

**AGENDA**  
**BEDFORD COUNTY BOARD OF COMMISSIONERS MEETING**  
May 8, 2018

**I: CALL TO ORDER**

Those Present:

**II: ROLL CALL OF MEMBERS**

\_\_\_ Josh Lang, Commissioner Chair  
\_\_\_ Barry L. Dallara, Commissioner Vice-Chair  
\_\_\_ S. Paul Crooks, Commissioner Secretary

**III: APPROVAL OF MINUTES**

April 24, 2018.

**IV: EXPENDITURES**

Payroll	\$290,811.44	CK#:183236-183245
General	\$207,608.77	
General – Juror’s	\$1,057.28	
General – Juror’s	\$174.80	
Commissary	\$6,478.04	
CDBG	\$30,925.39	
Liquid Fuels	\$3,250.00	

**V: OLD BUSINESS**

**VI: NEW BUSINESS**

- a) A motion to approve the hire of Marissa Graham as a part-time Correctional Officer effective May 14, 2018 at the Bedford County Correctional Facility. This is based upon the recommendation of Troy Nelson, Warden at the Bedford County Correctional Facility.
- b) A motion to approve the promotion of the following from part-time to full-time Correctional Officers effective May 7, 2018. This is based upon the recommendation of Troy Nelson, Warden at the Bedford County Correctional Facility.
  1. Wayne Purnell
  2. Bonnie Sweinhart
- c) A motion to approve the hire of the following as a full-time Deputy Sheriff’s effective May 14, 2018. This is based upon the recommendation of Charwin Reichelderfer, Sheriff.
  1. Brian Fadrow, New Paris
  2. Michael Jones, Ellerslie, MD
- d) A motion to approve the Change of Assessment Notice Control Report changes for the month of April 2018. This is based upon the recommendation of Joyce Hillegass, Director of Tax Assessment.

- e) A motion to approve the Purchase of Service Agreement between Bedford County Children & Youth Services and the following effective July 1, 2018 through June 30, 2019. This is based upon the recommendation of Lisa Cairo, Administrator Bedford County Children and Youth Services.
1. Karen Hickey, Esquire
  2. Dean Crabtree, Esquire
  3. Barry R. Scatton, Esquire
- f) A motion to approve the proclamation for the United States District Court for the Western District of Pennsylvania celebration of their 200<sup>th</sup> Anniversary.

*District Court for the Western District of Pennsylvania  
June 2, 2018*

**PROCLAMATION CELEBRATING THE BICENTENNIAL OF THE UNITED STATES  
DISTRICT COURT FOR THE WESTERN DISTRICT OF PENNSYLVANIA**

**WHEREAS**, the Judiciary Act of 1789, adopted on September 24, 1789 in the first session of the First United States Congress, established the federal judiciary of the United States; and

**WHEREAS**, the Western District of Pennsylvania was established by the Act of April 20, 1818, which divided the Commonwealth of Pennsylvania into two judicial districts, with the Western District consisting of the counties of Fayette, Greene, Washington, Allegheny, Westmoreland, Somerset, Bedford, Huntingdon, Centre, Mifflin, Clearfield, McKean, Potter, Jefferson, Cambria, Indiana, Armstrong, Butler, Beaver, Mercer, Crawford, Venango, Erie and Warren; and

**WHEREAS**, the United States District Court for the Western District of Pennsylvania, in 1866, after having previously held sessions only in Pittsburgh, began holding sessions in Erie, Pennsylvania; and

**WHEREAS**, in 1978, Congress approved the creation of the United States Bankruptcy Court, as a unit of the District Court, including the establishment of the United States Bankruptcy Court for the Western District of Pennsylvania; and

**WHEREAS**, the Court, in 1989 and acting upon a longstanding Congressional authorization, announced that it would hold sessions in Johnstown, Pennsylvania; and

**WHEREAS**, fifty-seven men and women have served the Court as a United States District Judge, fourteen have served as a United States Magistrate Judge and twelve have served as a United States Bankruptcy Judge; and

**WHEREAS**, the United States District Court for the Western District of Pennsylvania currently exercises jurisdiction over 25 counties with three divisional offices in Erie, Johnstown and Pittsburgh, Pennsylvania, has ten authorized District Judgeships and is served by four District Judges, five Senior District Judges, six Magistrate Judges and four Bankruptcy Judges; and

**WHEREAS**, the mission of the United States District Court for the Western District of Pennsylvania is to preserve and enhance the rule of law while providing an impartial and accessible forum for the just, timely and economical resolution of legal proceedings within the Court's

jurisdiction, so as to protect individual rights and liberties, promote public trust and confidence in the judicial system, and to maintain judicial independence; and

**WHEREAS**, the judges of the District Court are called on to hear and decide cases covering a wide range of issues. Such disputes include cases involving the civil and criminal laws of the United States, cases that deal with the constitutionality of those laws, civil rights cases, cases that involve disputes which occur on our waterways, and cases that involve disputes between parties who reside in different states; and

**NOW THEREFORE**, we the Commissioners of the County of Bedford express their gratitude and admiration for the work of the Public Servants of the United States District Court for the Western District of Pennsylvania and wish them well on the 200<sup>th</sup> Anniversary of the Court.

