

# **BEDFORD COUNTY BOARD OF COMMISSIONERS MEETING MINUTES**

December 11, 2018

The Bedford County Board of Commissioners held their regular meeting in Room 303 of the Bedford County Government Building, 200 South Juliana Street, Bedford, PA on Tuesday, December 11, 2018. Commissioner Lang called the meeting to order at 10:00 a.m. Commissioner Dallara gave the prayer of invocation and led the pledge to the flag.

## **ROLL CALL OF MEMBERS:**

Present: Commissioner Josh Lang, Commissioner Barry L. Dallara, and Commissioner S. Paul Crooks. Others present: Debra Brown, Chief Clerk, Melissa Cottle, Treasurer, Don Schwartz, Director of Planning, county residents, and the press.

## **APPROVAL OF MINUTES:**

The minutes of November 27, 2018 were approved as presented.

## **EXPENDITURES:**

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve the following expenditures:

Payroll	\$274,582.23	CK#:183375-183382
General	\$210,477.73	
General	\$31,618.93	
Commissary	\$17,546.72	
CDBG	\$59,683.12	

Commissioner Crooks reported on the following large expenditures from the General Account: the only large payment paid was the UPMC account. The motion was approved as presented.

## **OLD BUSINESS:**

There was nothing to report.

## **NEW BUSINESS:**

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the hiring of Caitlin Flowers, of Ridgeley, WV, to the position of Caseworker I, effective December 17, 2018. This is based upon the recommendation of Lisa Cairo, Administrator of Bedford County Children and Youth Services. The motion was approved as presented.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve the Purchase of Service Agreement between Bedford County Children & Youth Services and Children's Aid Home of Somerset County, Inc., effective July 1, 2018 through June 30, 2019. This is based upon the recommendation of Lisa Cairo, Administrator Bedford County Children and Youth Services. The motion was approved as presented.

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the Change of Assessment Notice Control Report changes for the month of December 2018. This is based upon the recommendation of Joyce Hillegass, Director of Tax Assessment. The motion was approved as presented. Commissioner Dallara commented on the increase in collectable taxes. Commissioner Crooks commented on the amount of the certified value from 2013 to current year. A question was asked about the growth over the years. Commissioner Lang and Commissioner Dallara shared their thoughts and Don Schwartz elaborated on the Comprehensive Plan and how it ties together with demographics of Bedford County.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to approve Steve Roudabush, Deputy Sheriff from full-time to part-time employment, effective December 10, 2018. There will

be no change in pay, per union contract. This is based upon the recommendation of Charwin Reichelderfer, Sheriff. The motion was approved as presented.

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve the promotion of Edward Fortman, Correctional Officer to the currently vacant non-union position of full-time Lieutenant. The effective start date shall be December 17, 2018. This is based upon the recommendation of Troy Nelson, Warden Bedford County Correctional Facility. The motion was approved as presented.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara approve the appointment of Brandi Hershey to the board of the Bedford County Library, effective January 1, 2019. This is based upon the recommendation of Matthew Godissart, Director. The motion was approved as presented.

A motion was made by Commissioner Dallara and seconded by Commissioner Crooks to approve an application to encumber liquid fuels tax fund for the design and construction repairs to the Bedford County Bridge #15 in the amount of \$104,600.00. This is based upon the recommendation of the Bedford County Commissioners. The motion was approved as presented.

A motion was made by Commissioner Crooks and seconded by Commissioner Dallara to the Bedford County Agricultural Land Preservation Board for the terms noted effective January 1, 2019. This is based upon the recommendation of the Bedford County Commissioners. The motion was approved as presented.

Commissioner Crooks commented on the organization of the Board noting that when he took office in 2012 that funds were needed and that it took 2 ½ years to get the committee back together. He thanked everyone for serving. Commissioner Lang noted that Don Schwartz worked diligently on getting this Board together as well and thanked him for his time.

1. Frank Otto – Contractor – 1 year
2. Sarah Garcia – Member At Large – 1 year
3. Richard Musselman – Township Supervisor – 2 years
4. Robert Detwiler – Farmer - 3 years
5. Anthony Wagner – Farmer – 3 years
6. Gary Cook – Farmer 3 years
7. Wayne Koontz – Farmer – 3 years

## **COMMENTS/APPOINTMENTS**

### **ADJOURNMENT:**

Commissioner Crooks made a motion to adjourn the meeting. Commissioner Dallara seconded the motion. The meeting adjourned at 10:16 a.m.

The next meeting will be held December 18, 2018 in Room 101 unless called sooner by the Board of Commissioners.

### **ATTEST:**

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Debra Brown, Chief Clerk/Director of Elections

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S. Paul Crooks, Secretary