

AGENDA
BEDFORD COUNTY BOARD OF COMMISSIONERS MEETING
April 23, 2019

I: CALL TO ORDER

Those Present:

II: ROLL CALL OF MEMBERS

___ Josh Lang, Commissioner Chair
___ Barry L. Dallara, Commissioner Vice-Chair
___ S. Paul Crooks, Commissioner Secretary

III: APPROVAL OF MINUTES

April 9, 2019

IV: EXPENDITURES

Payroll	\$296,733.95	Check #:183446-183452
General	\$387,934.96	
Commissary	\$6,336.54	
Liquid Fuels	\$2,032.08	

V: OLD BUSINESS

VI: NEW BUSINESS

- a) A motion to approve the Cooperative Agreement for the proposed 8-county broadband study that details SAP&DC's intention to apply for \$50,000 in grant funding from the Appalachian Regional Commission (ARC), with matching funds in the amount of \$6,250 each, being provided by the participating counties (Bedford, Blair, Cambria, Fayette, Fulton, Huntingdon, Somerset, and Westmoreland).
- b) A motion to approve the proclamation for Conservation District Week. This is based upon the recommendation of Jennifer Lentz - Kovacs, District Manager of the Bedford County Conservation District.

Conservation District Week
May 5 -11, 2019

WHEREAS, conservation districts are local units of government established under state law to carry out natural resource management programs; and

WHEREAS, conservation districts work with landowners and local governments to help them manage and protect land and water resources on private and public lands; and

WHEREAS, conservation districts were created in Pennsylvania in 1945 in response to the dust bowl of the 1930's to improve soil and water conservation; and

WHEREAS, each county in Pennsylvania has a conservation district except for Philadelphia; and

WHEREAS, local municipalities rely on conservation district staff to plan development in a way that conserves and protects the local environment; and

WHEREAS, districts also work with many partners including government agencies, private organizations, businesses, and others to accomplish their mission of supporting and helping landowners to conserve natural resources; and

WHEREAS, the districts are each led by a volunteer board of directors with farmers, public members, and a member of county government. The board identifies local conservation needs, decides which programs and services to offer, and develops a strategic plan; and

NOW THEREFORE, WE THE COMMISSIONERS OF BEDFORD COUNTY, do hereby proclaim the week of May 5 -11, 2019 as *Conservation District Week* in Bedford County, Pennsylvania commemorating the great work accomplished by Pennsylvania's 66 Conservation District.

- c) A motion to approve Dylan Williams for summer employment, effective April 23, 2019. This is based upon the recommendation of Dale Gates, Maintenance Director.
- d) A motion to approve the hire of Tracy Stine as a Data Entry/Field Inspector, effective April 29, 2019. This is based upon the recommendation of Joyce Hillegass, Director of Tax Assessment.
- e) A motion to approve the lateral transfer of Sabrina Appel-McMillen, GIS Mapper from Tax Assessment to the Planning Commission office as a GIS Mapping Specialist, effective May 6, 2019. This is based upon the recommendation of Joyce Hillegass, Director of Assessment.
- f) A motion to approve the hire of Alyssa Miller, Osterburg, PA as a full-time Clerk Typist I, effective April 29, 2019. This is based upon the recommendation of Dwight Winck, Register of Wills & Recorder of Deeds.
- g) A motion to approve the hire of Austin Imler, Schellsburg, PA, as a full-time Correctional Officer at the Bedford County Correctional Facility, effective April 24, 2019. This is based upon the recommendation of Troy Nelson, Warden.
- h) A motion to appoint David E. Cubbison, Director of the Department of Emergency Services, as the Signatory Authority for the PEMA grants. The recommendation comes as PEMA has moved to an electronic single application (ESA) process for grants related to Hazardous Materials and other programmatic elements.

SIGNATORY AUTHORITY

LET IT BE RESOLVED AND IT IS HEREBY RESOLVED, that the Bedford County Board of Commissioners do hereby authorize David E. Cubbison, Director of Emergency Services, as their designated representative to electronically sign, submit and complete any documents related to the Pennsylvania Emergency Management Agency (PEMA) administered grant funding.

Adopted this 23rd day of April, 2019.

- i) A motion to adopt the Intergovernmental Agreement between Bedford, Fulton and Huntingdon Counties to participate through the South Central Counties Solid Waste Agency on joint solid waste and recycling planning, and to update the Bedford County Municipal Waste Management Plan adopted in 2010. This is based upon the recommendation of Don Schwartz, Director of Planning.

