

BEDFORD COUNTY BOARD OF COMMISSIONERS MEETING

October 25, 2016

The Bedford County Board of Commissioners held their regular meeting in Room 303 of the Bedford County Government Building, 200 S. Juliana Street, Bedford, PA on Tuesday, October 25, 2016. Commissioner Lang called the meeting to order at 10:00 a.m. Commissioner Lang gave the prayer of invocation and led the pledge to the flag.

ROLL CALL OF MEMBERS:

Commissioner Josh Lang and Commissioner S. Paul Crooks, and Commissioner Barry L. Dallara were present. Others present: Melissa Cottle, County Treasurer, Debra Brown, Chief Clerk/Director of Elections, Don Schwartz, Director of Planning, Steve Kagarise, Deputy, Diane Nelson, Deputy, Terry Stacey, CDBG Administrator, Aaron Craig, Lehman Engineering, county residents, the public and press.

APPROVAL OF MINUTES:

The minutes of October 14, 2016 special meeting were approved as presented.

EXPENDITURES:

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the following expenditures:

Payroll	\$267,025.24	Ck# 182888-182905
Non Priority General	\$341,079.83	
Priority General	\$114,529.35	
Commissary	\$ 6,145.09	
LEPC	\$ 284.85	
Liquid Fuels	\$ 569.48	
Ag. Pres.	\$ 3,570.00	

Commissioner Dallara commented on the largest expenditures as follows from the General Priority Fund; Bedford County retirement fund \$22, 500; the Bedford Township Municipal Fund, \$10, 912; United Data Com (UDNI), \$42,409.88; UPMC Health Network, \$154,539.04. And from the Non-Priority Fund the expenditures were as follows: Children and Youth Family Services at \$17,145.38. The motion was passed unanimously.

OLD BUSINESS:

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to reject all bids for Roof Repair Services Contract # 100416 and to rebid the project at a later date to be determined. This is based on the recommendation of the Correctional Facility maintenance staff. A question was asked as to why the bids were rejected and Commissioner Lang responded that the maintenance staff needed more time to conduct further research on the products that were to be used for the construction. The motion was passed unanimously.

NEW BUSINESS:

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the renewal of the Wessel Contract, at the recommendation of Mike Clapper, Administrator for Finance and Support Services. There was a brief explanation on the savings over the next three years the cost of the audits in 2015 and 2016. The motion was passed unanimously.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve the purchase of 89 water meters and appurtenances through the Commonwealth's COSTARS program, \$24,280.12 of which purchase is to be paid utilizing CDBG FFY 2013 funds, with the balance of the purchase price to be paid by Defiance Water

Association (DWA) under the County's August 16, 2016, Administrative Agreement with DWA. Mr. Stacey gave a brief explanation on how the environmental review is completed. The motion was passed unanimously.

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the hiring of Willa Deremer of Bedford, PA for the position of housekeeping. This is a replacement hire for Shirley Feather, effective October 31, 2016, based upon the recommendation of Dale Gates, Maintenance Director. The motion was passed unanimously.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve the Request for Proposal (RFP) to update the Pike 2 Bike Master Plan. This recommendation is based upon the recommendation of the Pike 2 Bike Steering Committee. A question was asked why this wasn't distributed to the public to review under the sunshine law? Commissioner Lang stated that the RFP was made on the recommendation of the steering committee, which held open, public meetings when developing the plan. The RFP was supplied to the commissioners, it was deliberated on that based on the recommendation of the steering committee, which they have had ample time for people to come into the meeting to discuss and it was on the agenda that is public record. The motion was passed unanimously.

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the following Purchase of Service Agreement between Bedford County Children and Youth and Bedford County Juvenile Probation Office and Cornell Abraxas Group, Inc. from July 1, 2016 through June 30, 2017. This is based upon the recommendation of Lisa Cairo, Director of Children and Youth. The motion was passed unanimously.

COMMENTS/APPOINTMENTS

Commissioner Lang stated that the Bedford County Correctional Facility has earned full compliance for the year 2016.

Mr. John Maxwell spoke briefly about the Pike 2 Bike. As he began his speech it became more of a criticism of the Planning Commission and Commissioner Lang halted his comments and requested he stick to the subject, that this is not the proper decorum for a commissioners meeting, to bash someone in that manner.

Commissioner Dallara then said that the steering committee has a combined 50 years of education in fields related to the project and that he is grateful for the work they do. He is very comfortable with accepting their recommendations to the commissioners. He also said, in working with Mr. Schwartz, that he has found his integrity impeccable. And that he found it offensive that he (Mr. Maxwell) would come here and want to challenge his integrity in a public meeting. Thirdly, he said that he thinks the community has a chance to help something in economic development in Bedford County if we quit criticizing it and work together.

