

BEDFORD COUNTY BOARD OF COMMISSIONERS MEETING

July 19, 2016

The Bedford County Board of Commissioners held their regular meeting in Room 101 of the Bedford County Government Building, 200 S. Juliana Street, Bedford, PA on Tuesday, July 5, 2016. Commissioner Josh Lang called the meeting to order at 10:00 a.m. and Commissioner Barry L. Dallara gave the prayer of invocation and led the pledge to the flag.

Commissioner Josh Lang, Commissioner Barry L. Dallara, and Commissioner S. Paul Crooks were present. Others present: Melissa Cottle, County Treasurer, Debra Brown, Chief Clerk, Andrea Ferguson, Administrative Assistant to Chief Clerk, Diane Nelson, Deputy Sheriff, Terry Stacey, Planning Commission and the public and press.

The Minutes of July 5, 2016 Meeting were approved as presented.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve the following expenditures:

Payroll	\$258,518.78	CK# 182846-182853 voided #181846
General	\$244,791.17	CK#147883-148070
Commissary	\$2,632.60	
LEPC	\$137.74	
CDBG	\$3,400.68	CK#1303
General Jurors	\$1,833.83	CK#147882

The motion passed unanimously.

OLD BUSINESS

There was no old business to discuss.

NEW BUSINESS

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the Lancaster County Youth Intervention Center Service Agreement between Bedford County Juvenile Probation and the County of Lancaster for term of July 1, 2016 through June 30, 2017. The motion passed unanimously.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve the June 2016 changes of assessed values based on the recommendation of Joyce Hillegass, Chief Assessor. Commissioner Crooks commented on the addition of buildings and land splits. The motion passed unanimously.

A Motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the Jury Administration System between Bedford County and Judicial Systems Inc., to provide the Jury2016Plus Jury Administration System with the effective date of July 19, 2016. The motion passed unanimously.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve the following Purchase of Service Agreements between Bedford County Children and Youth and Bedford County Juvenile Probation Office each for a term of July 1, 2016 through June 30, 2017:

1. NHS Pennsylvania,
2. Glade Run Lutheran Services
3. Hoffman Homes
4. LifeSpan Family Services of PA
5. Haven Home for Girls, Inc.

The motion passed unanimously.

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the following Purchase of Service Agreement between Bedford County Children and Youth Services and Matt Conjelko for a term of July 1, 2016 through December 31, 2016. The motion passed unanimously.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve the following Purchase of Service Agreement between Bedford County Children and Youth Services and Bedford County Juvenile Probation Office with Community Specialist Corporation d/b/a The Academy for a term of July 1, 2015 through June 30, 2016. The motion passed unanimously.

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the following Purchase of Service Agreement between Bedford County Children and Youth Services and Bedford County Juvenile Probation Office with the Summit Academy for a term of July 1, 2015 through June 30, 2016. The motion passed unanimously.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve the following Purchase of Service Agreement between Bedford County Children and Youth

and Bedford County Juvenile Probation Office each for a term of July 1, 2016 through June 30, 2017 inclusive:

1. Community Specialist Corporation d/b/a The Academy
2. The Summit Academy
3. The Children's Aid Home Programs of Somerset County, Inc.
4. The Bair Foundation of PA.

The motion passed unanimously.

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the following Purchase of Service Agreement between Bedford County Children and Youth Services each for a term of July 1, 2016 through June 30, 2017:

1. Mark S. Zearfaus, Esquire
2. Richard A. Petroski, Ph.D., Licensed Psychologist
3. Shipperville Project Point of Light, Inc.

The motion passed unanimously.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve Ordinance No. 07-19-16 for the refinancing of the Bedford County's outstanding general obligation bonds, Series of 2011. The motion passed unanimously.

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the hire of Michael Clapper of Hopewell, PA to the position of Administrator for Finance and Support Services, effective August 1, 2016. This is based on the recommendation of the Bedford County Board of Commissioners. Commissioner Lang commented on Mr. Clappers experience in the finance field. A member of the public asked if this is a replacement hire. Commissioner Lang replied that it is to fill the retirement of the current finance director at the end of the year. The motion passed unanimously.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve the Joint Resolution of the Boards of Commissioners of the counties of Bedford, Blair, Fulton and Huntingdon to apply for a PEMA Grant application.

