

**AGENDA**  
**BEDFORD COUNTY BOARD OF COMMISSIONERS MEETING**  
August 14, 2018

**I: CALL TO ORDER**

Those Present:

**II: ROLL CALL OF MEMBERS**

\_\_\_ Josh Lang, Commissioner Chair  
\_\_\_ Barry L. Dallara, Commissioner Vice-Chair  
\_\_\_ S. Paul Crooks, Commissioner Secretary

**III: APPROVAL OF MINUTES**

July 31, 2018.

**IV: EXPENDITURES**

Payroll	\$255,214.58	CK#:183301-183309
General	\$1,667,340.74	
Commissary	\$947.64	
LEPC	\$4,378.19	

**V: OLD BUSINESS**

**VI: NEW BUSINESS**

- a) A motion to approve the Purchase of Service Agreement between Bedford County Children & Youth Services and Bedford County Juvenile Probation Office and the following, effective July 1, 2018 through June 30, 2019. This is based upon the recommendation of Lisa Cairo, Administrator, Bedford County Children and Youth Services.
  1. Professional Family Care Services
  2. KidsPeace National Centers, Inc. – Schnecksville, PA
  
- b) A motion to approve the hire of the following as full-time Correctional Officers at the Bedford County Correctional Facility, effective August 15, 2018. This is based upon the recommendation of Troy Nelson, Warden.
  1. Abby Kissler, Everett, PA
  2. Laura Miller, Saxton, PA
  3. Cynthia Mercer, Everett, PA – August 27, 2018
  
- c) A motion to approve the Change of Assessment Notice Control Report changes for the month of July 2018. This is based upon the recommendation of Joyce Hillegass, Director of Tax Assessment.
  
- d) A motion to approve the hire of the following as Telecommunicator Trainee’s at the Bedford County Department of Emergency Services, effective August 27, 2018. This is based upon the recommendation of David Cubbison, Director of Emergency Services.
  1. Travis Yarnell, Duncansville, PA
  2. Christopher Tirpak, Bedford, PA

- e) A motion to approve the hire of Tonya Mearkle as part-time Clerk-Typist I for the office of the Everett Magisterial District Judge, effective August 20, 2018. This is based upon the recommendation of President Judge Thomas S. Ling.
- f) A motion to approve the Resolution to create the Bedford Fulton Joint Recreation Authority (BFJRA) for the abandoned Turnpike TOPP Trail. This is based upon the recommendation of the Bedford County Board of Commissioners.

**RESOLUTION No. 08-14-18**

A RESOLUTION OF THE BEDFORD COUNTY COMMISSIONERS AUTHORIZING THE  
CREATION OF THE BEDFORD FULTON JOINT RECREATION AUTHORITY

**WHEREAS**, the Commissioners of Bedford County have approved the creation of the Bedford Fulton Joint Recreation Authority; and

**WHEREAS**, the purpose of the Bedford Fulton Joint Recreation Authority is to support economic development through recreation initiatives, programming and the preservation and enhancement of the 8.5 +/- miles of the Abandoned Pennsylvania Turnpike known as The Old Pennsylvania Pike (TOPP) Trail, from its location near PA Route 30 in Breezewood and continuing eastward to the former Cove Plaza site and intersecting with Pump Station Road in Fulton County; and to maintain the natural resources and intrinsic qualities along the trail; maintain and manage the property, and educate residents and visitors about the history and culture of Bedford and Fulton Counties; and

**WHEREAS**, the Bedford County Commissioners support and authorize the filing of formal Authority documents consistent with the Pennsylvania Municipality Authorities Act, which authorizes the creation of joint municipal authorities by two or more local governments to have the ability to apply for and receive grants, and operate revenue-generating programs; and

**WHEREAS**, the Bedford Fulton Joint Recreation Authority will be managed by a six (6) member board, comprised of three (3) board members appointed by the Bedford County Commissioners and three (3) members appointed by the Fulton County Commissioners, which will include all future new appointments of Board members by each county, and

**WHEREAS**, tourism is now the second largest industry in the state of Pennsylvania and eco-tourism is the fastest growing sector of Pennsylvania tourism (according to the Center for Rural Pennsylvania) and provides excellent economic opportunities for rural Pennsylvania; and

**WHEREAS**, the development of the TOPP Trail would not only highlight and feature the historical attributes of the former PA Turnpike and the outdoor recreational resources along the trail, but would also make the TOPP trail eligible for funds to enhance various locations along the trail for the education, enjoyment, safety of visitors and residents, as well as encourage the preservation of Bedford and Fulton County's natural and historical resources for their posterity.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of Bedford County, and it is hereby resolved, that the Bedford County Commissioners support and approve the creation of the Bedford Fulton Joint Recreation Authority and its appointed members.

