Brown, Chief Clerk/Director of Elections

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S. Paul Crooks, Secretary