

# BEDFORD COUNTY BOARD OF COMMISSIONERS TELECONFERENCE MEETING

October 6, 2020

The Bedford County Board of Commissioners held the teleconference meeting in the Commissioners Suite of the Bedford County Government Building, 200 South Juliana Street, Bedford, PA on Tuesday, October 6, 2020. Commissioner Lang called the meeting to order at 10:00 a.m. and led the prayer of invocation and pledge to the flag.

## ROLL CALL OF MEMBERS:

Present: Commissioner Josh Lang, Commissioner Barry L. Dallara, and Commissioner Deb Baughman, Present via phone: Melissa Cottle, Treasurer. Others present Debra Brown, Chief Clerk/Director of Elections. Present via phone: Terry Stacey, CDBG Administrator; Rick Suder, Planning; and the press.

## PUBLIC COMMENTS:

The Bedford County Free Press stated he received a letter addressed to department heads and that it was in violation of the Sunshine Act. Commissioner Lang responded the letter was not in violation of the Sunshine Act and was within the law. Commissioner Baughman also stated the letter was sent based on a decision made by the commissioners and shows them as good role models for the community.

## APPROVAL OF MINUTES:

The minutes of September 15, 2020 were approved as presented.

## OLD BUSINESS:

There was no old business to discuss.

## EXPENDITURES:

A motion was made by Commissioner Baughman and seconded by Commissioner Dallara to approve the following expenditures. The motion was approved as presented.

Payroll 09/11/20	\$ 309,946.10	CK#:183719-183725
Payroll 09/25/20	\$ 295,334.55	CK#: 183726-183732
General	\$ 519,247.65	
General	\$ 123,005.23	
CYS Priority 10/6/20	\$ 42,402.79	
CYS Priority 9/22/20	\$ 40,826.79	
CYS Court Funds 9/22/20	\$ 51,199.50	
CYS Non-Priority 10/6/20	\$ 142,660.51	
Commissary	\$ 11,137.72	
LEPC	\$ 20.20	
CDBG	\$ 70,238.99	

## OLD BUSINESS:

There was no old business to present.

## NEW BUSINESS:

A motion was made by Commissioner Dallara and seconded by Commissioner Baughman to approve the Change of Assessment Notice Control Report changes for the month of September 2020. This is based upon the recommendation of Joyce Hillegass, Director of Tax Assessment. Commissioner Dallara gave an overview of the report. The motion was approved as presented.

A motion was made by Commissioner Baughman and seconded by Commissioner Dallara to approve the following personnel based upon the recommendation of their respective department heads. The motion was approved as presented.

1. Lori L. May – Correctional Officer – September 23, 2020
2. Holly Ward – Clerk Typist I – MDJ Calhoun’s office – September 15, 2020

A motion was made by Commissioner Dallara and seconded by Commissioner Baughman to approve the PY21 Workforce Grant Agreement. This is based upon the recommendation of Southern Alleghenies Planning and Development Commission. The motion was approved as presented.

A motion was made by Commissioner Baughman and seconded by Commissioner Dallara to submit the October 6, 2020 letter to the Southern Alleghenies Planning & Development Commission forwarding candidate highway and bridge improvement projects for the 2023 Transportation Improvement Program as recommended by the Bedford County Planning Commission. Rick Suder gave an overview of the agreement. Commissioner Lang thanked him for his work on the project. The motion was approved as presented.

A motion was made by Commissioner Dallara and seconded by Commissioner Baughman to approve the Resolution authorizing submission of a FFY 2020 Community Development Block Grant application to the Pennsylvania Department of Community and Economic Development for Bedford County and On Behalf of Bedford Township. This is based upon the recommendation of Terry Stacey, CDBG Coordinator. Mr. Stacey read the resolution and gave an overview of the process. The motion was approved as presented.

