

BEDFORD COUNTY BOARD OF COMMISSIONERS MEETING MINUTES

January 16, 2018

The Bedford County Board of Commissioners held their regular meeting in Room 101 of the Bedford County Government Building, 200 South Juliana Street, Bedford, PA on Tuesday, January 16, 2018. Commissioner Lang called the meeting to order at 10:00 a.m. Commissioner Dallara gave the prayer of invocation and led the pledge to the flag.

ROLL CALL OF MEMBERS:

Present: Commissioner Josh Lang, Commissioner Barry L. Dallara, and Commissioner S. Paul Crooks. Others present: Debra Brown, Chief Clerk/Director of Elections, Melissa Cottle, Treasurer, Terry Stacey, CDBG Administrator, Cathy J. Fetter, Prothonotary and Clerk of Courts, Dwight Winck, Director of Register of Wills/Recorder of Deeds, county residents and the press.

APPROVAL OF MINUTES:

The minutes of January 2, 2018, were approved as presented.

EXPENDITURES:

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve the following expenditures:

Payroll	\$269,006.40	CK#:183163-183172
General Priority	\$174,667.08	
General	\$43,887.66	
General	\$70,540.78	
Commissary	\$2,060.14	
CDBG	\$7,310.02	
LEPC	\$48.73	

Commissioner Crooks reported on the following large expenditures from the General accounts: Center for Community Action pass thru payment at \$ 34,130; Bedford Township (jail) at \$11,634.30; Tyler Support Services at \$38,030.00; and Penelec at \$11,762.00. The expenditures were approved as presented.

OLD BUSINESS:

There was nothing to report.

NEW BUSINESS:

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the Purchase of Service Agreement between Bedford County Children & Youth Services and Bedford County Juvenile Probation Office and Adelphoi Village, effective July 1, 2017 through June 30, 2018. This is based upon the recommendation of Lisa Cairo, Administrator Bedford County Children and Youth Services. The motion was approved as presented. A question was asked what the agreements meant. Commissioners Lang and Dallara responded to the question.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve the Change of Assessment Notice Control Report changes for the month of December 2017. This is based upon the recommendation of Joyce Hillegass, Director of Tax Assessment. The motion was approved as presented. Commissioner Crooks gave a brief report on the changes for the month.

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the promotion of the following part-time Correctional Officer to full-time Correctional Officer effective January 15, 2018 due to a current vacancy. This is based upon the recommendation of Troy Nelson, Warden at the Bedford County Correctional Facility. The motion was approved as presented.

1. Brittany Norris

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve the hiring of the following individuals as a part-time Correctional Officers at the Bedford County Correctional Facility as replacement hires effective January 22, 2018. This is based upon the recommendation of Troy Nelson, Warden at the Bedford County Correctional Facility. The motion was approved as presented.

1. Michael J. Jones Jr., Ellerslie, MD
2. Brandon L. Lasure, Schellsburg, PA
3. John R. Cirko Jr., Huntingdon, PA
4. Michael Haluska, Cairnbrook, PA

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve Liquid Fuels in the amount of \$610.99, to cover bridge safety inspection for East St. Clair Township bridges #2 and #6, effective January 16, 2018. This is based on the recommendation of the Bedford County Commissioners. The motion was approved as presented.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve Deb Colyer moving from a part-time Clerk Typist I to a full-time Clerk Typist I in the Prothonotary Office. This is effective January 2, 2018. This is based upon the recommendation of Cathy J. Fetter, Prothonotary and Clerk of Courts. The motion was approved as presented.

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve revising the 2018 Bedford County Budget to ensure that the amount reflected in the Tax Anticipation Note line item of the 2018 budget, currently amount of \$1,500,000 is revised to read \$1,700,000.00, and increase the total revenue and expenditures from \$19,911,602.00 to \$20,111,602.00 to be consistent with the Tax and Revenue Anticipation Note approved on January 2, 2018. The motion was approved as presented.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to re-adopt the Bedford County Section 3 Action Plan, including On Behalf Of (OBO) Bedford Township's HUD programs. This is based upon the recommendation of Terry Stacey, CDBG Administrator. The motion was approved as presented. Mr. Stacey gave an explanation regarding the program.

COMMENTS/APPOINTMENTS:

A question was asked if St. Thomas School was going to be added to the tax rolls since it has closed. Commissioner Lang noted that this has not been discussed and when it is that it will be reported on at that time.

ADJOURNMENT:

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to adjourn. The meeting was adjourned at 10:13 a.m.

The next Commissioners Meeting will be on January 30, 2018 at 10:00 a.m. in Room 101 unless called sooner by the Board of Commissioners.

ATTEST:

Debra Brown, Chief Clerk

S. Paul Crooks, Secretary