

BEDFORD COUNTY BOARD OF COMMISSIONERS TELECONFERENCE MEETING

December 15, 2020

The Bedford County Board of Commissioners held the teleconference meeting in the Commissioners Suite of the Bedford County Government Building, 200 South Juliana Street, Bedford, PA on Tuesday, December 15, 2020. Commissioner Lang called the meeting to order at 10:00 a.m. and led the prayer of invocation and pledge to the flag.

ROLL CALL OF MEMBERS:

Present: Commissioner Josh Lang. Present via phone Commissioner Barry L. Dallara, and Commissioner Deb Baughman. Others present Debra Brown, Chief Clerk/Director of Elections and present via phone: Melissa Cottle, Treasurer; Terry Stacey, CDBG Administrator; the public and the press.

PUBLIC COMMENTS:

There was nothing brought to the Board for discussion.

APPROVAL OF MINUTES:

The November 10, 2020 meeting and December 4, 2020 Special meeting minutes were approved as presented.

EXPENDITURES:

A motion was made by Commissioner Dallara and seconded by Commissioner Baughman to approve the following expenditures. The motion was approved as presented.

Payroll: 11/20/2020	\$276,668.69
Payroll: 12/04/2020	\$295,854.73
General: 12/17/2020	\$421,002.02
CYS Priority: 11/17/2020	\$9,092.47
CYS Non-Priority: 11/17/2020	\$55,076.14
CYS Subsidies October:	\$58,006.96
General: 12/02/2020	\$583,870.03
CYS Priority: 12/02/2020	\$48,455.04
CYS Non-Priority: 12/02/2020	\$170,810.82
CYS Subsidies November:	\$58,506.20
CDBG: 12/04/2020	\$16,429.67
CARES Act: 12/10/2020	\$567,111.79
Commissary	\$19,152.76
Liquid Fuels	\$275.72

OLD BUSINESS:

There was no old business to discuss.

NEW BUSINESS:

A motion was made by Commissioner Baughman and seconded by Commissioner Dallara to approve the Change of Assessment Notice Control Report changes for the month of November 2020. This is based upon the recommendation of Joyce Hillegass, Director of Tax Assessment. The motion was approved as presented.

A motion was made by Commissioner Dallara and seconded by Commissioner Baughman to approve the Purchase of Service Agreement between Bedford County Children & Youth Services and Bedford County Juvenile Probation Office and the following for a period of July 1, 2020 and ending June 30, 2021. This is based upon the recommendation of Lisa Cairo, Administrator Bedford County Children and Youth Services. The motion was approved as presented.

1. Family Care Services, Inc.
2. Merakey Pennsylvania

3. Summit School, Inc. d/b/a Summit Academy
4. Community Specialists Corporation d/b/a The Academy

A motion was made by Commissioner Baughman and seconded by Commissioner Dallara to approve the Purchase of Service Agreement between Bedford County Children & Youth Services and the following for a period of January 1, 2021 and ending June 30, 2021. This is based upon the recommendation of Lisa Cairo, Administrator Bedford County Children and Youth Services. Mr. Roach requested a copy of the agreement. The motion was approved as presented.

1. Robert M. Mehalik, Ph.D., LPC, NCC

A motion was made by Commissioner Dallara and seconded by Commissioner Baughman to approve the reappointment of Jay Cessna, President of Cessna Communications, Inc. as an At-large member for the Southern Alleghenies Planning and Development Commission, effective January 1, 2021. This is based upon the recommendation of the Southern Alleghenies Planning and Development Board. Commissioner Dallara expressed his thanks to Mr. Cessna. Commissioner Lang also stated he was an asset to the committee; both Commissioner Dallara and Commissioner Baughman concurred with Commissioner Lang. The motion was approved as presented.

