

BEDFORD COUNTY BOARD OF COMMISSIONERS MEETING

August 16, 2016

CALL TO ORDER

The Bedford County Board of Commissioners held their regular meeting in Room 101 of the Bedford County Government Building, 200 S. Juliana Street, Bedford, PA on Tuesday, August 16, 2016. Commissioner Josh Lang called the meeting to order at 10:00 a.m. and gave the prayer of invocation and led the pledge to the flag.

ROLL CALL OF MEMBERS

Commissioner Josh Lang, Commissioner Barry L. Dallara, and Commissioner S. Paul Crooks were present. Others present: Melissa Cottle, County Treasurer, Dave Cubbison, 9/11 and Emergency Management Director, Donald Schwartz, Planning Commission Director, Terry Stacey, CDBG Administrator, Mark Gallick, McClure Company, and the public and press.

APPROVAL OF MINUTES

The Minutes of the August 2, 2016, meeting were approved as presented.

EXPENDITURES

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve the following expenditures:

Payroll	\$238,958.94	CK#182861-182867
General	\$571,099.93	
Commissary	\$3,551.76	
CDBG	\$179.38	
Liquid Fuels	\$9,420.07	

Commissioner Crooks reported on the largest expenditures noting bond payments in the amounts of \$84,306 and \$315,200 and for Bedford Township in the amount of \$12,355.

The motion passed unanimously.

OLD BUSINESS

Commissioner S. Paul Crooks gave an update on assessed values through Clean & Green. He noted the difference in taxable value for the year and the impact the program has had on the County.

NEW BUSINESS

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the following Purchase of Service Agreements between Bedford County Children and Youth and Bedford County Juvenile Probation Office each for a term of July 1, 2016 through June 30, 2017:

1. Adelphoi Village
2. Family Care Services

The motion passed unanimously.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve the following Purchase of Service Agreement between Bedford County Children and Youth and Bedford County Juvenile Probation Office and Adelphoi Village for a term of July 1, 2015 through June 30, 2016.

The motion passed unanimously.

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the following Purchase of Service Agreement between Bedford County Children and Youth and Ruth E. Sheirer for a term of September 1, 2016 through December 1, 2016.

The motion passed unanimously.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve the transfer of Peggy Miller from Fiscal Technician Supervisor to Substitute Fiscal Technician, effective August 15, 2016, based upon the recommendation of Lisa Cairo, Administrator, at Bedford County Children and Youth Services.

The motion passed unanimously.

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve Amy Clark for the promotion from 2nd Deputy Recorder of Deeds to 1st Deputy Recorder of Deeds, effective August 16, 2016, based upon the recommendation of Faith Zembower, Bedford County Register and Recorder.

The motion passed unanimously.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve an Administrative Agreement with Defiance Water Association for the utilization of Community Development Block Grant (CDBG) funds that may become available from FFY 2013 and FFY 2014 for the purchase and installation of all system water meters and required appurtenance. This motion was based upon the recommendation by the Planning Commission staff.

Terry Stacey gave an update on available funding sources for the year and discussed the overall project.

The motion passed unanimously.

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to appoint Debra Brown as Director of Elections, based upon the recommendation of the Bedford County Board of Commissioners.

The motion passed unanimously.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to appoint Thalia Fleetwood and Dorothy Egolf of Bedford, PA to the Bedford County Library Board, effective September 1, 2016, based upon the recommendation of Matthew Godissart, Bedford County Library Director.

The motion passed unanimously.

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks for a memorandum of agreement between the County of Bedford and the County of Somerset to provide for interoperability of public safety radio services between the two Counties for a term of August 16, 2016 through December 31, 2036.

The motion passed unanimously.

COMMENTS/APPOINTMENTS:

Mark Gallick from McClure Company gave a presentation on Bedford County's "Construction Year Measurement and Verification Results".

Some general discussion and questions followed.

A motion to adjourn at 10:20 a.m. was made by Commissioner Crooks and seconded by Commissioner Dallara.

ATTEST:

Debra Brown, Chief Clerk

S. Paul Crooks, Secretary

Rules of Procedure for Weekly Meetings of the Bedford County Commissioners

I. AGENDA

A. The Chief Clerk, in consultation with the Chairman shall prepare an Agenda for the weekly meetings of the Board of Commissioners.

B. Any requests for matters to be placed on the Agenda shall be submitted in writing by noon on Monday for that week's meeting. If Monday is a legal holiday or if a meeting is scheduled for a day other than Tuesday, the deadline for requests to be placed on the Agenda shall be noon on the previous working day.

C. The Agenda will be finalized by the Chief Clerk at 3:00 PM on the Monday of the week of the meeting. If Monday is a legal holiday, or if a meeting is scheduled for a day other than Tuesday, the deadline for finalizing the Agenda shall be at 3:00 PM on the previous work day.

D. Anyone requesting that items be placed on the Agenda shall provide the topic of the item and sufficient information and detail so as to provide a reasonable notice of the nature and purpose of the Agenda item.

E. Those wishing to speak in the public comment portion of the Agenda shall provide their name and the topic of their comment. Topics shall be limited to matters of concern, official action or deliberation which are or may be before the County Commissioners.

F. The Board of Commissioners shall have the right to make additions to or deletions from the Agenda or change the order of the Agenda after it is finalized as they deem necessary or appropriate.

II. MEETINGS

A. Public Notice of the meetings shall be advertised and posted by the Chief Clerk as required by law.

B. The Chairman of the County Board of Commissioners shall direct the meeting. In the absence of the Chairman, the Vice-Chairman shall direct the meeting and shall have all powers and duties of the Chairman.

C. The Modern Rules of Order shall be used to conduct the meeting unless otherwise modified by these Rules or waived by the Board of Commissioners.

D. Residents and/or taxpayers may use audio or stenographic recorders to record all or any portion of the meeting. Said recorders shall be operated from the area set aside for the general public seating and may not be placed on the Board of Commissioners table without prior consent of the Chairman.

E. Video recorders may be used to record all or any portion of a public meeting. The operator of the recorder shall remain seated in the area set aside for the general public or stand in the rear or to the side of the general public seating area so as to not interfere in any way with the activities of the Board of Commissioners or the ability of the general public to observe the Board.

III. PUBLIC COMMENT

Residents and taxpayers of Bedford County shall have the right to speak in the meetings during the Public Comment portion of the Agenda. In order to conduct meetings in an orderly and productive manner the following rules and regulations shall govern such speakers:

A. A speaker shall request to be placed on the Agenda as provided in Section I of these Rules.

B. Comment shall be received only after the speaker is recognized by the Chairman.

C. The speaker shall announce his or her name and address prior to addressing the Board of Commissioners.

D. The Chairman may request that the speaker use a microphone or step forward when addressing the Board of Directors.

E. The Chairman may rule out-of-order scandalous, impertinent, irrelevant and redundant comments, or comments the discernible purpose or effect of which is to disrupt or needlessly protract the proceedings of the meeting.

F. The Chairman may request any individual to leave the meeting and may contact security to that end when that individual does not observe reasonable decorum. Further, the Chairman may request the assistance of law enforcement officers to remove a disorderly person when his/her conduct interferes with the orderly progress of the meeting.

G. The Chairman may call a recess or adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting.

H. The Chairman may allocate available time among individuals wishing to comment.

I. Time allocated for the public comment period at each meeting shall not exceed thirty (30) minutes. Each speaker will be allotted three (3) minutes to present his or her topic. Said time limitations may be altered or waived at the Chairman's direction.

J. At the discretion of the Chairman conducting the meeting, a group of citizens registered to address the Board on the same issue may be required to designate a spokesperson.