**RESOLVED AND ADOPTED** by the Board of Commissioners of the County of Bedford, the Commonwealth of Pennsylvania, this 14th day of August 2018.

- k) A motion to approve the Proclamations for the 2018 Citizens of the Year.

***Bedford Rotary and Bedford Elks Clubs' 2018 Citizen of the Year  
Bob Walls***

**WHEREAS**, The Rotary motto "Service Above Self" and Elks concept of "Elks Care, Elks Share" has been exemplified by Bob Walls and he is being honored at a banquet at the Bedford Elks on Monday, August 20, 2018 for providing countless hours of service towards improving the quality of life in Bedford County; and

**WHEREAS**, Bob Walls has been an integral part of the Emergency management system in Hyndman Borough for many years. He has served as the Borough's Management Coordinator for eight (8) years and has been an Emergency Medical Technician with the Hyndman Rescue Squad for 17 years; and

**WHEREAS**, On August 2, 2107 there was a CSX train derailment in the Hyndman Borough/Londonderry Township area and Bob Walls immediately responded and began putting into action the emergency action plan he and others had developed in case an event like this would occur; and

**WHEREAS**, Bob Walls coordinated the evacuation of over 1, 100 residents of the Borough and Township and personally drove the bus that took people to safety and out of danger. He also coordinated with the arriving County and State Emergency Management Agencies the procurement of water, food and other necessary items to sustain the evacuation effort and all of this was done without the use of cellular technology in the area; and

**WHEREAS**, Bob Walls, without hesitation, continued to coordinate evacuation efforts and physically operate in the blast zone, transporting residents away from the site and then himself returning to rescue additional neighbors; and

**WHEREAS**, Bob Walls is a resident of Bedford County and he resides in Hyndman with his wife, Samantha and their three (3) children; Alexis, Aliviah and Collin; and

**NOW THEREFORE**, WE THE COMMISSIONERS OF BEDFORD COUNTY do hereby congratulate **Bob Walls** on receiving the much deserved award of **2018 Citizen of the Year** and declare Monday, August 20, 2018 as **Bob Walls DAY** in Bedford County.

### ***Bedford Rotary and Bedford Elks Clubs' 2018 Citizen of the Year Gillian Leach***

**WHEREAS**, The Rotary motto “Service Above Self” and Elks concept of “Elks Care, Elks Share” has been exemplified by Gillian Leach and she is being honored at a banquet at the Bedford Elks on Monday, August 20, 2018 for providing countless hours of service towards improving the quality of life in Bedford County; and

**WHEREAS**, Gillian Leach is the Executive Director of the Bedford County Historical Society and has dedicated the last 40 years of her life to bring Bedford history alive to the people of our County; and

**WHEREAS**, Gillian Leach has focused on local history and imparting the knowledge of this history to the citizens, students and organizations of Bedford County; and

**WHEREAS**, Gillian Leach has created special exhibits covering Bedford County from the French and Indian War through modern times and the role of our citizens in preserving and growing this nation. Under her leadership the Historical Society has created a special exhibit of the Bedford individuals in World War I; and

**WHEREAS**, Gillian Leach has acquired guest speakers and authors who have explained the County’s role in the growth of our country including the Underground Railroad in Bedford, the Korean War and Bedford’s casualties in the conflict, Bedford’s role in the French and Indian War and the impact of the War of 1812; and

**WHEREAS**, Gillian Leach has published monthly newsletters, a five volume set of local genealogy covering eight generations of Bedfordians, displayed letters and objects from Bedford servicemen from World War II and gifted materials from churches and other organizations that no longer exist; and

**NOW THEREFORE**, WE THE COMMISSIONERS OF BEDFORD COUNTY do hereby congratulate **Gillian Leach** on receiving the much deserved award of **2018 Citizen of the Year** and declare Monday, August 20, 2018 as **Gillian Leach DAY** in Bedford County.

