

**BEDFORD COUNTY BOARD OF COMMISSIONERS MEETING**

April 23, 2019

The Bedford County Board of Commissioners held their regular meeting in Room 101 of the Bedford County Government Building, 200 South Juliana Street, Bedford, PA on Tuesday, April 23, 2019. Commissioner Lang called the meeting to order at 10:00 a.m. and Commissioner Crooks gave the prayer of invocation and led the pledge to the flag.

**ROLL CALL OF MEMBERS:**

Present: Commissioner Josh Lang, Commissioner Barry L. Dallara, Commissioner S. Paul Crooks. Others present: Debra Brown, Chief Clerk/Director of Elections; Melissa Cottle, Treasurer; Donald Schwartz, Director of Planning; David Cubbison, Director of Emergency Services; Dwight Winck, Director of Register of Will/Recorder of Deeds; Jennifer Kovacs, District Manager of Bedford County Conservation District, members of the press and public.

**APPROVAL OF MINUTES:**

The minutes of April 9, 2019 meeting were approved.

**EXPENDITURES:**

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve the following expenditures:

Payroll	\$296,733.95	Check #:183446-183452
General	\$387,934.96	
Commissary	\$6,336.54	
Liquid Fuels	\$2,032.08	

Commissioner Crooks reported on the following large expenditures from the General Account: a multitude of accounts for Children and Youth Services at \$141,000; the Wessel Audit at \$14,000; and the Wilmington Trust interest bond at \$67,534.38.

**OLD BUSINESS:**

There was nothing to report.

**NEW BUSINESS:**

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the Cooperative Agreement for the proposed 8-county broadband study that details SAP&DC’s intention to apply for \$50,000 in grant funding from the Appalachian Regional Commission (ARC), with matching funds in the amount of \$6,250 each, being provided by the participating counties (Bedford, Blair, Cambria, Fayette, Fulton, Huntingdon, Somerset, and Westmoreland). A question was asked about the total objective of the study. Commissioner Lang gave an overview of the vertical and fiber assets in the business plan model on cell phones. Don Schwartz gave an overview on the scope of the grant and the monies that will be contributed from the surrounding counties that are participating in the funding. Commissioner Dallara commented on what needed to identify and avoid duplication for broadband coverage. Commissioner Lang added that a broadband development task force has been established to make goals happen. He noted that an agreement has been signed with Zito to increase capital. Dave Cubbison elaborated more on the funding and agreement with Zito and the benefits and savings that will be had for emergency communications. Commissioner Crooks stated that the broadband (DSL) that is identified by the state is totally different from what is being expanded upon. Don Schwartz added that this would also have an effect on real estate in rural areas. The motion was approved as presented.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve the proclamation for Conservation District Week. This is based upon the recommendation of Jennifer Lentz - Kovacs, District Manager of the Bedford County Conservation District. Jennifer Lentz-Kovacs read the proclamation. She gave an overview of the statewide programs and stated that in the week of May 5-11, 2019 the Environthon will be held at Shawnee and there will also be a program with the third and fourth graders regarding the recycling and aquatic programs. The motion was approved as presented.

***Conservation District Week***  
***May 5 -11, 2019***

**WHEREAS**, conservation districts are local units of government established under state law to carry out natural resource management programs; and

**WHEREAS**, conservation districts work with landowners and local governments to help them manage and protect land and water resources on private and public lands; and

**WHEREAS**, conservation districts were created in Pennsylvania in 1945 in response to the dust bowl of the 1930's to improve soil and water conservation; and

**WHEREAS**, each county in Pennsylvania has a conservation district except for Philadelphia; and

**WHEREAS**, local municipalities rely on conservation district staff to plan development in a way that conserves and protects the local environment; and

**WHEREAS**, districts also work with many partners including government agencies, private organizations, businesses, and others to accomplish their mission of supporting and helping landowners to conserve natural resources; and

**WHEREAS**, the districts are each led by a volunteer board of directors with farmers, public members, and a member of county government. The board identifies local conservation needs, decides which programs and services to offer, and develops a strategic plan; and

**NOW THEREFORE**, WE THE COMMISSIONERS OF BEDFORD COUNTY, do hereby proclaim the week of May 5 -11, 2019 as ***Conservation District Week*** in Bedford County, Pennsylvania commemorating the great work accomplished by Pennsylvania's 66 Conservation District.

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve Dylan Williams for summer employment, effective April 23, 2019. This is based upon the recommendation of Dale Gates, Maintenance Director. The motion was approved as presented.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve the hire of Tracy Stine as a Data Entry/Field Inspector, effective April 29, 2019. This is based upon the recommendation of Joyce Hillegass, Director of Tax Assessment. The motion was approved as presented.

