

**BEDFORD COUNTY BOARD OF COMMISSIONERS MEETING MINUTES**

November 14, 2017

The Bedford County Board of Commissioners held their regular meeting in Room 303 of the Bedford County Government Building, 200 South Juliana Street, Bedford, PA on Tuesday, November 14, 2017. Commissioner Lang called the meeting to order at 10:00 a.m. Commissioner Crooks gave the prayer of invocation and led the pledge to the flag.

**ROLL CALL OF MEMBERS:**

Present: Commissioner Josh Lang, Commissioner Barry L. Dallara, and Commissioner S. Paul Crooks. Others present: Debra Brown, Chief Clerk/Director of Elections, Melissa Cottle, Treasurer, Rick Suter, Planning Commission, Lisa Cairo, Director of Bedford County Children and Youth Services, Jennifer Kovacs, Bedford County Conservation Office, county residents and the press.

**APPROVAL OF MINUTES:**

The minutes of October 24, 2017, were approved as presented.

**EXPENDITURES:**

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the following expenditures:

Payroll	\$266,140.78	CK#:183113-183121
Payroll	\$255,398.40	CK#:183122-183131
General Priority	\$204,886.12	
General Non-Priority	\$16,100.00	
General Non-Priority	\$142,926.40	
LEPC	\$295.36	
Commissary	\$7,417.86	
CDBG	\$32,950.28	
General Election	\$17,544.60	

Commissioner Dallara reported on the following large expenditures from the General Priority accounts: Grant through District Attorney for Radio/Computers at \$20,433.10; Pike to Bike payment to Navarro & Wright at \$10,003.63; Series 14 Bond payment at \$126,137.51. From the Non-Priority accounts: Independent Family Living at \$13,043.25; Hart for ballots at \$10,057.32; Prime Care Medical at \$33,324.54; Uniforms for Correctional Officers at \$16,000.00; Poll workers for election at \$17,544.60. The motion was approved as presented.

**OLD BUSINESS:**

There was nothing to report.

**NEW BUSINESS:**

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve the Eagle Scout Commendation Proclamation for William Prescott. The commendation was read by Susan Prescott. The motion was approved as presented.

***Eagle Scout Commendation  
William Prescott***

**WHEREAS**, The mission of the Boy Scouts of America is to prepare young people to make ethical and moral choices over their lifetimes by instilling in them the values of the Scout Oath and Law. Their motto is “Be prepared”; and

**WHEREAS**, William Prescott, a member of Boy Scout Troop 4481, sponsored by the Bedford United Methodist Church of Bedford, Pennsylvania passed his Eagle Board of Review on October 18, 2017, with the Laurel Highland's Council Boy Scouts of America and will celebrate an Eagle Scout Court of Honor on Sunday November 19, 2017 at 3:00 p.m.; and

**WHEREAS**, the Eagle Scout rank is the highest award attainable in Boy Scouts, with only two percent of Scouts achieving this rank. William has served in the leadership positions of Patrol Leader, Assistant Patrol Leader, Den Chief, Bugler, he is a member of the Order of the Arrow, and the National Honor Society of Scouting; and

**WHEREAS**, toward earning the Boy Scout's highest honor of Eagle Scout, William chose as his Eagle Service Project, to build a playground at the Snake Spring Community Park. He had help from about 40 people, total hours was 308. The project took 2 years to complete. He raised funds and had donations of materials and services from individuals and businesses throughout our area. He received \$11,974.00 in monetary donations and \$7042.00 in materials and services donations. He had to rebuild the first phase of his project - the first playset - that was destroyed in an extreme windstorm in February. After he rebuilt Phase 1 in April, he added the boat (Phase 2) in May, and finished with 2 benches and mulch (Phase 3) in August. He completed his project in phases as he had funding and help.

**WHEREAS**, William is the son of Wayne and Susan Prescott; and

**NOW THEREFORE**, WE THE COMMISSIONERS OF BEDFORD COUNTY, on this 14th day of November, 2017 do hereby join with the Boy Scouts of America and the citizens of Bedford County, Pennsylvania in congratulating **William Prescott** on receiving, through years of dedication and hard work, the highest rank in scouting, that of Eagle Scout.

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the purchase of a 2017 Ford Escape SE vehicle for Bedford County Supervised Independent Living Program Grant for a total purchase price of \$22,016.00 through Co-Star Lease Program. This is based upon the recommendation of Lisa Cairo, Administrator of Bedford County Children and Youth Services. The motion was approved as presented.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to amend the provider agreement between Avanco and Bedford County, to read as follows: Avanco and Bedford County Children and Youth Services, effective October 1, 2017 through June 30, 2018. This is based upon the recommendation of Lisa Cairo, Administrator of Bedford County Children and Youth Services. The motion was approved as presented.

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the following amendment from the board meeting held on October 24, 2017. The following employee, Amanda O'Neal declined the full time position. Edward Fortman should have been full-time Correctional Officer effective October 25, 2017. This is based upon the recommendation of Troy Nelson, Warden at the Bedford County Correctional Facility. The motion was approved as presented.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve the following employees as part-time Correctional Officers at the Bedford County Correctional Facility effective November 20, 2017. This is based upon the recommendation of Troy Nelson, Warden at the Bedford County Correctional Facility. The motion was approved as presented.

1. Rosa O. Lighty, Everett, PA
2. Robin Hallman, Sproul, PA

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the following employees as full-time Correctional Officers at the Bedford County Correctional Facility effective November 14, 2017. This is based upon the recommendation of Troy Nelson, Warden at the Bedford County Correctional Facility. The motion was approved as presented.