INTERGOVERNMENTAL AGREEMENT

This Agreement by and among the County of Bedford, the County of Fulton and the County of Huntingdon, dated the 23rd day of April, 2019 is set forth as follows:

1. The parties hereto are parties to an Agreement known as the South Central Solid Waste Agency Agreement.
2. The parties to the Agreement are responsible to develop and implement a Solid Waste Management Plan and practice.
3. The parties are seeking to hire an Engineer/Consultant to assist in developing a Solid Waste Management Plan for the three (3) counties to operate and manage collectively.
4. The parties have awarded an Engineer/Consultant contract to Barton & Loguidice, D. P. C., of Liverpool, New York.
5. The parties to this Agreement acknowledge that the County of Huntingdon will pay the upfront fees and expenses of the Consultant. The South Central Solid Waste Agency joint account will reimburse the County of Huntingdon their up-front cost. Any grant monies received for the purposes of the plan development will reimburse the South Central Solid Waste Agency joint account upon receipt. Each county is responsible for their share of the in-kind match and any other associated costs with developing and adopting the plan.

WHEREFORE, the parties hereto hereby enter into this Agreement intending to be legally bound.

- j) A motion to approve the Proclamation for the 2019 Historian of the Year.

*Historian of the Year
Southern Cove Historical Group
April 27, 2019*

WHEREAS, several years prior to 2010, a small group of people sensed the need to document stories and record landmarks that have been instrumental in the development and culture of Southern Morrisons Cove and the Northern Bedford County are; and

WHEREAS, the late Jack Baker of the Salemville, was one who frequently suggested getting some older residents together to reminisce and share the happenings that came to mind about the days, places and events of their youth. Eventually, others shared his sentiments. It was ultimately decided, there was a need for posterity to be made aware of the past and more recent happenings of this area; and

WHEREAS, as a result, several community residents were contacted and meetings were arranged. Initially, the meetings took place in the Koontz Church of the Brethren where ten to fifteen people gathered to share information and do some minimal organization and planning. There were three such meetings. At one meeting, Attorney Jeff Leber attended and suggested legal ramifications of different kinds of historical organizations, but no type was ever solidified; and

WHEREAS, approximately six months later, more meetings were held. This time they were held at the Southern Cove Power Reunion grounds. At one of the meetings Gillian Leach, a member of the Bedford County Historical Association attended to offer their support. At several other meetings, Mr. Larry Smith, author of the forth coming, *250th Anniversary Book for Bedford County* attended. Eventually the group met at the Southern Woodbury Township municipal building and continues to meet there on a rather consistent monthly/bi-monthly schedule; and

WHEREAS, some of the group's activities have included speakers who talk about the history of the area. In addition, the meeting share remembrances from the people of the community. In the fall of 2018, the group conducted a bus tour of historical sites in the Southern Cove area. The tour included the Waterside Woolen Mill, several grist mills, two churches and the Claycomb Homestead; and

WHEREAS, the committee for the Southern Cove Historical Group consists of Linda Claycomb, Naomi Sollenberger, Gail Hershberger and Bob Detwiler; and

NOW THEREFORE, WE THE COMMISSIONERS OF BEDFORD COUNTY do hereby congratulate the **Southern Cove Historical Group** on receiving the much deserved award of *2019 Historian of the Year* and declare April 27, 2019 as **Southern Cove Historical Group DAY** in Bedford County.

- k) A motion to approve/adopt the resolution approving post-issuance SEC and IRS compliance procedures.

RESOLUTION

04-23-19

WHEREAS, this County has issued tax-exempt notes and bonds and/or entered into leases to finance or refinance various capital projects (such notes, bonds and lease agreements being herein referred to as “Obligations”), and may issue Obligations in the future;and

WHEREAS, this County has entered into, from time to time, may enter into additional written undertakings to provide ongoing disclosure of material information in accordance with Rule 15c2-12 of the Securities and Exchange Commission (“Continuing Disclosure Undertakings”); and

WHEREAS, to ensure that interest on the Obligations remains tax-exempt and to ensure compliance with its Continuing Disclosure Undertakings, this County has determined to adopt post-issuance compliance procedures in the form attached hereto (the “Post-Issuance Compliance Procedures”).

NOW, THEREFORE, BE IT RESOLVED, as follows:

SECTION 1. The attached Post-Issuance Compliance Procedures are approved and adopted.

SECTION 2. The Administrator for Finance and Support Services of this County (the “Compliance Officer”), including his successor by the same or comparable title, is hereby charged with the duties and implementation of the Post-Issuance Compliance Procedures, and is granted the necessary authority to do so.

