

BEDFORD COUNTY BOARD OF COMMISSIONERS MEETING

June 6, 2017

The Bedford County Board of Commissioners held their regular meeting in Room 101 of the Bedford County Government Building, 200 South Juliana Street, Bedford, PA on Tuesday, June 6, 2017. Commissioner Lang called the meeting to order at 10:00 a.m. Commissioner Dallara gave the prayer of invocation and led the pledge to the flag.

ROLL CALL OF MEMBERS:

Present: Commissioner Josh Lang, Commissioner Barry L. Dallara, and Commissioner S. Paul Crooks. Others present: Debra Brown, Chief Clerk/Director of Elections, Melissa Cottle, Treasurer, Terry Stacey, CDBG Administrator, David Cubbison, Director of Emergency Services, county residents and the press.

APPROVAL OF MINUTES:

The minutes of May 23, 2017, were approved as presented.

EXPENDITURES:

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve the following expenditures:

Payroll	\$242,306.39	CK#:183014-183022
General	\$392,237.98	
Commissary	\$3,757.19	
CDBG	\$3,956.19	

Commissioner Crooks reported on the following large expenditures from the General accounts: quarterly expenses for the Library, BCDA and MHMR at \$120,000.00; second payment on the jail roof at \$44,000.00; blacktop services at the District Justice office at \$12,600.00; general maintenance at \$19,000.00; and a process fee for the demolished vehicle at \$19,000.00. The motion was approved as presented.

OLD BUSINESS:

There was nothing to report.

NEW BUSINESS:

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the hire of James Fey, Bedford, PA as a part time Correctional Officer effective June 7, 2017. This is based upon the recommendation of Troy Nelson, Warden at the Bedford County Correctional Facility. The motion was approved as presented.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve to hire of the following persons as a part time Correctional Officers effective June 12, 2017. This is based upon the recommendation of Troy Nelson, Warden at the Bedford County Correctional Facility. The motion was approved as presented.

1. Brittany Norris, Schellsburg, PA
2. Billy White, Roaring Spring, PA

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the promotion of Sarah Hawkins from part time Correctional Officer to full time Correctional Officer effective June 7, 2017. This is based upon the recommendation of Troy Nelson, Warden at the Bedford County Correctional Facility. The motion was approved as presented.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve the appointment of Susan Ramirez of Juniata Township to fill the position in Community #2 Area (Manns Choice and Schellsburg Boroughs; Harrison, Juniata and Napier Townships) to the Planning Commission Board for the

remainder of the current term, expiring on December 31, 2019. This is based upon the recommendation of Don Schwartz, Director of the Bedford County Planning Commission. The motion was approved as presented.

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to designate Center for Community Action to be Lead Agency for the Bedford County State Food Purchase Program (SFPP), The Emergency Food Assistance Program (TEFAP) and the Emergency Food Assistance Program (EFSP). This motion includes a directive that the administration needs to be a local agency that will be responsive to the food pantries and respecting of their independence; the need to maintain the current central system for registering participants in the food distribution programs through the pantries; that there be an advisory committee established to have regulatory oversight and provide ongoing recommendations to the Commissioners. Phyllis Johnson thanked the community, county and state for their support throughout her tenure. Commissioner Crooks thanked Ms. Johnson for all of her efforts and hopes that she enjoys her retirement. Commissioner Lang also expressed his thanks. Sue Speicher also thanked Ms. Johnson and stated they have worked together over the years in various capacities. Ms. Speicher noted that Center for Community Action will be taking over as the lead agency and that there are no upcoming changes to report at this time. The effective date of the change-over will be July 1, 2017. A question was presented as to why the change and Commissioner Crooks explained that Ms. Johnson was retiring and that Center for Community Action was stepping in to take over the program. The motion was approved as presented.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve the promotion Jon Imgrund of Bedford, Pa. as a full time Telecommunicator for The Bedford County Department of Emergency Services, beginning June 5, 2017. Funding will come from the 9-1-1 surcharge funds. This is based upon the recommendation of David E. Cubbison, Director of Emergency Services. The motion was approved as presented.

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the Change of Assessment Notices for May 2017. This is based upon the recommendation of Joyce Hillegass, Director of Tax Assessment. Commissioner Dallara gave a brief report on the changes for the month. Commissioner Crooks also stated that a part time Data Collector has been hired to work in getting more properties recorded. The motion was approved as presented.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve the hiring of Aaron Zembower for summer employment under the liquid fuels program, effective June 5, 2017. This is based upon the recommendation of Dale Gates, Director of Maintenance. The motion was approved as presented.

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve Resolution No. 06 06 2017 on behalf of the Center for Community Action. The resolution was read by Sue Speicher.

**Resolution of the County of Bedford on Behalf of
Center For Community Action
Authorizing the filing of a proposal for funds with the
Department of Human Services, Commonwealth of Pennsylvania.**

WHEREAS, The Human Services Block Grant (HSBG) established in Act 80 of 2012, for the purpose of allocating funds to county governments to provide locally identified county-based human services that will meet the needs of county residents; and

WHEREAS, The Department of Human Services has developed the process and content of a consolidated Plan, and is committed to continuing efforts to streamline the planning and reporting requirements for county human service programs; and

WHEREAS, The Commonwealth of Pennsylvania through the Department of Human Services has received HSDF program funds and is making these funds available to units of local governments for eligible transportation, home maker services, and homeless assistance services; and

WHEREAS, The Bedford County Commissioners have identified the Center for Community Action the Human Services Program for Bedford County; and

WHEREAS, the County of Bedford desires to submit application to The Department of Human Services on behalf of Center For Community Action for HSDF funds; and

NOW, THEREFORE BE IT RESOLVED AND IT IS HEREBY RESOLVED by the County of Bedford on behalf of the Center for Community Action that:

1. The proposed projects: Homeless Case Management/Service Planning/Interagency Coordination, Substance Use Disorder Services, Protective Payee Case Management, Specialized Services: Adult Transportation, Homemaker Services for Adults, Jail Based GED Instruction/Literacy & Financial Literacy.
2. The County of Bedford and Center for Community Action is authorized and directed to execute an HSDF Program application in the amount of \$178,537 to the PA Department of Human Services.
3. The County of Bedford on behalf of Center for Community Action is authorized to provide such assurances, certificates, and supplemental data or revised data that The Department of Human Services may request in connection with the application.

ADOPTED by the Board of Commissioners of the County of Bedford, the Commonwealth of Pennsylvania, this 6th day of June 2017. The motion was approved as presented.

COMMENTS/APPOINTMENTS:

Commissioner Lang reported on the Health & Resources Fair, June 2, 2017. He stated that it was a great event with over 50 vendors and he thanked all that helped make it a success.

Sue Speicher of Center for Community Action gave a brief overview of Human Services Development Fund (HSDF) Grant Proposal for 2017-2018.

ADJOURNMENT:

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to adjourn the meeting. The meeting was adjourned at 10:19 a.m.

The next Commissioners Meeting will be on June 20, 2017 at 10:00 a.m. in Room 101 unless called sooner by the Board of Commissioners.

ATTEST:

Debra Brown, Chief Clerk

S. Paul Crooks, Secretary