1. Michael Piper
2. Desiree Corley
3. Andrew Ledesma

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve the following employee, Anthony Paris, as full-time Correctional Officers at the Bedford County Correctional Facility effective October 25, 2017. This is based upon the recommendation of Troy Nelson, Warden at the Bedford County Correctional Facility. The motion was approved as presented.

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve County Hazard Mitigation Plan Adoption Resolution 11-14-17. This is based upon the recommendation of Don Schwartz, Director of the Bedford County Planning Commission. The resolution was read by Rick Suter, Planning Commission. Mr. Suter gave a brief explanation about the process approval through FEMA and the phases of the project. Commissioner Crooks commented on the eligibility for the federal funds. Commissioner Lang also commented on Mr. Suter's work on the bridges and wanted to recognize him for his work. The motion was approved as presented.

**Bedford County Hazard Mitigation Plan  
County Adoption Resolution**

Resolution No. 11 14 17  
Bedford County, Pennsylvania

**WHEREAS**, the municipalities of Bedford County, Pennsylvania, are most vulnerable to natural and human-made hazards which may result in loss of life and property, economic hardship, and threats to public health and safety, and

**WHEREAS**, Section 322 of the Disaster Mitigation Act of 2000 (DMA 2000) requires state and local governments to develop and submit for approval to the President a mitigation plan that outlines processes for identifying their respective natural hazards, risks, and vulnerabilities, and

**WHEREAS**, Bedford County acknowledges the requirement of Section 322 of DMA 2000 to have an approved Hazard Mitigation Plan as a prerequisite to receiving post-disaster Hazard Mitigation Grant Program funds, and

**WHEREAS**, the Bedford County Hazard Mitigation Plan has been developed by the Bedford County Planning Commission in cooperation with other County departments, local municipal officials, and the citizens of Bedford County, and

**WHEREAS**, a public involvement process consistent with the requirements of DMA 2000 was conducted to develop the Bedford County Hazard Mitigation Plan, and

**WHEREAS**, the Bedford County Hazard Mitigation Plan recommends mitigation activities that will reduce losses to life and property affected by both natural and human-made hazards that face the County and its municipal governments,

**NOW THEREFORE BE IT RESOLVED** by the governing body for the County of Bedford that:

- The 2017 Bedford County Hazard Mitigation Plan is hereby adopted as the official Hazard Mitigation Plan of the County, and
- The respective officials and agencies identified in the implementation strategy of the 2017 Bedford County Hazard Mitigation Plan are hereby directed to implement the recommended activities assigned to them.

**ADOPTED**, this 14<sup>th</sup> day of November, 2017.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve the Bedford County Offices Holiday Schedule for 2018. This is based upon the recommendation of the Bedford County Commissioners. The motion was approved as presented.

**2018 Bedford County Offices Holiday Schedule**

Monday, January 1, 2018

Monday, January 15, 2018

Monday, February 19, 2018

Friday, March 30, 2018

Monday, May 28, 2018

New Year's Day

Martin Luther King, Jr. Day

Presidents Day

Good Friday

Memorial Day

Wednesday, July 4, 2018  
Monday, September 3, 2018  
Monday, October 8, 2018  
Monday, November 12, 2018  
Thursday, November 22, 2018  
Friday, November 23, 2018  
Monday, December 24, 2018  
Tuesday, December 25, 2018

Independence Day  
Labor Day  
Columbus Day  
Veterans Day  
Thanksgiving Day  
Thanksgiving Holiday  
Christmas Holiday  
Christmas Day

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the Change of Assessment Notice Control Report changes for the month of October 2017. This is based upon the recommendation of Joyce Hillegass, Director of Tax Assessment. Commissioner Dallara noted that there were updates and changes, but that did it not add or subtract from the total. The motion was approved as presented.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve Ame Reighard, Clearville, PA to the position of Caseworker I effective November 13, 2017. This is based upon the recommendation of Lisa Cairo, Administrator of Bedford County Children & Youth Services. The motion was approved as presented.

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve Mary Ann Mock, Bedford, PA to the position of Caseworker II effective November 20, 2017. This is based upon the recommendation of Lisa Cairo, Administrator of Bedford County Children & Youth Services. Commissioner Dallara asked how many positions needed to be filled in Children and Youth yet, and Ms. Cairo responded that there are three more to fill. She noted that she also has been authorized to hire a Truancy Caseworker for her department. The motion was approved as presented.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve Danette Haney, as a Clerk-Typist I in the Domestic Relations office, effective November 14, 2017. This is based upon the recommendation of President Judge, Thomas S. Ling. The motion was approved as presented.

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to re-appoint the following individuals as directors for the Bedford County Conservation District. This is based upon the recommendation of Board of the Farm Service Agency. The motion was approved as presented.

1. John R. Akers, Everett, PA
2. James D. Bence, Alum Bank, PA
3. S. Paul Crooks, Bedford, PA

**COMMENTS/APPOINTMENTS:**

Nothing to report.

**ADJOURNMENT:**

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to adjourn. The meeting was adjourned at 10:21 a.m.

The next Commissioners Meeting will be on December 5, 2017 at 10:00 a.m. in Room 101 unless called sooner by the Board of Commissioners.

**ATTEST:**

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Debra Brown, Chief Clerk

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S. Paul Crooks, Secretary