A motion was made by Commissioner Baughman and seconded by Commissioner Dallara to approve Susquehanna Accounting & Consulting, Inc. (SACS) proposal to contract and prepare all-inclusive costs from both federal and state grant programs for Bedford County, for the years ending December 31, 2019, 2020, 2021 and 2022. The motion was approved as presented.

A motion was made by Commissioner Dallara and seconded by Commissioner Baughman to approve the Intergovernmental agreement between the Commonwealth of Pennsylvania, Department of Corrections and the County of Bedford, effective November 30, 2020. This is based upon the recommendation of the Bedford County Board of Commissioners. The motion was approved as presented.

A motion was made by Commissioner Baughman and seconded by Commissioner Dallara to approve the following as board director of the Conservation District. This is based upon the nomination by Fort Bedford Trout Unlimited, effective January 2021. The motion was approved as presented.

1. Tanner Bence, Schellsburg, PA – 4 years
2. Barry Dallara, Commissioner – 1 year

A motion was made by Commissioner Dallara and seconded by Commissioner Baughman to amend the award amount approved on December 4th, 2020 as part of Round II of the Bedford County CARES Small Business, Tourism, and Nonprofit Support Grant Program. This amendment will change the allocated amount of \$531,506.02 to \$567,117.85. This is based on adding the award to Downtown Bedford Inc. who has been awarded \$34,257.73. This is based upon the recommendation of the Bedford County Board of Commissioners. Commissioner Dallara asked what the total amount was that was awarded, Commissioner Lang gave the total figure for small business and for the county. Commissioner Baughman noted there may be a few stragglers to add to the total. The motion was approved as presented.

A motion was made by Commissioner Baughman and seconded by Commissioner Dallara to approve the Subrecipient Agreement with Center for Community Action for the Bedford County Subsistence Payments project, funded under the Bedford County FFY 2020 Community Development Block Grant - Coronavirus (CDBG-CV). This is based upon the recommendation of Terry Stacey, CDBG Administrator. Mr. Stacey gave an overview of the project. The motion was approved as presented.

A motion was made by Commissioner Dallara and seconded by Commissioner Baughman to approve the Subrecipient Agreement with Center for Community Action for the Bedford Township Subsistence Payments project, funded under the Bedford County On Behalf Of Bedford Township FFY 2020 Community

Development Block Grant - Coronavirus (CDBG-CV). This is based upon the recommendation of Terry Stacey, CDBG Administrator. Mr. Stacey gave an overview of the project. The motion was approved as presented.

A motion was made by Commissioner Baughman and seconded by Commissioner Dallara to approve Brittany Diehl as a part-time Sheriff Deputy, effective December 28, 2020. This is based upon the recommendation of the Wayne Emerick, Sheriff. The motion was approved as presented.

A motion was made by Commissioner Dallara and seconded by Commissioner Baughman to approve the Amendment to Standard Initial Antenna Property Lease Agreement between SBA Towers and Bedford County, effective November 23, 2020. This is based upon the recommendation of the Bedford County Board of Commissioners. Commissioner Lang commented on the agreement and more information will be forthcoming. The motion was approved as presented.

A motion was made by Commissioner Baughman and seconded by Commissioner Dallara to approve Jessica Diehl as a Full Time Telecommunicator for the Bedford County Department of Emergency Services, effective November 9, 2020. The motion was approved as presented.

COMMENTS/APPOINTMENTS/BID OPENINGS/COUNTY UPDATES:

Commissioner Lang commented on Susquehanna Accounting and Consulting, Inc. He noted this firm is providing plans to recoup costs and additional revenue in the county.

Commissioner Baughman gave a report on the Department of Health COVID-19 testing. She noted the total number of cases, negative and positive and how many were Bedford County residents.

ADJOURNMENT:

Commissioner Dallara made a motion to adjourn the meeting. Commissioner Baughman seconded the motion. The meeting was adjourned at 10:20 a.m.

The next teleconference meeting will be held December 29, 2020 in the Commissioners Suite unless called sooner by the Board of Commissioners.

