

BEDFORD COUNTY BOARD OF COMMISSIONERS MEETING

November 19, 2019

The Bedford County Board of Commissioners held their regular meeting in Room 101 of the Bedford County Government Building, 200 South Juliana Street, Bedford, PA on Tuesday, November 19, 2019. Commissioner Lang called the meeting to order at 10:00 AM. Commissioner Dallara led the prayer of invocation and pledge to the flag.

ROLL CALL OF MEMBERS:

Present: Commissioner Josh Lang, Commissioner Barry L. Dallara, Commissioner S. Paul Crooks. Others present: Angie Ferguson, Administrative Assistant; Melissa Cottle, County Treasurer; Matt Godissart, Director, Bedford County Library; Joyce Hillegass, Director, Tax Assessment & Claims; Bob Octavio & Steve George, Bedford County Airport Authority, members of media and public.

APPROVAL OF MINUTES:

The minutes of the November 12, 2019 meeting were approved.

EXPENDITURES:

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the following expenditures. The motion was approved as presented.

Payroll	\$257,451.37	CK#:183555-183561
General	\$197,431.08	
General	\$ 77,523.52	
General	\$ 47,674.40	
Commissary	\$ 3,822.55	
CDBG	\$ 60.57	
LEPC	\$ 300.13	

Commissioner Dallara reported on the following large expenditures from the General Account: Bedford Township Municipal Authority – Jail Water and Sewer \$12,655.44; Center for Community Action – Pass Thru \$16,246.65, \$18,396.80; Wilmington Trust – Bond Interest \$103,323.29.

OLD BUSINESS:

Nothing to report

NEW BUSINESS:

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve the nomination of Johannah Miller to the Southern Alleghenies Workforce Development Board as a business representative. Ms. Miller’s term will begin immediately and run until June 30, 2022. This is based on the recommendation of Bette Slayton, President, Bedford County Development Association. The motion was approved as presented.

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the hire of Jeramie Harrison, Cumberland, MD to fill a current vacancy of full-time Correctional Officer at the Bedford County Correctional Facility, effective December 2, 2019. This is based on the recommendation of Troy Nelson, Warden, Bedford County Correctional Facility. The motion was approved as presented.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve a Resolution to impose the legally required fees on each delinquent tax parcel. This is based on the recommendation of Joyce Hillegass, Director, Bedford County Assessment/Tax Claims. Motion was approved as presented. Joyce Hillegass read the resolution.

RESOLUTION
November 19, 2019

WHEREAS, be it known Bedford County has according to Purdon's Pennsylvania Statutes 72 Section 5860.207 imposed on each delinquent tax parcel the legally required fees as stated: Record Review Fee-\$10.00 ; Posting Return/Claim Fee-\$25.00 ; Sale Preparation Fee-\$15.00; Postage Sale Notice Fee-\$15.00; Sheriff Notice Fee-\$50.00; Posting Upset Sale Fee-\$25.00; Advertising Fee-\$50.00; Deed/Bill of Sale Fee-\$25.00; Recording Fee-\$58.50; and Proof of Mail Fee-\$2.00. With regards to archiving of all documentation required for the Bedford Tax Claim Bureau to maintain for each parcel, and

WHEREAS, in the proper administration of the Bedford County Tax Claim Bureau, it is necessary to assess an additional \$5.00 on each delinquent parcel for the support of the digital cloud archival system.

NOW, THEREFORE, BE IT RESOLVED, as follows:

A fee of \$5.00 is affixed to each delinquent parcel for the support of the digital cloud archival system. This shall be rendered into effect starting January 1, 2020.

This required fee is in addition to the above listed fees imposed on delinquent tax parcels as per Purdon's Pennsylvania Statues 72 Section 5860.207 by Bedford County.

DULY ADOPTED, by the Board of County Commissioners of Bedford County, in session duly assembled, this 19th day of November, 2019.

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the hire of Toni Amick, Everett, PA to fill a current vacancy of the position of Chief County Detective, effective December 2, 2019. This is based on the recommendation of Lesley Childers-Potts, Bedford County District Attorney. The motion was approved as presented.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve the enactment of an Ordinance which authorizes the County to incur lease rental debt in the maximum principal amount of \$1,660,000, which lease rental debt is being incurred in connection with Bedford County Airport Authority's issuance of its Guaranteed Airport Revenue Note, Series of 2019 (Federally Taxable), with proceeds thereof to be applied toward the Project, as defined in the Ordinance. This is based upon the recommendation of the Bedford County Board of Commissioners. The motion was approved as presented.

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the Chief Elected Officials and Fiscal Agent Agreement between the elected commissioners of the counties of Bedford, Blair, Cambria, Fulton, Huntingdon and Somerset, Pennsylvania and the Southern Alleghenies Planning and Development Commission. This is based on the recommendation of the Bedford County Commissioners. The motion was approved as presented.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve the agreement for the Southern Alleghenies Workforce Development Area between local elected Officials and Workforce Development Board. This agreement is made and entered into by and between the Chief Local Elected Officials of the Pennsylvania Counties of Bedford, Blair, Cambria, Fulton, Huntingdon and Somerset. This is based on the recommendation of the Bedford County Commissioners. The motion was approved as presented.

