

# BEDFORD COUNTY BOARD OF COMMISSIONERS TELECONFERENCE MEETING

November 10, 2020

The Bedford County Board of Commissioners held the teleconference meeting in the Commissioners Suite of the Bedford County Government Building, 200 South Juliana Street, Bedford, PA on Tuesday, November 10, 2020. Commissioner Lang called the meeting to order at 10:00 a.m. and Commissioner Dallara led the prayer of invocation and pledge to the flag.

## ROLL CALL OF MEMBERS:

Present: Commissioner Josh Lang, Commissioner Barry L. Dallara, and Commissioner Deb Baughman, Others present Debra Brown, Chief Clerk/Director of Elections and present via phone: Melissa Cottle, Treasurer; Terry Stacey, CDBG Administrator; Don Schwartz, Director of Planning; Lisa Cairo, Administrator of Bedford County Children and Youth Services; Dave Cubbison, Director of Emergency Services, the public and the press.

## PUBLIC COMMENTS:

Commissioner Baughman addressed the rumor regarding the Sharpie Pens used in the November 3, 2020 election. Sharpie pens are recommended for use at polling places and will continue to be used.

## APPROVAL OF MINUTES:

The minutes of October 6, 2020 and the Special Meeting Minutes of October 16, 2020 were approved as presented.

## OLD BUSINESS:

There was no old business to discuss.

A motion was made by Commissioner Baughman and seconded by Commissioner Dallara to approve the following expenditures. The motion was approved as presented.

Payroll 10/23/20:	\$297,872.54	CK#: 183733-183739
Payroll 11/06/20:	\$252,107.51	CK#: 183719-183725
General 10/20/20:	\$218,562.86	
CYS Priority 10/20/20:	\$12,207.04	
CYS Nonpriority 10/20/20:	\$9,173.48	
General 11/03/20:	\$239,488.73	
CYS Priority 11/03/20:	\$55,076.14	
CYS Non-Priority 11/03/20:	\$161,437.93	
CYS Adoption Assistance:	\$37,021.95	
CYS Foster Family:	\$ 242.00	
CYS SPL:	\$14,898.00	
CYS SIL dep child over 18:	\$660.00	
Liquid Fuels:	\$233.83	
CDBG:	\$19,217.84	

## OLD BUSINESS:

There was no old business to present.

## NEW BUSINESS:

A motion was made by Commissioner Dallara and seconded by Commissioner Baughman approve the Change of Assessment Notice Control Report changes for the month of October 2020. This is based upon the recommendation of Joyce Hillegass, Director of Tax Assessment. Commissioner Dallara gave an overview of the report. The motion was approved as presented.

A motion was made by Commissioner Baughman and seconded by Commissioner Dallara to approve the following personnel based upon the recommendation of their respective department heads. The motion was approved as presented.

1. Randy Price – Correctional Officer – October 19, 2020
2. Courtney Lash – Correctional Officer – October 19, 2020
3. Cody Ritchey – Correctional Officer – October 12, 2020
4. Dakota Steele – from part-time to full-time Correctional Officer – November 9, 2020
5. Keith A. McDaniel – Deputy Sheriff – November 16, 2020
6. Michael Servello – Correctional Officer – November 2, 2020

A motion was made by Commissioner Dallara and seconded by Commissioner Baughman to approve the purchase of a 2020 Ford Escape vehicle with a total purchase price of \$24,761.00 (insurance payoff) for a final total of \$12,205.00. This is based upon the recommendation of Lisa Cairo, Administrator Bedford County Children and Youth Services. A question was asked about the cost of the vehicle. Commissioner Lang responded to the question. The motion was approved as presented.

A motion was made by Commissioner Baughman and seconded by Commissioner Dallara to approve the promotion of Corrine Stockenus to Clerk Typist II from a Clerk Typist I, effective October 26, 2020. This is based upon the recommendation of Lisa Cairo, Administrator Bedford County Children and Youth Services. The motion was approved as presented.

A motion was made by Commissioner Dallara and seconded by Commissioner Baughman to amend the Subrecipient Agreement between the Bedford County Board of Commissioners and Center for Community Action, increasing the Bedford County FFY 2017 CDBG funds designated therein, from \$29,095.00 to \$30,361.83. This is based upon the recommendation of Terry Stacey, CDBG Administrator. Mr. Stacey gave an overview of the agreement. The motion was approved as presented.

**COMMENTS/APPOINTMENTS/BID OPENINGS/COUNTY UPDATES:**

Mr. Cubbison reported on the cases of COVID-19 in Bedford County. He stated to help stop the spread to continue to wear masks, wash hands often and social distance. In addition, he mentioned a free app that could be downloaded to phones that sends alerts regarding COVID-19 exposure and the information is also available at [www.covidalertpa.com](http://www.covidalertpa.com). Commissioner Baughman noted she is encouraging courthouse employees to wear masks and a notice was sent to employees as well as elected officials. Commissioner Dallara stated companies are refusing to send staff to Bedford County.

**ADJOURNMENT:**

Commissioner Dallara made a motion to adjourn the meeting. Commissioner Baughman seconded the motion. The meeting was adjourned at 10:21 a.m.

The next teleconference meeting will be held December 15, 2020 in the Commissioners Suite unless called sooner by the Board of Commissioners.

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Debra Brown, Chief Clerk

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Deb Baughman, Secretary