Debra Brown, Chief Clerk

Deb Baughman, Secretary

Rules of Procedure for Board Meetings of the Bedford County Commissioners

I. AGENDA

A. The Chief Clerk, in consultation with the Chairman shall prepare an Agenda for the weekly meetings of the Board of Commissioners.

B. Any requests for matters to be placed on the Agenda shall be submitted in writing by noon on Monday for that week's meeting. If Monday is a legal holiday or if a meeting is scheduled for a day other than Tuesday, the deadline for requests to be placed on the Agenda shall be noon on the previous working day.

C. The Agenda will be finalized by the Chief Clerk at 3:00 PM on the Monday of the week of the meeting. If Monday is a legal holiday, or if a meeting is scheduled for a day other than Tuesday, the deadline for finalizing the Agenda shall be at 3:00 PM on the previous workday.

D. Anyone requesting that items be placed on the Agenda shall provide the topic of the item and sufficient information and detail so as to provide a reasonable notice of the nature and purpose of the Agenda item.

E. Those wishing to speak in the public comment portion of the Agenda shall provide their name and the topic of their comment. Topics shall be limited to matters of concern, official action or deliberation which are or may be before the County Commissioners. The speaker must sign in on the sign-in sheet prior to the meeting.

F. The Board of Commissioners shall have the right to make additions to or deletions from the Agenda or change the order of the Agenda after it is finalized as they deem necessary or appropriate.

II. MEETINGS

A. Public Notice of the meetings shall be advertised and posted by the Chief Clerk as required by law.

B. The Chairman of the County Board of Commissioners shall direct the meeting. In the absence of the Chairman, the Vice-Chairman shall direct the meeting and shall have all powers and duties of the Chairman.

C. The Modern Rules of Order shall be used to conduct the meeting unless otherwise modified by these Rules or waived by the Board of Commissioners. The Bedford County Commissioners shall be addressed by their respective titles.

D. Residents and/or taxpayers may use audio or stenographic recorders to record all or any portion of the meeting. Said recorders shall be operated from the area set aside for the general public seating and may not be placed on the Board of Commissioners table without prior consent of the Chairman.

E. Video recorders may be used to record all or any portion of a public meeting. The operator of the recorder shall remain seated in the area set aside for the general public or stand in the rear or to the side of the general public seating area so as to not interfere in any way with the activities of the Board of Commissioners or the ability of the general public to observe the Board.

III. PUBLIC COMMENT

Residents and taxpayers of Bedford County shall have the right to speak in the meetings during the Public Comment portion of the Agenda. In order to conduct meetings in an orderly and productive manner the following rules and regulations shall govern such speakers:

A. A speaker shall request to be placed on the Agenda as provided in Section I of these Rules.

B. Comment shall be received only after the speaker is recognized by the Chairman.

C. The speaker shall announce his or her name and address prior to addressing the Board of Commissioners.

D. The Chairman may rule out-of-order scandalous, impertinent, irrelevant and redundant comments, or comments the discernible purpose or effect of which is to disrupt or needlessly protract the proceedings of the meeting.

E. The Chairman may request any individual to leave the meeting and may contact security to that end when that individual does not observe reasonable decorum. Further, the Chairman may request the assistance of law enforcement officers to remove a disorderly person when his/her conduct interferes with the orderly progress of the meeting.

F. The Chairman may call a recess or adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting.

G. The Chairman may allocate available time among individuals wishing to comment.

H. Time allocated for the public comment period at each meeting shall not exceed thirty (30) minutes and limited to citizen of Bedford County unless prior approval is granted by the Bedford County Commissioners. Each speaker will be allotted three (3) minutes to present his or her topic. Said time limitations may be altered or waived at the Chairman's direction.

I. At the discretion of the Chairman conducting the meeting, a group of citizens registered to address the Board on the same issue may be required to designate a spokesperson.