

**AGENDA**  
**BEDFORD COUNTY BOARD OF COMMISSIONERS MEETING**  
October 9, 2018

**I: CALL TO ORDER**

Those Present:

**II: ROLL CALL OF MEMBERS**

\_\_\_ Josh Lang, Commissioner Chair  
\_\_\_ Barry L. Dallara, Commissioner Vice-Chair  
\_\_\_ S. Paul Crooks, Commissioner Secretary

**III: APPROVAL OF MINUTES**

September 25, 2018.

**IV: EXPENDITURES**

Payroll	\$249,504.03	CK#:183335-183342
General	\$103,614.96	
General – Non-Priority	\$111,089.80	
Commissary	\$2,025.26	
CDBG	\$5,757.64	

**V: OLD BUSINESS**

**VI: NEW BUSINESS**

- a) A motion to approve the Proclamation for Breast Cancer Awareness Week. This is based upon the recommendation of the Bedford County Breast Cancer Committee.

***Breast Cancer Awareness Week***  
***October 14 – 20, 2018***

**WHEREAS**, breast cancer is the second most commonly diagnosed cancer among women in the United States and although rare, is also diagnosed in American men; and

**WHEREAS**, one in eight women in the United States will be diagnosed with breast cancer and less than one percent of the American men will be diagnosed. Skin cancer in women and Prostate cancer in men are among the cancers that are most commonly diagnosed; and

**WHEREAS**, breast cancer is the 2<sup>nd</sup> leading cause of death among women in the United States, with estimates that over 246,600 will be diagnosed and more than 40,000 will lose the fight. Although rare, 2,600 men will be diagnosed with breast cancer and more than 440 will lose the fight. On average, every 2 minutes; and a woman in the United States is diagnosed with breast cancer; and

**WHEREAS**, the Bedford County Pink Ribbon Fund was formed in June 2017 by a very dedicated, enthusiastic group of local volunteers; and

**WHEREAS**, the goal of the Bedford County Pink Ribbon Fund is to help in the fight against breast cancer by raising funds at their walk that will take place on Saturday, October 20, 2018; and

**WHEREAS**, the funds raised by this event will be directed to non-profit organizations of the committee's choosing and appoint money where it is most needed, helping the people of Bedford County.

**NOW THEREFORE**, WE THE COMMISSIONERS OF BEDFORD COUNTY, do hereby proclaim the week of October 14 - 20, 2018, as Pink Ribbon Fund Week in Bedford County, Pennsylvania and urge the citizens of Bedford County to participate in the activities that are coordinated by the Pink Ribbon Fund and join in their efforts of education, advocacy and service to those battling breast cancer.

- b) A motion to appoint the following individuals as directors for the Bedford County Board of the Conservation District. This is based upon the recommendation of Board of the Farm Service Agency.
  - 1. Kay Kring, Director
  - 2. Donald Llewellyn, Farmer Director
  - 3. Nevin Sollenberger, Farmer Director
  - 4. S. Paul Crooks, Commissioner, Director – re-appointment
- c) A motion to approve the Change of Assessment Notice Control Report changes for the month of October 2018. This is based upon the recommendation of Joyce Hillegass, Director of Tax Assessment.
- d) A motion to approve National Business Women’s Week. This is based upon the recommendation of Joan LaSalle, President of the Bedford Business and Professional Women’s Club.

***National Business Women’s Week®***  
**2018**

**WHEREAS**, working women constitute 74.6 million, or almost half, of the nation's workforce and strive to serve their communities, their states and their nation in professional, civic and cultural capacities; and

**WHEREAS**, women-owned businesses account for 39% percent of all U.S. business, generating \$1.9 trillion in sales and employing 9.2 million people; and

**WHEREAS**, working women should be applauded for their contributions to the workplace and the financial stability of their families especially during the economic downturn when more women have become their family’s breadwinner; and

**WHEREAS**, the major goal of Business and Professional Women’s Foundation is to promote equity for all women and to help create better conditions for working women through the study and advocacy of social, educational and economic issues impacting women in the workplace; and

**WHEREAS**, since 1928, National Business Women's Week® has honored the contributions of working women and employers who support working women and their families; and

**WHEREAS**, the Bedford Business and Professional Women’s Club wholeheartedly supports the concepts set forth in the celebration of National Business Women’s Week; and

**THEREFORE**, we, the Commissioners of Bedford County, Pennsylvania, by the authority vested in us, do hereby proclaim October 21, 2018, to October 27, 2018 as National Business Women’s Week®.