Mr. Ron Stanley and Mr. John Carlin from the Pike 2 Bike Steering Committee provided an update on the plan. They also thanked Mr. Maxwell and Mr. Don Schwartz for the ideas they have given to the steering committee on the development of this plan. They also commented about the money that has been awarded to the committee from the PA Finance Committee.

ADJOURNMENT:

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to adjourn. The meeting adjourned at 10:25 a.m.

The next Commissioners Meeting will be on November 15, 2016 at 10:00 a.m. in room 101 unless called sooner by the Board of Commissioners.

ATTEST:

Debra Brown, Chief Clerk

S. Paul Crooks, Secretary

Rules of Procedure for Weekly Meetings of the Bedford County Commissioners

I. AGENDA

- A. The Chief Clerk, in consultation with the Chairman shall prepare an Agenda for the weekly meetings of the Board of Commissioners.
- B. Any requests for matters to be placed on the Agenda shall be submitted in writing by noon on Monday for that week's meeting. If Monday is a legal holiday or if a meeting is scheduled for a day other than Tuesday, the deadline for requests to be placed on the Agenda shall be noon on the previous working day.
- C. The Agenda will be finalized by the Chief Clerk at 3:00 PM on the Monday of the week of the meeting. If Monday is a legal holiday, or if a meeting is scheduled for a day other than Tuesday, the deadline for finalizing the Agenda shall be at 3:00 PM on the previous work day.
- D. Anyone requesting that items be placed on the Agenda shall provide the topic of the item and sufficient information and detail so as to provide a reasonable notice of the nature and purpose of the Agenda item.
- E. Those wishing to speak in the public comment portion of the Agenda shall provide their name and the topic of their comment. Topics shall be limited to matters of concern, official action or deliberation which are or may be before the County Commissioners.
- F. The Board of Commissioners shall have the right to make additions to or deletions from the Agenda or change the order of the Agenda after it is finalized as they deem necessary or appropriate.

II. MEETINGS

- A. Public Notice of the meetings shall be advertised and posted by the Chief Clerk as required by law.
- B. The Chairman of the County Board of Commissioners shall direct the meeting. In the absence of the Chairman, the Vice-Chairman shall direct the meeting and shall have all powers and duties of the Chairman.
- C. The Modern Rules of Order shall be used to conduct the meeting unless otherwise modified by these Rules or waived by the Board of Commissioners.
- D. Residents and/or taxpayers may use audio or stenographic recorders to record all or any portion of the meeting. Said recorders shall be operated from the area set aside for the general public seating and may not be placed on the Board of Commissioners table without prior consent of the Chairman.
- E. Video recorders may be used to record all or any portion of a public meeting. The operator of the recorder shall remain seated in the area set aside for the general public or stand in the rear or to the side of the general public seating area so as to not interfere in any way with the activities of the Board of Commissioners or the ability of the general public to observe the Board.

III. PUBLIC COMMENT

Residents and taxpayers of Bedford County shall have the right to speak in the meetings during the Public Comment portion of the Agenda. In order to conduct meetings in an orderly and productive manner the following rules and regulations shall govern such speakers:

- A. A speaker shall request to be placed on the Agenda as provided in Section I of these Rules.
- B. Comment shall be received only after the speaker is recognized by the Chairman.
- C. The speaker shall announce his or her name and address prior to addressing the Board of Commissioners.
- D. The Chairman may request that the speaker use a microphone or step forward when addressing the Board of Directors.
- E. The Chairman may rule out-of-order scandalous, impertinent, irrelevant and redundant comments, or comments the discernible purpose or effect of which is to disrupt or needlessly protract the proceedings of the meeting.
- F. The Chairman may request any individual to leave the meeting and may contact security to that end when that individual does not observe reasonable decorum. Further, the Chairman may request the assistance of law enforcement officers to remove a disorderly person when his/her conduct interferes with the orderly progress of the meeting.
- G. The Chairman may call a recess or adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting.
- H. The Chairman may allocate available time among individuals wishing to comment.
- I. Time allocated for the public comment period at each meeting shall not exceed thirty (30) minutes. Each speaker will be allotted three (3) minutes to present his or her topic. Said time limitations may be altered or waived at the Chairman's direction.
- J. At the discretion of the Chairman conducting the meeting, a group of citizens registered to address the Board on the same issue may be required to designate a spokesperson.