

**BEDFORD COUNTY BOARD OF COMMISSIONERS MEETING MINUTES**

September 12, 2017

The Bedford County Board of Commissioners held their regular meeting in Room 101 of the Bedford County Government Building, 200 South Juliana Street, Bedford, PA on Tuesday, September 12, 2017. Commissioner Lang called the meeting to order at 10:00 a.m. Commissioner Dallara gave the prayer of invocation and led the pledge to the flag.

**ROLL CALL OF MEMBERS:**

Present: Commissioner Josh Lang, Commissioner Barry L. Dallara, and Commissioner S. Paul Crooks. Others present: Debra Brown, Chief Clerk/Director of Elections, Melissa Cottle, Treasurer, David Cubbison, Director of Emergency Services, Lisa Cairo, Administrator of Bedford County Children and Youth Services, Briana Beach, Caseworker Children and Youth, Diane Nelson, Deputy Sheriff, Charwin Reichelderfer, Sheriff, county residents and the press.

**APPROVAL OF MINUTES:**

The minutes of August 29, 2017, were approved as presented.

**EXPENDITURES:**

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve the following expenditures:

|                      |              |                   |
|----------------------|--------------|-------------------|
| Payroll              | \$236,655.92 | CK#:183078-183086 |
| General Priority     | \$188,659.77 |                   |
| General Non Priority | \$31,526.78  |                   |
| Commissary           | \$606.53     |                   |
| CDBG                 | \$108.00     |                   |
| LEPC                 | \$485.01     |                   |

Commissioner Crooks reported on the following large expenditures from the General accounts: Bond Principle at \$107,651.25; Impressive Floors at \$4117.00; Tyler Technology at \$21,080.00; and Postage at \$20,000.00. The motion was approved as presented.

**OLD BUSINESS:**

There was nothing to report.

**NEW BUSINESS:**

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the Mid State Trail Association Agreement for the assignment of all rights, title, and interest as dated in the May 7, 2009, which granted an easement to the Mid State Trail Association. This is recorded in the Office of the Recorder of Deeds in Book 1278, Page 126, whereas the easement, a footbridge over Yellow Creek, and all titled therein, is thereby conveyed to the County of Bedford. The motion was approved as presented. Debra Dunkle, Manager spoke briefly about the history of the bridge; she then introduced N. Peter Fleszar, Vice President of Mid State Trail. He stated this is a state wide volunteer public works project that is federally funded. He and Debra thanked the county for taking over the bridge, noting that they will maintain the upkeep of the area around it. The commissioners all expressed their thanks stating there will be no costs to the county. Also noting that Gary Goss, of Structural Fiberglass for assembling the bridge and donating matching funds for the bridge.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve the following individuals as part-time Correction Officers, effective September 13, 2017, at the Bedford County Correctional Facility. This is based upon the recommendation of Troy Nelson, Warden at the Bedford County Correctional Facility. The motion was approved as presented.

1. Anthony Paris, Sproul, PA
2. Edward Fortman, Hopewell, PA

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the Change of Assessment Notice Control Report changes for the month of August 2017. This is based upon the recommendation of Joyce Hillegass, Director of Tax Assessment. The motion was approved as presented. Commissioner Dallara noted some of the changes were tax updates. Commissioner Crooks stated that \$382,661,800.00 is for tax exempt properties such as churches, turnpike and military buildings. This is down in comparison from last month.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve the hire of Amy Clark, Everett, PA to the position of Real Estate Secretary effective September 18, 2017. This is based upon the recommendation of Charwin Reichelderfer, Sheriff of Bedford County. The motion was approved as presented.

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the Purchase of Service Agreement between Bedford County Children & Youth Services and the following, effective July 1, 2017 through June 30, 2018. This is based upon the recommendation of Lisa Cairo, Administrator Bedford County Children and Youth Services. The motion was approved as presented. Lisa Cairo stated that this is a new program that was developed out of a roundtable discussion with Jill Swiontek and Judge Ling. It is a court ordered class for parents with custody issues.

1. Dennis Williamson (Co-Parenting Program – Males)
2. Jennifer O. (Co-Parenting Program – Females)

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve Briana Beach of Woodbury, PA to the position of Caseworker I effective September 11, 2017. This is based upon the recommendation of Lisa Cairo, Administrator Bedford County Children and Youth Services. The motion was approved as presented. Lisa Cairo, introduced Briana as the new caseworker. Lisa also stated that her department will be hiring more caseworkers in the future through the civil service.

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the transfer of Macy Cogan from Clerk Typist 1 to 1<sup>st</sup> Deputy Recorder of Deeds effective September 18, 2017. This is based upon the recommendation of Faith Zembower, Director of Register of Wills/Recorder of Deeds. The motion was approved as presented.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve the hire of Robert Cirko, Everett, PA as a Telecommunicator Trainee effective September 18, 2017. This is based upon the recommendation of David Cubbison, Director of Emergency Services. The motion was approved as presented.

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the PennDot grant application for Huntingdon, Bedford & Fulton Area Agency on Aging. This is based upon the recommendation of Connie Brode, Director of the Huntingdon, Bedford & Fulton Area Agency on Aging. The motion was approved as presented.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve Kirsten Horn, New Paris, PA from part-time Correctional Officer to full-time Correctional Officer effective September 1, 2017. This is based upon the recommendation of Troy Nelson, Warden at the Bedford County Correctional Facility. The motion was approved as presented.

#### **COMMENTS/APPOINTMENTS:**

Mr. Sam Pratt spoke today about the closing of the Obstetrics Unit at UPMC Bedford Memorial Hospital. He expressed his concern over the loss of jobs and the travel risks for expectant mothers. Commissioner Dallara stated the concerns of safety and security of the citizens and the impact it will have on the community. The

commissioners plan to write a letter of concern and send out to constituents and to the President of UPMC Bedford Memorial Hospital.

**ADJOURNMENT:**

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to adjourn the meeting at 10:21 a.m.

The next Commissioners Meeting will be on September 26, 2017 at 10:00 a.m. in Room 303 unless called sooner by the Board of Commissioners.

**ATTEST:**

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Debra Brown, Chief Clerk

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S. Paul Crooks, Secretary