This event is sponsored by Business and Professional Women’s Foundation. We urge all citizens, businesses and community organizations in Bedford County, Pennsylvania to join this salute to working women. Encourage and promote the celebration of the achievements of all working women as they contribute daily to our economic, civic and cultural goals and livelihood.

- e) A motion to approve the Professional Service Agreement for Mission Critical Partners. This is based upon the recommendation of Harry Corley, Emergency Planning.

- f) A motion to approve the hire of Corey Riley, Breezewood, PA as a full-time Correctional Officer at the Bedford County Correctional Facility, effective October 10, 2018. This is based upon the recommendation of Troy Nelson, Warden.

**VII: COMMENTS/APPOINTMENTS**

**VIII: ADJOURN**

The next meeting will be held October 23, 2018 in Room 303 unless called sooner by the Board of Commissioners.

## **Rules of Procedure for Weekly Meetings of the Bedford County Commissioners**

### **I. AGENDA**

- A. The Chief Clerk, in consultation with the Chairman shall prepare an Agenda for the weekly meetings of the Board of Commissioners.
- B. Any requests for matters to be placed on the Agenda shall be submitted in writing by noon on Monday for that week's meeting. If Monday is a legal holiday or if a meeting is scheduled for a day other than Tuesday, the deadline for requests to be placed on the Agenda shall be noon on the previous working day.
- C. The Agenda will be finalized by the Chief Clerk at 3:00 PM on the Monday of the week of the meeting. If Monday is a legal holiday, or if a meeting is scheduled for a day other than Tuesday, the deadline for finalizing the Agenda shall be at 3:00 PM on the previous work day.
- D. Anyone requesting that items be placed on the Agenda shall provide the topic of the item and sufficient information and detail so as to provide a reasonable notice of the nature and purpose of the Agenda item.
- E. Those wishing to speak in the public comment portion of the Agenda shall provide their name and the topic of their comment. Topics shall be limited to matters of concern, official action or deliberation which are or may be before the County Commissioners.
- F. The Board of Commissioners shall have the right to make additions to or deletions from the Agenda or change the order of the Agenda after it is finalized as they deem necessary or appropriate.

### **II. MEETINGS**

- A. Public Notice of the meetings shall be advertised and posted by the Chief Clerk as required by law.
- B. The Chairman of the County Board of Commissioners shall direct the meeting. In the absence of the Chairman, the Vice-Chairman shall direct the meeting and shall have all powers and duties of the Chairman.
- C. The Modern Rules of Order shall be used to conduct the meeting unless otherwise modified by these Rules or waived by the Board of Commissioners.
- D. Residents and/or taxpayers may use audio or stenographic recorders to record all or any portion of the meeting. Said recorders shall be operated from the area set aside for the general public seating and may not be placed on the Board of Commissioners table without prior consent of the Chairman.
- E. Video recorders may be used to record all or any portion of a public meeting. The operator of the recorder shall remain seated in the area set aside for the general public or stand in the rear or to the side of the general public seating area so as to not interfere in any way with the activities of the Board of Commissioners or the ability of the general public to observe the Board.

### **III. PUBLIC COMMENT**

Residents and taxpayers of Bedford County shall have the right to speak in the meetings during the Public Comment portion of the Agenda. In order to conduct meetings in an orderly and productive manner the following rules and regulations shall govern such speakers:

- A. A speaker shall request to be placed on the Agenda as provided in Section I of these Rules.
- B. Comment shall be received only after the speaker is recognized by the Chairman.
- C. The speaker shall announce his or her name and address prior to addressing the Board of Commissioners.
- D. The Chairman may request that the speaker use a microphone or step forward when addressing the Board of Directors.
- E. The Chairman may rule out-of-order scandalous, impertinent, irrelevant and redundant comments, or comments the discernible purpose or effect of which is to disrupt or needlessly protract the proceedings of the meeting.
- F. The Chairman may request any individual to leave the meeting and may contact security to that end when that individual does not observe reasonable decorum. Further, the Chairman may request the assistance of law enforcement officers to remove a disorderly person when his/her conduct interferes with the orderly progress of the meeting.
- G. The Chairman may call a recess or adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting.
- H. The Chairman may allocate available time among individuals wishing to comment.
- I. Time allocated for the public comment period at each meeting shall not exceed thirty (30) minutes. Each speaker will be allotted three (3) minutes to present his or her topic. Said time limitations may be altered or waived at the Chairman's direction.
- J. At the discretion of the Chairman conducting the meeting, a group of citizens registered to address the Board on the same issue may be required to designate a spokesperson.