

AGENDA
BEDFORD COUNTY BOARD OF COMMISSIONERS MEETING
March 27, 2018

I: CALL TO ORDER

Those Present:

II: ROLL CALL OF MEMBERS

___ Josh Lang, Commissioner Chair
___ Barry L. Dallara, Commissioner Vice-Chair
___ S. Paul Crooks, Commissioner Secretary

III: APPROVAL OF MINUTES

March 13, 2018.

IV: EXPENDITURES

Payroll	\$272,505.65	CK#:183209-183217
General	\$596,747.41	
Commissary	\$4,887.84	
CDBG	\$5,407.64	
Liquid Fuels	\$13,916.01	
LEPC	\$114.27	

V: OLD BUSINESS

VI: NEW BUSINESS

- a) A motion to approve the following for Liquid Fuels to cover bridge inspections, effective March 27, 2018. This is based on the recommendation of the Bedford County Commissioners.
 1. South Woodbury Township - \$1,640.37

- b) A motion to approve the Purchase of Service Agreement between Bedford County Children & Youth Services and the Heather Dawn Sipes (Incredible Years Program Lead Facilitator) effective July 1, 2017 through June 30, 2018. This is based upon the recommendation of Lisa Cairo, Administrator Bedford County Children and Youth Services.

- c) A motion to approve the Purchase of Service Agreement between Bedford County Children & Youth Services and Bedford County Juvenile Probation Office and The Bair Foundatio of PA, effective July 1, 2017 through June 30, 2018. This is based upon the recommendation of Lisa Cairo, Administrator Bedford County Children and Youth Services.

- d) A motion to approve the hire the following as part-time Correctional Officers, at the Bedford County Correctional Facility. This is based upon the recommendation of Troy Nelson, Warden.
 1. Glen Melius effective March 28, 2018
 2. Dena Norris effective March 28, 2018
 3. Bonnie Sweinhart effective March 28, 2018
 4. Wayne Purnell effective April 2, 2018

- e) A motion to approve the transfer of Diana Lee Hood from part-time Clerk Typist I at Magisterial District # 57-3-04 to full-time Clerk Typist I at Magisterial District Court # 57-3-02, effective March 28, 2018. This is based upon the recommendation of Thomas S. Ling, President Judge.
- f) A motion to approve contract number 031318 to Clear Security in the total amount of \$76,740 for Courthouse Security Upgrades. The project will be funded as follows: Domestic Relations 4D Account: \$41,920, Probation Supervisory Fund: \$16,670 and The Pennsylvania Counties Workers Compensation Trust Safety Improvement Grant \$18,150. This is based upon the recommendation of the Bedford County Board of Commissioners.
- g) A motion to approve Lisa Redinger, to the position of Fiscal Assistant in Children and Youth, effective March 26, 2018. This is based upon the recommendation of Lisa Cairo, Administrator of Bedford County Children and Youth Services.
- h) A motion to approve Ashley Miller from part-time to full-time Correctional Officer, effective March 19, 2018 at the Bedford County Correctional Facility. This is based upon the recommendation of Troy Nelson, Warden.
- i) Motion to approve submission, to the PA Department of Community and Economic Development, of a request for Budget Revision of Contract #C000061800, reducing the Defiance Springs Containments project budget by \$25, 404.61, and increasing the Broad Top Township On-Lot Septic System project budget by the same sum. This is based upon the recommendation of Terry Stacey, CDBG Director.
- j) Motion to submit, to the PA Department of Community and Economic Development, a request for Activity Completion Extension for the FFY 2013 Community Development Block Grant Contract, for the Bedford Township Housing Rehab activity, from April 6, 2018, to April 27, 2018. This is based upon the recommendation of Terry Stacey, CDBG Director.
- k) The motion to approve the 2018 Pennsylvania Equal Pay Day Proclamation on behalf of the Bedford Business & Professional Women.

2018 PENNSYLVANIA EQUAL PAY DAY PROCLAMATION

WHEREAS, more than 50 years after the passage of the Equal Pay Act, women, especially minority women, continue to suffer the consequences of unequal pay; and

WHEREAS, according to the U.S. Census Bureau, women working full time, year round in 2017 typically earned 81.8 percent of what men earned, indication a decrease of 0.1 percent since 2016; and

WEHREAS, ACCORDING TO THE Graduation to a Pay Gap, a 2012 research report by the American Association of University Women (AAUW), the gender pay gap is evident one year after college graduation, even after controlling for factors known to affect earnings, such as occupation, hours worked, and college major; and

WHEREAS, in 2009 the Lilly Ledbetter Fair Pay Act was signed into law, which gives back to employees their day in court to challenge a pay gap; and now we must pass the Paycheck Fairness Act, which would amend the Equal Pay Act by closing loopholes and improving the law's effectiveness; and

WHEREAS, according to one estimate, college-educated women working full time earn more than a half million dollars less than their male peers do over the course of a lifetime; and

WHEREAS, nearly four in ten mothers are primary breadwinners in their households and nearly two-thirds are primary or significant earners, making pay equity critical to families' economic security; and,

