

**BEDFORD COUNTY BOARD OF COMMISSIONERS**

**MEETING MINUTES**

January 3, 2017

The Bedford County Board of Commissioners held their regular meeting in Room 303 of the Bedford County Government Building, 200 South Juliana Street, Bedford, PA on Tuesday, January 3, 2017. Commissioner Lang called the meeting to order at 10:00 a.m. Commissioner Crooks gave the prayer of invocation and led the pledge to the flag.

Commissioner Lang, on behalf of the board, expressed his deepest sympathy, thoughts and prayers to the family of Trooper Weaver.

**ROLL CALL OF MEMBERS:**

Present: Commissioner Josh Lang, Commissioner Barry L. Dallara, and Commissioner S. Paul Crooks. Others present: Melissa Cottle, County Treasurer, Debra Brown, Chief Clerk/Director of Elections, Don Schwartz, Director of the Planning Commission, David Cubbison, Director of Emergency Services, Bonnie Bisbing, Children and Youth Services, county residents, the public and press.

**APPROVAL OF MINUTES:**

The minutes of December 27, 2016, were approved as presented.

**EXPENDITURES:**

There was nothing to report.

**OLD BUSINESS:**

There was no old business to report.

**NEW BUSINESS:**

A motion was made by Commissioner Dallara and seconded by Commissioner Lang to approve the following to Caseworker II, effective January 3, 2017. They are both replacement hires. This is based upon the recommendation of Lisa Cairo, Administrator of Bedford County Children and Youth:

1. Natasha Crissey, Manns Choice, PA
2. Elsie Smith, Saxton, PA

Commissioner Crooks noted that hiring has always been done relevant of Caseworker I and then as a Caseworker II position. The difference being in the two is that of length of service, training and schooling. The motion carried with two in favor and Commissioner Crooks choosing to abstain from the vote.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve Tanner Cottle, Hopewell, PA to the position of Maintenance Worker II, effective January 3, 2017. This is based upon the recommendation of Dale Gates, Maintenance Director. The motion was approved as presented.

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the Resolution Authorizing Tax and Revenue Anticipation Note dated January 3, 2017. This is based upon the recommendation of the Bedford County Board of Commissioners and read by Commissioner Dallara.

**RESOLUTION AUTHORIZING  
TAX AND REVENUE ANTICIPATION NOTE**

**January 3, 2017**

**Whereas**, the County of Bedford, of Bedford, Pennsylvania, hereinafter called the Local Government Unit, anticipates current revenues as yet uncollected; and

**Whereas**, the said Local Government Unit has inadequate funds for current expenditures; and  
**Whereas**, the said Local Government Unit has determined that it is necessary to borrow for the purpose of meeting current expenses by issuing a note to be repaid from said anticipated revenues; and  
**Whereas**, the First National Bank (Lender) has submitted to the said Local Government Unit a proposal to purchase a tax anticipation note of the Local Government Unit and the Local Government Unit desires by the adoption of this resolution to accept such proposal and authorize the issuance and sale of its tax and revenue anticipation note;

**Now therefore, Be It Resolved that:**

- (1) The local Government Unit hereby authorizes the issuance of a tax and revenue anticipation note in the amount of \$1,500,000.00 in anticipation of the receipt of current taxes and revenues to be sold at private sale.
- (2) The note shall be in the denomination of \$1,500,000.00, shall be redeemable at any time at the option of the officers of the Local Government Unit without penalty or premium, shall be fully registered without coupons, shall be dated January 5, 2017, bear interest at the rate of 1.19%, fixed with zero added fees shall mature on December 31, 2017, shall be payable to the Bedford office of the Lender, shall be substantially in the form annexed to the resolution as Exhibit A and hereby made part of the resolution as though fully set forth in this place.
- (3) The proposal of the First National Bank (Lender) to purchase the note dated December 30, 2016, is hereby accepted and shall be incorporated into the minutes of this meeting. A true and correct copy of said Proposal is attached thereto as Exhibit B, and the appropriate executive officers are hereby authorized and directed to execute and deliver a duplicate original of the acceptance of said proposal to the Lender.
- (4) The Local Government Unity hereby pledges to the Lender and grants to the Lender a first lien and charge on its taxes and revenues to be received during the period when the note is outstanding to secure the payment of the indebtedness evidenced hereby and the interest thereon.
- (5) Payment of the principal and interest shall be made in the following amounts and on the following dates:

Principal and Interest due at Maturity

- (6) The appropriated executive officer be and hereby is authorized and directed to execute and deliver in the name of, on behalf of, and under the seal of, the Local Government Unit, the tax and revenue anticipation note in the form and containing terms described above, and the Secretary of the Local Government Unit be and hereby is authorized and directed to attest the same.
- (7) The appropriate executive or fiscal officer be and hereby is authorized and directed to prepare to cause to be prepared and to file a Certificate as to Taxes and Revenues to be Collected as required by Section 8128 of the Local Government Unit Debt Act. A true and correct copy of said Certificate is attached hereto as Exhibit C.
- (8) The executive officers of the Local Government Unit be and hereby are authorized and directed to perform all acts which are necessary and proper for the valid issuance and securing of the note.

**IN WITNESS WHEREOF**, the undersigned has hereunto set his hand and affixed the seal of the Local Government Unit the 3rd day of January, 2017.

The motion was approved as presented.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve Trica Miller to the position of Data Entry Receptionist effective Monday, January 9, 2017. This is based upon the recommendation of Joyce Hillegass, Director of Tax Assessment. The motion was approved as presented.

**COMMENTS/APPOINTMENTS:**

No comments or appointments to discuss.

**ADJOURNMENT:** A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to adjourn the meeting. Meeting adjourned at 10:09 a.m.

The next Commissioners Meeting will be on January 10, 2017 at 10:00 a.m. in Room 303 unless called sooner by the Board of Commissioners.

**ATTEST:**

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Debra Brown, Chief Clerk

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S. Paul Crooks, Secretary