#### **Community Development Block Grant FFY 2020**

#### **Resolution No. 10 06 20**

A resolution of the County of Bedford, Pennsylvania, in support of the FFY 2020 Community Development Block Grant (CDBG) Program, as administered by the PA Department of Community and Economic Development (DCED) and prepared for Bedford County by the Bedford County Planning Commission.

**WHEREAS:** The Bedford County Board of Commissioners has elected to administer the FFY 2020 Community Development Block Grant Programs for the County of Bedford and on behalf of Bedford Township.

**WHEREAS:** Bedford County has been allocated \$263,364.00 for the County of Bedford and \$106,845.00 on behalf of Bedford Township for the FFY 2020 CDBG Entitlement Program.

**WHEREAS:** Bedford County realizes these funds are to assist low- and moderate-income persons, senior citizens (age 60 and over), and the handicapped.

**WHEREAS:** The County realizes its responsibility to these and all citizens of Bedford County and its municipalities to apply for these funds.

**WHEREAS:** The activities selected to receive the Bedford County and the Bedford County on behalf of Bedford Township FFY 2020 CDBG Program funds are:

- **BEDFORD COUNTY:**
- Hopewell Borough Wastewater Treatment Facility Replacement (\$215,959.00);
- **BEDFORD TOWNSHIP:**
- Bedford Township Homeownership Assistance Program (\$87,613.00).

**WHEREAS:** These proposed activities have been selected in accordance with the County of Bedford, Comprehensive Plan, Three-Year Plan, HUD, and the Department of Community and Economic Development CDBG Program requirements.

**THEREFORE BE IT RESOLVED:** By the Bedford County Board of Commissioners, that the County of Bedford shall support, assist and cooperate with reasonable effort, to resolve the problems as outlined in the FFY 2020 CDBG application, and to submit the combined Bedford County and Bedford Township FFY 2020 Entitlement CDBG Application to the PA Department of Community and Economic Development for approval, and to manage and administer the financial compliance and project performance requirements as established by the Commonwealth of Pennsylvania to ensure the efficient, timely, and satisfactory completion of the above proposed activities, and to designate the Bedford County Planning Commission as the responsible administrative agent for the County of Bedford and on behalf of Bedford Township.

Adopted by the Bedford County Board of Commissioners on this day of October 6, 2020.

A motion was made by Commissioner Baughman and seconded by Commissioner Dallara to adopt the “Bedford County Three-Year Community Development Plan” of October 1, 2020, as drafted. This is based upon the recommendation of Terry Stacey, CDBG Coordinator. Mr. Stacey gave an overview of the plan. The motion was approved as presented.

A motion was made by Commissioner Dallara and seconded by Commissioner Baughman to approve the Domestic Violence Awareness Month proclamation. Commissioner Dallara read the proclamation. The motion was approved as presented.

### ***Domestic Violence Awareness Month***

**WHEREAS**, domestic violence is a serious crime that affects people of all races, ages, income levels, and sexes; and

**WHEREAS**, the crime of domestic violence violates an individual’s privacy, dignity, security, and humanity, due to the systematic use of physical, emotional, sexual, psychological, and economic control or abuse; and

**WHEREAS**, a person is abused in the United States every 9 seconds; and

**WHEREAS**, on average, 3 women are killed by a current or former intimate partner each day in the United States; Your Safe Haven provided services to 1,154 adults and children who were victims of crime. Of those 1,154 victims, 310 adults, 73 children and 189 significant others received domestic violence services; and

**WHEREAS**, children who grow up in violent homes are abused and neglected at a rate 15 times higher than the national average; and

**WHEREAS**, domestic violence costs more than \$37 billion a year in police involvement, legal work, medical and mental health treatment and lost productivity at companies; and

**WHEREAS**, on Friday, October 16<sup>th</sup> will be recognized as Wear Purple Day in recognition of Domestic Violence Awareness Month; and

**THEREFORE**, the Commissioners of Bedford County, Pennsylvania, in recognition of the important work done by domestic violence programs, do hereby proclaim the month of October 2020 as Domestic Violence Awareness Month and urge all citizens to actively participate in stopping domestic violence in their community by working with Your Safe Haven, Inc. and the Pennsylvania Coalition Against Domestic Violence to eliminate personal and institutional violence against victims.