SECTION 3. The Compliance Officer shall report annually to the Board, not later than 15 days after the earliest due date to file information required by the applicable Continuing Disclosure Undertakings, stating that the Post-Issuance Compliance Procedures were properly and timely performed for the preceding fiscal year.

DULY ADOPTED, by the Board of County Commissioners of this County, in lawful session duly assembled, this 23rd day of April, 2019.

VII: COMMENTS/APPOINTMENTS

Upcoming Events:

- a. 2019 Bedford County Health & Community Resources Fair – June 14, 2019

Karla and Mike Amato – to speak about the Comprehensive Plan.

VIII: ADJOURN

The next meeting will be held May 7, 2019 in Room 303 unless called sooner by the Board of Commissioners.

Rules of Procedure for Weekly Meetings of the Bedford County Commissioners

I. AGENDA

- A. The Chief Clerk, in consultation with the Chairman shall prepare an Agenda for the weekly meetings of the Board of Commissioners.
- B. Any requests for matters to be placed on the Agenda shall be submitted in writing by noon on Monday for that week's meeting. If Monday is a legal holiday or if a meeting is scheduled for a day other than Tuesday, the deadline for requests to be placed on the Agenda shall be noon on the previous working day.
- C. The Agenda will be finalized by the Chief Clerk at 3:00 PM on the Monday of the week of the meeting. If Monday is a legal holiday, or if a meeting is scheduled for a day other than Tuesday, the deadline for finalizing the Agenda shall be at 3:00 PM on the previous work day.
- D. Anyone requesting that items be placed on the Agenda shall provide the topic of the item and sufficient information and detail so as to provide a reasonable notice of the nature and purpose of the Agenda item.
- E. Those wishing to speak in the public comment portion of the Agenda shall provide their name and the topic of their comment. Topics shall be limited to matters of concern, official action or deliberation which are or may be before the County Commissioners.
- F. The Board of Commissioners shall have the right to make additions to or deletions from the Agenda or change the order of the Agenda after it is finalized as they deem necessary or appropriate.

II. MEETINGS

- A. Public Notice of the meetings shall be advertised and posted by the Chief Clerk as required by law.
- B. The Chairman of the County Board of Commissioners shall direct the meeting. In the absence of the Chairman, the Vice-Chairman shall direct the meeting and shall have all powers and duties of the Chairman.
- C. The Modern Rules of Order shall be used to conduct the meeting unless otherwise modified by these Rules or waived by the Board of Commissioners.
- D. Residents and/or taxpayers may use audio or stenographic recorders to record all or any portion of the meeting. Said recorders shall be operated from the area set aside for the general public seating and may not be placed on the Board of Commissioners table without prior consent of the Chairman.
- E. Video recorders may be used to record all or any portion of a public meeting. The operator of the recorder shall remain seated in the area set aside for the general public or stand in the rear or to the side of the general public seating area so as to not interfere in any way with the activities of the Board of Commissioners or the ability of the general public to observe the Board.

III. PUBLIC COMMENT

Residents and taxpayers of Bedford County shall have the right to speak in the meetings during the Public Comment portion of the Agenda. In order to conduct meetings in an orderly and productive manner the following rules and regulations shall govern such speakers:

- A. A speaker shall request to be placed on the Agenda as provided in Section I of these Rules.
- B. Comment shall be received only after the speaker is recognized by the Chairman.
- C. The speaker shall announce his or her name and address prior to addressing the Board of Commissioners.
- D. The Chairman may request that the speaker use a microphone or step forward when addressing the Board of Directors.
- E. The Chairman may rule out-of-order scandalous, impertinent, irrelevant and redundant comments, or comments the discernible purpose or effect of which is to disrupt or needlessly protract the proceedings of the meeting.
- F. The Chairman may request any individual to leave the meeting and may contact security to that end when that individual does not observe reasonable decorum. Further, the Chairman may request the assistance of law enforcement officers to remove a disorderly person when his/her conduct interferes with the orderly progress of the meeting.
- G. The Chairman may call a recess or adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting.
- H. The Chairman may allocate available time among individuals wishing to comment.
- I. Time allocated for the public comment period at each meeting shall not exceed thirty (30) minutes. Each speaker will be allotted three (3) minutes to present his or her topic. Said time limitations may be altered or waived at the Chairman's direction.
- J. At the discretion of the Chairman conducting the meeting, a group of citizens registered to address the Board on the same issue may be required to designate a spokesperson.