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the lateral transfer of Sabrina Appel-McMillen, GIS Mapper from Tax Assessment to the Planning Commission office as a GIS Mapping Specialist, effective May 6, 2019. This is based upon the recommendation of Joyce Hillegass, Director of Assessment. The motion was approved as presented.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve the hire of Alyssa Miller, Osterburg, PA as a full-time Clerk Typist I, effective April 29, 2019. This is based upon the

recommendation of Dwight Winck, Register of Wills & Recorder of Deeds. The motion was approved as presented.

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the hire of Austin Imler, Schellsburg, PA, as a full-time Correctional Officer at the Bedford County Correctional Facility, effective April 24, 2019. This is based upon the recommendation of Troy Nelson, Warden. The motion was approved as presented.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to appoint David E. Cubbison, Director of the Department of Emergency Services, as the Signatory Authority for the PEMA grants. The recommendation comes as PEMA has moved to an electronic single application (ESA) process for grants related to Hazardous Materials and other programmatic elements. Commissioner Crooks read the signatory authority. The motion was approved as presented.

### **SIGNATORY AUTHORITY**

**LET IT BE RESOLVED AND IT IS HEREBY RESOLVED**, that the Bedford County Board of Commissioners do hereby authorize David E. Cubbison, Director of Emergency Services, as their designated representative to electronically sign, submit and complete any documents related to the Pennsylvania Emergency Management Agency (PEMA) administered grant funding.

Adopted this 23<sup>rd</sup> day of April, 2019.

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to adopt the Intergovernmental Agreement between Bedford, Fulton and Huntingdon Counties to participate through the South Central Counties Solid Waste Agency on joint solid waste and recycling planning, and to update the Bedford County Municipal Waste Management Plan adopted in 2010. This is based upon the recommendation of Don Schwartz, Director of Planning. Don Schwartz read the agreement. Mr. Schwartz noted that updates will be provided in June or July regarding the progress. He also noted that finances would be provided through state grants and in-kind services. Mr. Schwartz also read the 2018 Annual Report addressing Solid Waste Act 101 of 1988. He noted that letters will be sent out for people who desire to serve on the committees. The motion was approved as presented.

### **INTERGOVERNMENTAL AGREEMENT**

This Agreement by and among the County of Bedford, the County of Fulton and the County of Huntingdon, dated the 23<sup>rd</sup> day of April, 2019 is set forth as follows:

1. The parties hereto are parties to an Agreement known as the South Central County Solid Waste Agency Agreement.
2. The parties to the Agreement are responsible to develop and implement a Solid Waste Management Plan and practice.
3. The parties are seeking to hire an Engineer/Consultant to assist in developing a Solid Waste Management Plan for the three (3) counties to operate and manage collectively.
4. The parties have awarded an Engineer/Consultant contract to Barton & Loguidice, D. P. C., of Liverpool, New York.
5. The parties to this Agreement acknowledge that the County of Huntingdon will pay the upfront fees and expenses of the Consultant. The South Central Solid Waste Agency joint account will reimburse the County of Huntingdon their up-front cost. Any grant monies received for the purposes of the plan development will reimburse the South Central Solid Waste Agency joint account upon

receipt. Each county is responsible for their share of the in-kind match and any other associated costs with developing and adopting the plan.

WHEREFORE, the parties hereto hereby enter into this Agreement intending to be legally bound.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve the Proclamation for the 2019 Historian of the Year. Commissioner Crooks read the proclamation. The motion was approved as presented.

***Historian of the Year***  
***Southern Cove Historical Group***  
***April 27, 2019***

**WHEREAS**, several years prior to 2010, a small group of people sensed the need to document stories and record landmarks that have been instrumental in the development and culture of Southern Morrisons Cove and the Northern Bedford County are; and

**WHEREAS**, the late Jack Baker of the Salemville, was one who frequently suggested getting some older residents together to reminisce and share the happenings that came to mind about the days, places and events of their youth. Eventually, others shared his sentiments. It was ultimately decided, there was a need for posterity to be made aware of the past and more recent happenings of this area; and

**WHEREAS**, as a result, several community residents were contacted and meetings were arranged. Initially, the meetings took place in the Koontz Church of the Brethren where ten to fifteen people gathered to share information and do some minimal organization and planning. There were three such meetings. At one meeting, Attorney Jeff Leber attended and suggested legal ramifications of different kinds of historical organizations, but no type was ever solidified; and

**WHEREAS**, approximately six months later, more meetings were held. This time they were held at the Southern Cove Power Reunion grounds. At one of the meetings Gillian Leach, a member of the Bedford County Historical Association attended to offer their support. At several other meetings, Mr. Larry Smith, author of the forth coming, *250<sup>th</sup> Anniversary Book for Bedford County* attended. Eventually the group met at the Southern Woodbury Township municipal building and continues to meet there on a rather consistent monthly/bi-monthly schedule; and

