

## **SALARY BOARD MEETING MINUTES**

February 26, 2019

### **CALL TO ORDER:**

The meeting was called immediately following the Commissioners regular meeting at 10:15 a.m.

### **ROLL CALL OF MEMBERS:**

Present: Commissioner Josh Lang, Commissioner Barry L. Dallara, Commissioner S. Paul Crooks and Melissa Cottle, Treasurer. Others present: Debra Brown, Chief Clerk, Catty Fetter, Prothonotary and Clerk of Courts, Lisa Cairo, Administrator Bedford County Children and Youth Services, Children and Youth Staff, Diane Nelson, Deputy Sheriff, Amy Clark, Sheriff Department Staff, Don Schwartz, Director of Planning, Rick Suder, Planning Commission, Rusty Styer, Coroner, county residents, guests, and the press.

### **APPROVAL OF MINUTES:**

There were no minutes for February 12, 2019.

### **OLD BUSINESS:**

There was nothing to report.

Commissioner Lang welcomed Lisa Cairo to sit on the Salary Board meeting. According to County Code, Section 1625, this allows a department head to sit on the board when the employees in that department are being considered for salary increases.

### **NEW BUSINESS:**

A motion was made by Melissa Cottle, Treasurer and seconded by Commissioner Dallara to approve pay increases of \$.96 per hour, for longevity, for the following, effective March 4, 2019. This is based upon the recommendation of Lisa Cairo, Administrator Bedford County Children and Youth Services. Melissa Cottle requested that she would like to see the Commissioners develop a policy within the next 120 days for all other non-union employees to receive a longevity raise and that it would be more equitable among the non-union employees. Commissioner Lang said that this is part of a new departmental manual that is still in the draft stages. Lisa Cairo discussed at length the ongoing issues with Melissa Cottle voting against her staff getting raises and that she will continue to always advocate for her staff. Amy Clark commented on her situation regarding wages and Commissioner Lang responded her issue appropriately. Another question was asked about Ms. Clark losing her seniority and Commissioner Lang again responded to the question and noted that it would have been at the discretion of her department head to inform her of the job rules in terms of the hiring process. Commissioner Dallara explained the negotiation process and that it must be followed. Another question was asked about new revenue to help with giving raises, Commissioner's Lang and Dallara responded that they are considering other avenues of new revenue. The motion was approved as presented.

1. Clarissa Hartman
2. Bobbi Howsare
3. Peggy Miller
4. Andrew Ferguson
5. Valene Kinsey
6. Linda Suter

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve a pay increase of \$.54 per hour, for longevity, for Joseph Hershberger, effective March 4, 2019. This is based upon the recommendation of Lisa Cairo, Administrator Bedford County Children and Youth Services. The motion was approved as presented.

Commissioner Lang excused Lisa Cairo at 10:35 a.m. from the meeting.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve an increase for Briana Beach, Caseworker I, from \$27,749.50 to \$29,127.60 per year, effective March 11, 2019. This is based upon the recommendation of Lisa Cairo, Administrator Bedford County Children and Youth Services. The motion was approved as presented.

A motion was made by Melissa Cottle, Treasurer and seconded by Commissioner Dallara to approve the annual salary of \$28,668.24 for Janet Krepps, Supervised Independent Living Caseworker II, effective February 25, 2019. This is based upon the recommendation of Lisa Cairo, Administrator Bedford County Children and Youth Services. The motion was approved as presented.

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the salary of \$32,591.65 for Deb Rose, the Veterans Affairs Director, effective February 18, 2019. This is based upon the recommendation of the Bedford County Commissioners. The motion was approved as presented.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve the wage of \$11.30 per hour, per union contract for Colton Minnick, Hyndman, PA a full-time Correctional Officer at the Bedford County Correctional Facility, effective February 27, 2019. This is based upon the recommendation of Troy Nelson, Warden. The motion was approved as presented.

A motion was made by Melissa Cottle, Treasurer and seconded by Commissioner Dallara to approve the wage of \$11.30 per hour, per union contract, for Matthew Corle a part-time Correctional Officer at the Bedford County Correctional Facility, effective February 27, 2019. This is based upon the recommendation of Troy Nelson, Warden. The motion was approved as presented.

**COMMENTS/APPOINTMENTS:**

**ADJOURNMENT:**

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to adjourn the meeting at 10:36 a.m.

The next meeting will be held March 12, 2019 in Room 101 unless called sooner by the Board of Commissioners.

**ATTEST:**

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Debra Brown, Chief Clerk

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S. Paul Crooks, Secretary