WHEREAS, a lifetime of lower pay means women have less income to save for retirement and less income counted in a Social Security or pension benefit formula; and,

WHEREAS, in the state of Pennsylvania, in the year 2016, full time working women earned real median income of \$41,047, and full time working men earned real median income of \$51,780, and earning ration of 79%; and

WHEREAS, fair pay equity policies can be implemented simply and without undue costs or hardship in both the public and private sectors; and

WHEREAS, fair pay strengthens the security of families today and eases future retirement costs while enhancing the American economy; and

WHEREAS, April 10th symbolizes the time in 2018 when the wages paid to American women catch up to the wages paid to men from the previous year,

NOW, THEREFORE, We, the Bedford County Commissioners do hereby proclaim Tuesday April 10, 2018:

EQUAL PAY DAY

In *Bedford, Bedford County*, we urge the citizens of *Bedford, Bedford County*, to recognize the full value of women's skills and significant contributions to the labor force, and further encourage businesses to conduct an internal pay evaluation to ensure women are being paid fairly.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the official seal of *Bedford, Bedford County*, to be affixed.

VII: COMMENTS/APPOINTMENTS

VIII: ADJOURN

The next Commissioners Meeting will be on April 10, 2018 at 10:00 a.m. in Room 101 unless called sooner by the Board of Commissioners.

Rules of Procedure for Weekly Meetings of the Bedford County Commissioners

I. AGENDA

- A. The Chief Clerk, in consultation with the Chairman shall prepare an Agenda for the weekly meetings of the Board of Commissioners.
- B. Any requests for matters to be placed on the Agenda shall be submitted in writing by noon on Monday for that week's meeting. If Monday is a legal holiday or if a meeting is scheduled for a day other than Tuesday, the deadline for requests to be placed on the Agenda shall be noon on the previous working day.
- C. The Agenda will be finalized by the Chief Clerk at 3:00 PM on the Monday of the week of the meeting. If Monday is a legal holiday, or if a meeting is scheduled for a day other than Tuesday, the deadline for finalizing the Agenda shall be at 3:00 PM on the previous work day.
- D. Anyone requesting that items be placed on the Agenda shall provide the topic of the item and sufficient information and detail so as to provide a reasonable notice of the nature and purpose of the Agenda item.
- E. Those wishing to speak in the public comment portion of the Agenda shall provide their name and the topic of their comment. Topics shall be limited to matters of concern, official action or deliberation which are or may be before the County Commissioners.
- F. The Board of Commissioners shall have the right to make additions to or deletions from the Agenda or change the order of the Agenda after it is finalized as they deem necessary or appropriate.

II. MEETINGS

- A. Public Notice of the meetings shall be advertised and posted by the Chief Clerk as required by law.
- B. The Chairman of the County Board of Commissioners shall direct the meeting. In the absence of the Chairman, the Vice-Chairman shall direct the meeting and shall have all powers and duties of the Chairman.
- C. The Modern Rules of Order shall be used to conduct the meeting unless otherwise modified by these Rules or waived by the Board of Commissioners.
- D. Residents and/or taxpayers may use audio or stenographic recorders to record all or any portion of the meeting. Said recorders shall be operated from the area set aside for the general public seating and may not be placed on the Board of Commissioners table without prior consent of the Chairman.
- E. Video recorders may be used to record all or any portion of a public meeting. The operator of the recorder shall remain seated in the area set aside for the general public or stand in the rear or to the side of the general public seating area so as to not interfere in any way with the activities of the Board of Commissioners or the ability of the general public to observe the Board.

III. PUBLIC COMMENT

Residents and taxpayers of Bedford County shall have the right to speak in the meetings during the Public Comment portion of the Agenda. In order to conduct meetings in an orderly and productive manner the following rules and regulations shall govern such speakers:

- A. A speaker shall request to be placed on the Agenda as provided in Section I of these Rules.
- B. Comment shall be received only after the speaker is recognized by the Chairman.
- C. The speaker shall announce his or her name and address prior to addressing the Board of Commissioners.
- D. The Chairman may request that the speaker use a microphone or step forward when addressing the Board of Directors.
- E. The Chairman may rule out-of-order scandalous, impertinent, irrelevant and redundant comments, or comments the discernible purpose or effect of which is to disrupt or needlessly protract the proceedings of the meeting.
- F. The Chairman may request any individual to leave the meeting and may contact security to that end when that individual does not observe reasonable decorum. Further, the Chairman may request the assistance of law enforcement officers to remove a disorderly person when his/her conduct interferes with the orderly progress of the meeting.
- G. The Chairman may call a recess or adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting.
- H. The Chairman may allocate available time among individuals wishing to comment.
- I. Time allocated for the public comment period at each meeting shall not exceed thirty (30) minutes. Each speaker will be allotted three (3) minutes to present his or her topic. Said time limitations may be altered or waived at the Chairman's direction.
- J. At the discretion of the Chairman conducting the meeting, a group of citizens registered to address the Board on the same issue may be required to designate a spokesperson.