**JOINT RESOLUTION
OF THE BOARDS OF COMMISSIONERS
OF THE COUNTIES OF
BEDFORD, BLAIR, FULTON AND HUNTINGDON**

WHEREAS, the County of Bedford ("Bedford"), the County of Blair ("Blair"), the County of Fulton ("Fulton"), and the County of Huntingdon ("Huntingdon") (hereinafter collectively "Counties") are parties to an Intergovernmental Cooperative Agreement (the "Agreement") dated February 17, 2015.

WHEREAS, Section 6 of the Agreement contemplates that the Counties may seek grants and funding to support their efforts under and pursuant to the Agreement; and

WHEREAS, the Counties have determined that it is in their best interests to seek a grant from the Pennsylvania Emergency Management Agency ("PEMA"), which entity according to Act 12 of 2015 is the designated state agency to receive and distribute 9-1-1 surcharges that are collected throughout the state, in the amount of \$ 10,028,577.43 to support their joint efforts as described in the Agreement; and

WHEREAS, the Agreement contemplates that one of the Counties shall act as applicant for the grant; and

WHEREAS, Fulton has agreed to act as the applicant for the PEMA grant; and

WHEREAS, the Counties desire to approve Fulton as grant applicant to seek a grant for the benefit of the Counties to further the efforts of the Counties under and pursuant to the Agreement.

NOW, THEREFORE, THE COUNTIES HEREBY RESOLVE THAT:

1. Fulton is designated and approved to be the grant applicant to apply for and receive a grant from PEMA for and on behalf of the Counties under and pursuant to the Agreement.
2. Each of the Counties supports the submission of a grant application by Fulton to PEMA under and pursuant to the terms of the Agreement.
3. If a grant is awarded by PEMA, Fulton is authorized to accept said grant and to execute and deliver to PEMA any and all documents required by PEMA to obtain the grant.
4. Funds received from PEMA shall be allocated between the Counties as set forth on Exhibit A, attached hereto and made a part hereof.
5. Fulton shall provide administration of the PEMA grant without charge to the Counties.

IN WITNESS WHEREOF, Bedford County represents that this Joint Resolution was adopted by the Board of Commissioners of Bedford County at a duly called and convened public meeting of the Board of Commissioners on July 19, 2016.

The motion passed unanimously.

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve Resolution No. 7-19-2016

RESOLUTION NO. 7-19-2016

WHEREAS, the Counties of Huntingdon, Bedford and Fulton have entered into various agreements with the Commonwealth of Pennsylvania, including the Departments of Aging and Transportation to provide a wide range of community-based services for older persons, including MA Waiver, Guardianship, Protective Service, Care Management, Shared Ride Transportation and, also, to receive capital assistance funding; and,

WHEREAS, the Commissioners of Huntingdon, Bedford and Fulton Counties have appointed Connie Brode to the position of Executive Director of the Area Agency on Aging with authority to assume all duties and responsibilities for administration of this program, as well as serving as Trustee of the Agency's retirement plan and court appointed guardian; and,

WHEREAS, the Joint Board of County Commissioners recognizes the need for the Agency's Executive Director to be empowered to bind the Agency to various funding agreements, any amended budgets, financial and banking documents, signing funding agreements, service contracts, retirement plan documents, health insurance policy, sale of used vehicles, tax exemptions, all guardianship/PoA/Rep Payee related matters.

NOW, THEREFORE, IT IS HEREBY RESOLVED THAT the Bedford County Commissioners, as members of the governing body of the Area Agency on Aging, by adoption of this resolution, do grant to Connie Brode, Executive Director of the Huntingdon-Bedford-Fulton Area Agency on Aging, such required authorization for Fiscal Year 2016-17.

ADOPTED, this 19 day of July 2016.

The motion passed unanimously.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve the employment of Cheryl May of Bedford, PA to the position of full time Clerk 1 to the Bedford County Sheriff's Office effective July 25, 2016. This is a replacement hire and is based on the recommendation of Sheriff Reichelderfer. The motion passed unanimously.