**WHEREAS**, some of the group's activities have included speakers who talk about the history of the area. In addition, the meeting share remembrances from the people of the community. In the fall of 2018, the group conducted a bus tour of historical sites in the Southern Cove area. The tour included the Waterside Woolen Mill, several grist mills, two churches and the Claycomb Homestead; and

**WHEREAS**, the committee for the Southern Cove Historical Group consists of Linda Claycomb, Naomi Sollenberger, Gail Hershberger and Bob Detwiler; and

**NOW THEREFORE**, WE THE COMMISSIONERS OF BEDFORD COUNTY do hereby congratulate the **Southern Cove Historical Group** on receiving the much deserved award of **2019 Historian of the Year** and declare April 27, 2019 as **Southern Cove Historical Group DAY** in Bedford County.

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve/adopt the resolution approving post-issuance SEC and IRS compliance procedures. Commissioner Dallara read the resolution. The motion was approved as presented.

**RESOLUTION**  
**04-23-19**

**WHEREAS**, this County has issued tax-exempt notes and bonds and/or entered into leases to finance or refinance various capital projects (such notes, bonds and lease agreements being herein referred to as "Obligations"), and may issue Obligations in the future; and

**WHEREAS**, this County has entered into, from time to time, may enter into additional written undertakings to provide ongoing disclosure of material information in accordance with Rule 15c2-12 of the Securities and Exchange Commission ("Continuing Disclosure Undertakings"); and

**WHEREAS**, to ensure that interest on the Obligations remains tax-exempt and to ensure compliance with

its Continuing Disclosure Undertakings, this County has determined to adopt post-issuance compliance procedures in the form attached hereto (the “Post-Issuance Compliance Procedures”).

**NOW, THEREFORE, BE IT RESOLVED**, as follows:

**SECTION 1.** The attached Post-Issuance Compliance Procedures are approved and adopted.

**SECTION 2.** The Administrator for Finance and Support Services of this County (the “Compliance Officer”), including his successor by the same or comparable title, is hereby charged with the duties and implementation of the Post-Issuance Compliance Procedures, and is granted the necessary authority to do so.

**SECTION 3.** The Compliance Officer shall report annually to the Board, not later than 15 days after the earliest due date to file information required by the applicable Continuing Disclosure Undertakings, stating that the Post-Issuance Compliance Procedures were properly and timely performed for the preceding fiscal year.

**DULY ADOPTED**, by the Board of County Commissioners of this County, in lawful session duly assembled, this 23<sup>rd</sup> day of April, 2019.

**COMMENTS/APPOINTMENTS:**

Upcoming Events:

- a. 2019 Bedford County Health & Community Resources Fair – June 14, 2019

Karla and Mike Amato asked about the Comprehensive Plan that the county adopted last year.

Commissioner Lang noted that there are five key groups receiving grants in the public health sector:

- The approved day center
- The birthing center; Don Schwartz stated a survey will be broadcast in the next several weeks through Penn State.
- Natural resources – the authority for the Old PA Pike
- Broadband and cell phones services task force
- Workforce development – the Russel House Project; the Economic Development Association – what the county needs (summarized); the demographics are a big issue in making things happen; PA ranks second in declining population as compared to other states; state permitting obstacles; declining dairy industry (farmers going out of business); gas tax burdens; some new coordination and collaboration on the Everett Image; more groups coming together – old ways – need new ideas. These changes will take a few years.

Commissioner Crooks commented on the following:

- PA turnpike to release new deed following some changes to the Authority so they can now actively apply for grants.
- The Bedford county youth chamber group is putting together a list (survey) as to why kids are not staying in the county. Commissioner Lang commented that this survey is encouraging.
- During the last six months, Cumberland Township has lost three dairy farms that went out of business and there are only three left in the Dutch Corner area.

Mr. Schwartz gave a brief summary about a meeting on April 24, 2019, on the population statistics and encouraged people to attend. He provided his email address ([dschwartz@bedfordcountypa.org](mailto:dschwartz@bedfordcountypa.org)) for people to reach out to him.

Commissioner Dallara also commented that as a rural community we are not to get discouraged but to be persistent as a county to encourage development.

Mr. Amato asked how can residents make this plan a success. Commissioner Lang responded to have the residents serve on these boards.

**ADJOURNMENT:**

Commissioner Crooks made a motion to adjourn the meeting. Commissioner Dallara seconded by motion. The meeting was adjourned at 10:45 am.

The next meeting will be held May 7, 2019 in Room 303 unless called sooner by the Board of Commissioners.

**ATTEST:**

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Debra Brown, Chief Clerk/Director of Elections

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S. Paul Crooks, Secretary