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the agreement between Bedford County and Evangelical Medical Services Organization for inmate medical services, commencing on January 6, 2020. This is based upon the recommendation of the Bedford County Board of Commissioners. The motion was approved as presented.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve the re-appointment of Kirt Morris and Ted Chwatek to the Bedford County Industrial Development Authority for a five year term, effective January 1, 2020. This is based on the recommendation of Betty Slayton, President, Bedford County Development Association. The motion was approved as presented.

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the hire of Valerie Koontz, Everett, PA to fill a current vacancy as a part-time Correctional Officer at the Bedford County Correctional Facility, effective November 14, 2019. This is based of Troy Nelson, Warden, Bedford County Correctional Facility. The motion was approved as presented.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve the promotion of Robin Bugle from Clerk-Typist I to Clerk-Typist II in the Prothonotary office per union contract, effective November 21, 2019. The motion was approved as presented. The motion was approved as presented.

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the agreement between Bedford County and Somerset County for legal representations for mental health hearings, effective November 19, 2019. This is based upon the recommendation of the Bedford County Board of Commissioners. The motion was approved as presented.

COMMENTS/APPOINTMENTS:

None

ADJOURN: Commissioner Crooks made a motion to adjourn the meeting. Commissioner Dallara seconded the motion. The meeting was adjourned at 10:16 AM.

The next meeting will be held December 3, 2019 in Room 101 unless called sooner by the Board of Commissioners.

Angie Ferguson, Administrative Assistant

S. Paul Crooks, Secretary

Rules of Procedure for Weekly Meetings of the Bedford County Commissioners

I. AGENDA

A. The Chief Clerk, in consultation with the Chairman shall prepare an Agenda for the weekly meetings of the Board of Commissioners.

B. Any requests for matters to be placed on the Agenda shall be submitted in writing by noon on Monday for that week's meeting. If Monday is a legal holiday or if a meeting is scheduled for a day other than Tuesday, the deadline for requests to be placed on the Agenda shall be noon on the previous working day.

C. The Agenda will be finalized by the Chief Clerk at 3:00 PM on the Monday of the week of the meeting. If Monday is a legal holiday, or if a meeting is scheduled for a day other than Tuesday, the deadline for finalizing the Agenda shall be at 3:00 PM on the previous work day.

D. Anyone requesting that items be placed on the Agenda shall provide the topic of the item and sufficient information and detail so as to provide a reasonable notice of the nature and purpose of the Agenda item.

E. Those wishing to speak in the public comment portion of the Agenda shall provide their name and the topic of their comment. Topics shall be limited to matters of concern, official action or deliberation which are or may be before the County Commissioners.

F. The Board of Commissioners shall have the right to make additions to or deletions from the Agenda or change the order of the Agenda after it is finalized as they deem necessary or appropriate.

II. MEETINGS

A. Public Notice of the meetings shall be advertised and posted by the Chief Clerk as required by law.

B. The Chairman of the County Board of Commissioners shall direct the meeting. In the absence of the Chairman, the Vice-Chairman shall direct the meeting and shall have all powers and duties of the Chairman.

C. The Modern Rules of Order shall be used to conduct the meeting unless otherwise modified by these Rules or waived by the Board of Commissioners.

D. Residents and/or taxpayers may use audio or stenographic recorders to record all or any portion of the meeting. Said recorders shall be operated from the area set aside for the general public seating and may not be placed on the Board of Commissioners table without prior consent of the Chairman.

E. Video recorders may be used to record all or any portion of a public meeting. The operator of the recorder shall remain seated in the area set aside for the general public or stand in the rear or to the side of the general public seating area so as to not interfere in any way with the activities of the Board of Commissioners or the ability of the general public to observe the Board.

III. PUBLIC COMMENT

Residents and taxpayers of Bedford County shall have the right to speak in the meetings during the Public Comment portion of the Agenda. In order to conduct meetings in an orderly and productive manner the following rules and regulations shall govern such speakers:

- A. A speaker shall request to be placed on the Agenda as provided in Section I of these Rules.
- B. Comment shall be received only after the speaker is recognized by the Chairman.
- C. The speaker shall announce his or her name and address prior to addressing the Board of Commissioners.
- D. The Chairman may request that the speaker use a microphone or step forward when addressing the Board of Directors.
- E. The Chairman may rule out-of-order scandalous, impertinent, irrelevant and redundant comments, or comments the discernible purpose or effect of which is to disrupt or needlessly protract the proceedings of the meeting.
- F. The Chairman may request any individual to leave the meeting and may contact security to that end when that individual does not observe reasonable decorum. Further, the Chairman may request the assistance of law enforcement officers to remove a disorderly person when his/her conduct interferes with the orderly progress of the meeting.
- G. The Chairman may call a recess or adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting.
- H. The Chairman may allocate available time among individuals wishing to comment.
- I. Time allocated for the public comment period at each meeting shall not exceed thirty (30) minutes. Each speaker will be allotted three (3) minutes to present his or her topic. Said time limitations may be altered or waived at the Chairman's direction.
- J. At the discretion of the Chairman conducting the meeting, a group of citizens registered to address the Board on the same issue may be required to designate a spokesperson.