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the employment of Heather Mills of Everett, PA to the position of full time Deputy Sheriff to the Bedford County Sheriff's Office effective July 25, 2016. This is a replacement hire and is based on the recommendation of Sheriff Reichelderfer. The motion passed unanimously.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve Anita D. Goodwin, for the appointed position as Jury Coordinator/Central Court Manager effective August 1, 2016. This is a newly created position under the Order of Court, Thomas S. Ling, President Judge. A question from the public was asked about the pay of this position compared to a Sheriff Deputy. Commissioner Lang replied that this new position is a management position and is consistent with the Counties pay scale. The motion passed unanimously.

COMMENTS/APPOINTMENTS

None were noted.

A motion to adjourn at 10:19 a.m. was made by Commissioner Crooks and seconded by Commissioner Dallara.

ATTEST:

Debra Brown, Chief Clerk

S. Paul Crooks, Secretary

Rules of Procedure for Weekly Meetings of the Bedford County Commissioners

I. AGENDA

A. The Chief Clerk, in consultation with the Chairman shall prepare an Agenda for the weekly meetings of the Board of Commissioners.

B. Any requests for matters to be placed on the Agenda shall be submitted in writing by noon on Monday for that week's meeting. If Monday is a legal holiday or if a meeting is scheduled for a day other than Tuesday, the deadline for requests to be placed on the Agenda shall be noon on the previous working day.

C. The Agenda will be finalized by the Chief Clerk at 3:00 PM on the Monday of the week of the meeting. If Monday is a legal holiday, or if a meeting is scheduled for a day other than Tuesday, the deadline for finalizing the Agenda shall be at 3:00 PM on the previous work day.

D. Anyone requesting that items be placed on the Agenda shall provide the topic of the item and sufficient information and detail so as to provide a reasonable notice of the nature and purpose of the Agenda item.

E. Those wishing to speak in the public comment portion of the Agenda shall provide their name and the topic of their comment. Topics shall be limited to matters of concern, official action or deliberation which are or may be before the County Commissioners.

F. The Board of Commissioners shall have the right to make additions to or deletions from the Agenda or change the order of the Agenda after it is finalized as they deem necessary or appropriate.

II. MEETINGS

A. Public Notice of the meetings shall be advertised and posted by the Chief Clerk as required by law.

B. The Chairman of the County Board of Commissioners shall direct the meeting. In the absence of the Chairman, the Vice-Chairman shall direct the meeting and shall have all powers and duties of the Chairman.

C. The Modern Rules of Order shall be used to conduct the meeting unless otherwise modified by these Rules or waived by the Board of Commissioners.

D. Residents and/or taxpayers may use audio or stenographic recorders to record all or any portion of the meeting. Said recorders shall be operated from the area set aside for the general public seating and may not be placed on the Board of Commissioners table without prior consent of the Chairman.

E. Video recorders may be used to record all or any portion of a public meeting. The operator of the recorder shall remain seated in the area set aside for the general public or stand in the rear or to the side of the general public seating area so as to not interfere in any way with the activities of the Board of Commissioners or the ability of the general public to observe the Board.

III. PUBLIC COMMENT

Residents and taxpayers of Bedford County shall have the right to speak in the meetings during the Public Comment portion of the Agenda. In order to conduct meetings in an orderly and productive manner the following rules and regulations shall govern such speakers:

A. A speaker shall request to be placed on the Agenda as provided in Section I of these Rules.

B. Comment shall be received only after the speaker is recognized by the Chairman.

C. The speaker shall announce his or her name and address prior to addressing the Board of Commissioners.

D. The Chairman may request that the speaker use a microphone or step forward when addressing the Board of Directors.

E. The Chairman may rule out-of-order scandalous, impertinent, irrelevant and redundant comments, or comments the discernible purpose or effect of which is to disrupt or needlessly protract the proceedings of the meeting.

F. The Chairman may request any individual to leave the meeting and may contact security to that end when that individual does not observe reasonable decorum. Further, the Chairman may request the assistance of law enforcement officers to remove a disorderly person when his/her conduct interferes with the orderly progress of the meeting.

G. The Chairman may call a recess or adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting.

H. The Chairman may allocate available time among individuals wishing to comment.

I. Time allocated for the public comment period at each meeting shall not exceed thirty (30) minutes. Each speaker will be allotted three (3) minutes to present his or her topic. Said time limitations may be altered or waived at the Chairman's direction.

J. At the discretion of the Chairman conducting the meeting, a group of citizens registered to address the Board on the same issue may be required to designate a spokesperson.