**VII: COMMENTS/APPOINTMENTS**

- a. Mark Bollman to present a Life Sciences Video
  
- b. Dennis Tice of the Bedford County Visitors Bureau would like to present the PA Act 18 recommendation regarding adoption of Room Tax for Bedford County.

**VIII: ADJOURN**

The next Commissioners Meeting will be on May 22, 2018 at 10:00 a.m. in Room 101 unless called sooner by the Board of Commissioners.

## **Rules of Procedure for Weekly Meetings of the Bedford County Commissioners**

### **I. AGENDA**

- A. The Chief Clerk, in consultation with the Chairman shall prepare an Agenda for the weekly meetings of the Board of Commissioners.
- B. Any requests for matters to be placed on the Agenda shall be submitted in writing by noon on Monday for that week's meeting. If Monday is a legal holiday or if a meeting is scheduled for a day other than Tuesday, the deadline for requests to be placed on the Agenda shall be noon on the previous working day.
- C. The Agenda will be finalized by the Chief Clerk at 3:00 PM on the Monday of the week of the meeting. If Monday is a legal holiday, or if a meeting is scheduled for a day other than Tuesday, the deadline for finalizing the Agenda shall be at 3:00 PM on the previous work day.
- D. Anyone requesting that items be placed on the Agenda shall provide the topic of the item and sufficient information and detail so as to provide a reasonable notice of the nature and purpose of the Agenda item.
- E. Those wishing to speak in the public comment portion of the Agenda shall provide their name and the topic of their comment. Topics shall be limited to matters of concern, official action or deliberation which are or may be before the County Commissioners.
- F. The Board of Commissioners shall have the right to make additions to or deletions from the Agenda or change the order of the Agenda after it is finalized as they deem necessary or appropriate.

### **II. MEETINGS**

- A. Public Notice of the meetings shall be advertised and posted by the Chief Clerk as required by law.
- B. The Chairman of the County Board of Commissioners shall direct the meeting. In the absence of the Chairman, the Vice-Chairman shall direct the meeting and shall have all powers and duties of the Chairman.
- C. The Modern Rules of Order shall be used to conduct the meeting unless otherwise modified by these Rules or waived by the Board of Commissioners.
- D. Residents and/or taxpayers may use audio or stenographic recorders to record all or any portion of the meeting. Said recorders shall be operated from the area set aside for the general public seating and may not be placed on the Board of Commissioners table without prior consent of the Chairman.
- E. Video recorders may be used to record all or any portion of a public meeting. The operator of the recorder shall remain seated in the area set aside for the general public or stand in the rear or to the side of the general public seating area so as to not interfere in any way with the activities of the Board of Commissioners or the ability of the general public to observe the Board.

### **III. PUBLIC COMMENT**

Residents and taxpayers of Bedford County shall have the right to speak in the meetings during the Public Comment portion of the Agenda. In order to conduct meetings in an orderly and productive manner the following rules and regulations shall govern such speakers:

- A. A speaker shall request to be placed on the Agenda as provided in Section I of these Rules.
- B. Comment shall be received only after the speaker is recognized by the Chairman.
- C. The speaker shall announce his or her name and address prior to addressing the Board of Commissioners.
- D. The Chairman may request that the speaker use a microphone or step forward when addressing the Board of Directors.
- E. The Chairman may rule out-of-order scandalous, impertinent, irrelevant and redundant comments, or comments the discernible purpose or effect of which is to disrupt or needlessly protract the proceedings of the meeting.
- F. The Chairman may request any individual to leave the meeting and may contact security to that end when that individual does not observe reasonable decorum. Further, the Chairman may request the assistance of law enforcement officers to remove a disorderly person when his/her conduct interferes with the orderly progress of the meeting.
- G. The Chairman may call a recess or adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting.
- H. The Chairman may allocate available time among individuals wishing to comment.
- I. Time allocated for the public comment period at each meeting shall not exceed thirty (30) minutes. Each speaker will be allotted three (3) minutes to present his or her topic. Said time limitations may be altered or waived at the Chairman's direction.
- J. At the discretion of the Chairman conducting the meeting, a group of citizens registered to address the Board on the same issue may be required to designate a spokesperson.