## **VII: COMMENTS/APPOINTMENTS**

## **VIII: ADJOURN**

The next meeting will be held August 28, 2018 in Room 101 unless called sooner by the Board of Commissioners.

## **Rules of Procedure for Weekly Meetings of the Bedford County Commissioners**

### **I. AGENDA**

- A. The Chief Clerk, in consultation with the Chairman shall prepare an Agenda for the weekly meetings of the Board of Commissioners.
- B. Any requests for matters to be placed on the Agenda shall be submitted in writing by noon on Monday for that week's meeting. If Monday is a legal holiday or if a meeting is scheduled for a day other than Tuesday, the deadline for requests to be placed on the Agenda shall be noon on the previous working day.
- C. The Agenda will be finalized by the Chief Clerk at 3:00 PM on the Monday of the week of the meeting. If Monday is a legal holiday, or if a meeting is scheduled for a day other than Tuesday, the deadline for finalizing the Agenda shall be at 3:00 PM on the previous work day.
- D. Anyone requesting that items be placed on the Agenda shall provide the topic of the item and sufficient information and detail so as to provide a reasonable notice of the nature and purpose of the Agenda item.
- E. Those wishing to speak in the public comment portion of the Agenda shall provide their name and the topic of their comment. Topics shall be limited to matters of concern, official action or deliberation which are or may be before the County Commissioners.
- F. The Board of Commissioners shall have the right to make additions to or deletions from the Agenda or change the order of the Agenda after it is finalized as they deem necessary or appropriate.

### **II. MEETINGS**

- A. Public Notice of the meetings shall be advertised and posted by the Chief Clerk as required by law.
- B. The Chairman of the County Board of Commissioners shall direct the meeting. In the absence of the Chairman, the Vice-Chairman shall direct the meeting and shall have all powers and duties of the Chairman.
- C. The Modern Rules of Order shall be used to conduct the meeting unless otherwise modified by these Rules or waived by the Board of Commissioners.
- D. Residents and/or taxpayers may use audio or stenographic recorders to record all or any portion of the meeting. Said recorders shall be operated from the area set aside for the general public seating and may not be placed on the Board of Commissioners table without prior consent of the Chairman.
- E. Video recorders may be used to record all or any portion of a public meeting. The operator of the recorder shall remain seated in the area set aside for the general public or stand in the rear or to the side of the general public seating area so as to not interfere in any way with the activities of the Board of Commissioners or the ability of the general public to observe the Board.

### **III. PUBLIC COMMENT**

Residents and taxpayers of Bedford County shall have the right to speak in the meetings during the Public Comment portion of the Agenda. In order to conduct meetings in an orderly and productive manner the following rules and regulations shall govern such speakers:

- A. A speaker shall request to be placed on the Agenda as provided in Section I of these Rules.
- B. Comment shall be received only after the speaker is recognized by the Chairman.
- C. The speaker shall announce his or her name and address prior to addressing the Board of Commissioners.
- D. The Chairman may request that the speaker use a microphone or step forward when addressing the Board of Directors.
- E. The Chairman may rule out-of-order scandalous, impertinent, irrelevant and redundant comments, or comments the discernible purpose or effect of which is to disrupt or needlessly protract the proceedings of the meeting.
- F. The Chairman may request any individual to leave the meeting and may contact security to that end when that individual does not observe reasonable decorum. Further, the Chairman may request the assistance of law enforcement officers to remove a disorderly person when his/her conduct interferes with the orderly progress of the meeting.
- G. The Chairman may call a recess or adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting.
- H. The Chairman may allocate available time among individuals wishing to comment.
- I. Time allocated for the public comment period at each meeting shall not exceed thirty (30) minutes. Each speaker will be allotted three (3) minutes to present his or her topic. Said time limitations may be altered or waived at the Chairman's direction.
- J. At the discretion of the Chairman conducting the meeting, a group of citizens registered to address the Board on the same issue may be required to designate a spokesperson.