A motion was made by Commissioner Baughman and seconded by Commissioner Dallara to approve National Business Week for 2020 proclamation. This is based upon the recommendation of Joan LaSalle, President of the Bedford Business and Professional Women’s Club. Commissioner Baughman read the proclamation; she urged Bedford County to join in saluting the promotion of women in the workforce. The motion was approved as presented.

# ***National Business Women's Week®***

***October 6, 2020***

**WHEREAS**, working women constitute 76 million, or almost half, of the nation's workforce and strive to serve their communities, their states and their nation in professional, civic and cultural capacities; and

**WHEREAS**, women-owned businesses account for 42% percent of all U.S. business, generating \$1.9 trillion in sales and employing 9.4 million people; and

**WHEREAS**, working women should be applauded for their contributions to the workplace and the financial stability of their families especially during the economic downturn when more women have become their family's breadwinner; and

**WHEREAS**, the major goal of Business and Professional Women's Foundation is to promote equity for all women and to help create better conditions for working women through the study and advocacy of social, educational and economic issues impacting women in the workplace; and

**WHEREAS**, since 1928, National Business Women's Week® has honored the contributions of working women and employers who support working women and their families; and

**WHEREAS**, the Bedford Business and Professional Women's Club wholeheartedly supports the concepts set forth in the celebration of National Business Women's Week; and

**THEREFORE**, we, the Commissioners of Bedford County, Pennsylvania, by the authority vested in us, do hereby proclaim October 18, 2020, to October 24, 2020 as National Business Women's Week®.

This event is sponsored by Business and Professional Women's Foundation. We urge all citizens, businesses and community organizations in Bedford County, Pennsylvania to join this salute to working women. Encourage and promote the celebration of the achievements of all working women as they contribute daily to our economic, civic and cultural goals and livelihood.

A motion was made by Commissioner Dallara and seconded by Commissioner Baughman to approve the Bedford County Offices Holiday Schedule for 2021. This is based upon the recommendation of the Bedford County Commissioners. The motion was approved as presented.

## ***2021 Bedford County Offices Holiday Schedule***

Friday, January 1, 2021	New Year's Day
Monday, January 18, 2021	Martin Luther King, Jr. Day
Monday, February 15, 2021	Presidents Day
Friday, April 2, 2021	Good Friday
Monday, May 31, 2021	Memorial Day
Friday, July 5, 2021	Independence Day
Monday, September 6, 2021	Labor Day
Monday, October 11, 2021	Columbus Day
Thursday, November 11, 2021	Veterans Day

Thursday, November 25, 2021  
Friday, November 26, 2021

Thanksgiving Day  
Thanksgiving Holiday

Friday, December 24, 2021  
Monday, December 27, 2021

Christmas Eve Holiday  
Christmas Holiday

Friday, December 31, 2021

New Year's Day Holiday for 2022

**COMMENTS/APPOINTMENTS/BID OPENINGS/COUNTY UPDATES:**

Commissioner Lang announced on October 16, 2020 there will be a special meeting announcing funding for small businesses. He also stated the Budget meetings are being held this week.

Commissioner Baughman spoke about the upcoming election and the changes that have been happening via the Department of State. She stated to go to the following trusted websites to keep informed of the changes: [www.votespa.com](http://www.votespa.com); [www.befordcountypa.org](http://www.befordcountypa.org) and to call the office. She noted there will also be an upcoming election board meeting to review procedures and processes for the upcoming election.

**ADJOURNMENT:**

Commissioner Dallara made a motion to adjourn the meeting. Commissioner Baughman seconded the motion. The meeting was adjourned at 10:27 a.m.

The next teleconference meeting will be held November 10, 2020 in the Commissioners Suite unless called sooner by the Board of Commissioners.

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Debra Brown, Chief Clerk

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Deb Baughman, Secretary